

## CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

### UNIVERSITY ADMINISTRATION

J. Michael Ortiz, President\*

A. Michael Berman, Vice President for Instructional and Information Technology

Patricia L. Farris, Vice President for Administrative Affairs

Tomás D. Morales, Vice President for Student Affairs and Academic Affairs (Interim)

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### THE UNIVERSITY MISSION STATEMENT

A mission statement is "a concise definition of the university *raison d'être*, including what it does and for whom." The mission statement is as follows: *Cal Poly Pomona's mission is to advance learning and knowledge by linking theory and practice in all disciplines, and to prepare students for lifelong learning, leadership, and careers in a changing, multicultural world.*

### UNIVERSITY STRATEGIC PLANNING GUIDELINES

The University Strategic Planning Guidelines include among its key elements the University mission statement, as well as the vision statement for Cal Poly Pomona, the University values, the major University goals and strategies, and impact and implementation.

### A SHARED VISION FOR CAL POLY POMONA

The vision statement for the University reflects the Mission Statement and Statements of Goals and Strategies. A vision statement is "a specific statement of selected measurable components which are clear indicators of the scope and magnitude of the future state of the University." The vision statement is as follows:

Cal Poly Pomona will be a national model of a polytechnic university education distinguished as:

- an institution that mirrors and benefits from the diversity of Southern California;
- an institution that provides the nation's most diverse urban area access to its educational resources and that takes advantage of that urban area as an educational resource itself;
- an institution that embraces a global perspective;
- an institution that provides an extraordinary education by blending theory with practice, maximizing the contact and accessibility of faculty to students, and providing a strong foundation in general education;
- a community which encourages the free flow of information and open communication, which promotes vigorous debate, and in which all members are empowered and work well together;
- an institution that addresses societal needs through its educational research, and community service activities;
- an institution that has integrated technology strategy to support teaching and learning;
- an institution that has substantial funding from sources other than the State.

### UNIVERSITY VALUES

The character of a university is distinctively determined by the values to which the faculty and staff are committed and which they try to share

with their students. "Values" are "the basic principles that underlie everything that the University does and that make it what it is." These values need to be maintained and promoted within the University.

Cal Poly Pomona is committed to:

1. Focus on Student Achievement, Satisfaction, and Success
2. Commitment to Learning, Research, Scholarship, Creativity, and Service
3. Appreciation for Differences and Diversity: Respect for All
4. An Atmosphere of Honesty and Integrity
5. Commitment to an Open, Democratic Community including Shared Governance
6. Leadership, Social Responsibility, and Community Involvement

### UNIVERSITY GOALS AND STRATEGIES

There are six major University goals. A goal is "an area of strategy where performance has a critical impact on the achievement of the vision."

All of the following goals are essential, and do not appear in priority order. They are:

- Goal 1. To promote excellence in teaching, learning, and educational programs
- Goal 2. To enhance effective acquisition, planning, and management of resources
- Goal 3. To promote and enhance research, scholarly, professional, and creative activities
- Goal 4. To enhance support for students
- Goal 5. To improve the campus environment
- Goal 6. To increase community involvement

### IMPACT AND IMPLEMENTATION

The "Strategic Planning Guidelines" is a living document that enables Cal Poly Pomona to anticipate changes in the environment and to be proactive in addressing the opportunities and challenges that face the University.

### HISTORICAL DEVELOPMENT

In 1966, the California Legislature established California State Polytechnic College, Kellogg-Voorhis, as an independent state college. Thus ended almost three decades of direct legal and administrative relationship between this institution and its parent institution, Cal Poly, San Luis Obispo. In the last 50 years, Cal Poly Pomona's expansive campus has grown from its humble beginnings as a horse ranch to a university with approximately 19,800 students and 2,640 faculty and staff members. Three men played a vital role in this remarkable transformation: W. K. Kellogg, Charles B. Voorhis, and Julian McPhee.

#### W. K. Kellogg Develops Arabian Horse Ranch

W. K. Kellogg, known for his famous "corn flakes," had a life-long passion for Arabian horses. After purchasing 377 acres at a cost of \$25,000, Kellogg developed the land into a world-renowned Arabian horse ranch. The first building erected contained the horse stables. Now renamed the Union Plaza, Kellogg affectionately called the hacienda-style building his "Arabian Palace."

On May 17, 1932, a crowd of more than 20,000 spectators converged on the ranch to witness Kellogg's donation of his Arabian Horse Ranch, including 87 horses, to the University of California. In return for the generous grant, the University agreed to keep the Arabian horses and continue the Sunday horse shows that began in 1927 and continued to draw thousands of people, including some of Hollywood's biggest stars.

In 1927, Charles B. Voorhis purchased 150 acres of land near San Dimas to build a facility for deserving and underprivileged boys. "Uncle Charlie," as he was known by his students, viewed his facility as a place where students could study an abbreviated, but intense, agricultural program.

In 1933, Julian McPhee, assumed the presidency at California State Polytechnic University at San Luis Obispo. Known for his tight fiscal policy, McPhee saved the University during the years of the Great Depression. After those bleak years, McPhee's vision of expanding Cal Poly Pomona to Southern California came closer to reality.

### Cal Poly Pomona Expands

Plagued with financial problems, Voorhis was forced to close his doors only ten years after he had opened his facility. The demise of the Voorhis facility gave McPhee the opportunity to expand Cal Poly Pomona. In August of 1938, Charles Voorhis donated his facility as a gift to the California State University System. In August of 1938, McPhee's request for the land was approved and the entire horticulture program was moved from San Luis Obispo to the new Southern California campus.

Further expansion was halted by the onset of World War II. The southern Cal Poly campus was closed when the majority of its students were called to active duty and the former Kellogg ranch was transformed into an Army remount station. After the war, the ranch faced an uncertain future, but in 1949 the 813-acre W.K. Kellogg Arabian Horse Ranch was deeded to the state, a proposal to which The Kellogg Foundation agreed, provided the Sunday horse shows resumed.

In 1949, the first Cal Poly Pomona Float was entered in the Tournament of Roses Parade and won the Award of Merit. The Rose Float tradition continues today and marks the partnership of the two Cal Poly campuses.

In 1956, the first classes were held on the campus in the present-day science building. Six programs in agriculture, leading to four bachelor of science degrees, were offered. In the Class of 1957, 57 agricultural majors were the first graduates of Cal Poly Pomona. By 1959, the curricula of the college included six degree programs in the arts and sciences and four in engineering.

### Women Join Cal Poly Pomona

Many changes occurred in 1961 which affected Cal Poly Pomona profoundly. The Master Plan for Higher Education established the California State College System with its own Board of Trustees, and women enrolled at the University for the first time with 329 women joining the student body of 2,436 men. In that same year, the Legislature enacted Education Code Section 22606, which identified the primary function of the State Colleges as "...the provision of instruction for undergraduate students and graduate students, through the master's degree, in the liberal arts and sciences, in applied fields and in the professions, including the teaching profession."

The Legislature recognized the special responsibility of this institution as a "polytechnic college" by adding Education Code Section 40051 which authorized the college to emphasize "...the applied fields of agriculture, engineering, business, home economics, and other occupational and professional fields."

In 1966, the California State Polytechnic College, Kellogg-Voorhis, was established as a separate institution from the San Luis Obispo school. Both campuses were awarded full university status in 1972. On June 1, 1972, the campus name was officially changed to California State Polytechnic University, Pomona. In 1982, The California State University and Colleges became The California State University.

Over the years, Cal Poly Pomona has grown from a small campus with six undergraduate programs enrolling 550 men in 1956 to a nationally and internationally recognized university with 96 undergraduate and graduate programs enrolling currently over 19,800 men and women. But the legend of Kellogg's Arabian horse ranch has not been lost. The agricultural tradition begun by Voorhis and McPhee continues today. Cal Poly Pomona continues to be a leader in engineering education, providing well-trained graduates to meet current needs. And with an eye to the future, Cal Poly Pomona continues to expand its programs and facilities.

### ACCREDITATION

The university is accredited as a degree-granting institution by the Western Association of Schools and Colleges (WASC). Inquiries regarding the university's accredited status may be directed to the following:

Western Association of Schools and Colleges  
Accrediting Commission for Senior Colleges and Universities  
985 Atlantic Avenue, Suite 100  
Alameda, CA 94501  
Phone: (510) 748-9001

Cal Poly Pomona is authorized by the California Commission on Teacher Credentialing (CCTC) to recommend candidates for credentials in the following areas: Agriculture Specialist Credential, Adaptive Physical Education Credential, Bilingual/Cross Cultural Specialist Credential, Business Education, Multiple Subject Teaching Credential, Single Subject Teaching Credential, Education Specialist Mild/Moderate Credential, Education Specialist Moderate/Severe Credential, and Preliminary Administrative Services Credential..

The College of Business Administration is accredited by the Association to Advance Collegiate Schools of Business (AACSB) for all its undergraduate and graduate programs.

The College of Engineering is accredited by the Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology (ABET) for its baccalaureate programs in aerospace engineering, civil engineering, chemical engineering, electrical engineering, industrial engineering, manufacturing engineering, and mechanical engineering, and by the Technology Accreditation Commission of ABET for its baccalaureate programs in construction engineering technology, electronics and computer engineering technology, and engineering technology. The baccalaureate program in agricultural engineering is also accredited by ABET. This program is housed in the College of Agriculture.

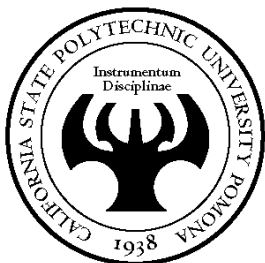
The College of Environmental Design is accredited by the American Society of Landscape Architects for its programs in landscape architecture and recognized by the American Planning Association (Planning Accreditation Board) for its program in urban planning. The Bachelor and Master of Architecture degrees are accredited by the National Architectural Accrediting Board.

The College of Science is accredited by the American Chemical Society for its program in chemistry and by the Computing Sciences Accreditation Board for its program in computer science.

The School of Hotel and Restaurant Management is accredited by the Commission for Programs in Hospitality Administration for its program in Hotel and Restaurant Management.

Student Health Services is accredited by the Accreditation Association for Ambulatory Health Care, Inc., and meets the national standards for providing the highest quality of medical care available.

### THE UNIVERSITY SEAL



The seal is used for all official acts of the university. It appears on official documents and represents a verification of the university's approval of actions and events. The figure in the seal's center is a representation of the head of the university's ceremonial mace which represents through its five branches the major disciplines of learning, basic to the curricula of the university: the arts, commerce, the humanities, the sciences, and technology. Surrounding the seal is a black band which circles the designation "California State Polytechnic University, Pomona" and the founding date, 1938. Above the stylized mace is the motto: INSTRUMENTUM DISCIPLINAE.

### THE UNIVERSITY SYMBOL



The California State Polytechnic University logo was created from two on-campus structures, the CLA Building and the Arabian horse barn arch, suggesting a transition into an age of innovation--linking of the theoretical and the practical. The leaf acknowledges the past tree logo and represents our lush and unique campus. It also represents the student flourishing within the nurturing Cal Poly Pomona environment. The placement and shape of the leaf create an implied P, representing the fact that we are a polytechnic university located in Pomona. The logo is the university symbol and is used on all printed material.

### THE CAMPUS

Out of all the California State University campuses, Cal Poly Pomona may be the most unique. It spans approximately 1,400 acres and has over 60 buildings. There are numerous classrooms, a student union, an Arabian horse center, and a multi-level library that houses over two million items including periodicals, bound volumes, and microforms. Cal Poly Pomona is considered a mid-sized campus in comparison to other schools in the Cal State system, but it often has the feel of a

small, private campus. Most classroom buildings are within reasonable walking distance of one another and the campus sits in a small valley surrounded by hills, qualities that help create the sense of community one finds at this university. There are also many organizations on campus for students to become involved in and it is very easy to meet fellow students. This campus is not a large, daunting university with great halls and impersonal classrooms, but a mid-sized teaching university. The emphasis is on students and making sure they get the most out of their educational experience at this university.

While Cal Poly Pomona has the reputation of being an agricultural and engineering school, it offers a variety of other areas of study. Business, the arts, and hotel and restaurant management are just a few of the many programs offered here. Of the 19,800 students on campus, 2,372 are graduate and credential students. With a student body that comes from a variety of geographical locations and cultures, Cal Poly Pomona is a very ethnically diverse campus.

One of the most desirable qualities of Cal Poly Pomona is its location. It is near most major freeways and close to major civic centers and business districts. This makes it easily accessible for working commuters. For students looking for a diverse education with interactive teaching and the added bonus of a convenient location, Cal Poly Pomona is often the right choice. Interactive campus map available at: <http://www.csupomona.edu/map>

### LOCATION

Located south of the San Bernardino Freeway (Interstate 10) on the eastern slope of Kellogg Hill, the campus is the second largest in acreage in the state university system. The buildings represent a careful blending of the tile-roofed Spanish ranch structures built by W. K. Kellogg and the modern laboratory and classroom buildings of concrete and red brick. Campus development has preserved the beauty of the ranch and its original plantings. The combination of agricultural and livestock areas with science, engineering, environmental design, and liberal arts facilities provides for the full range of instruction in the Cal Poly Pomona program. (See campus map in the back section of the catalog.)

A multi-level interchange, which is a link for the San Bernardino, Corona, Orange, Foothill, Pomona and Riverside Freeways, is located near the northeast corner of the campus. Approximately 40 minutes from the downtown areas of Los Angeles and San Bernardino, the university is also within easy freeway access from communities in Los Angeles, Orange, San Bernardino and Riverside counties. (See freeway map in the back section of the catalog.)

### CLASSROOM/LABORATORY/ADMINISTRATION BUILDING

In addition to housing most of the offices of the Instructional and Information Technology Division and Academic Senate, the Classroom/Laboratory/Administration building (CLA), with its unique triangular tower and sandstone finish, is one of the most striking architectural structures on campus. The 235,000 square foot structure contains 10 lecture rooms, 40 faculty offices, an instructional television studio, and 625 computer workstations arranged in 21 computer laboratories. In addition to housing the campus Enterprise Computing Department and Academic Senate and Staff Council offices, the CLA is also home to various executive, business, and student affairs offices, including Admissions and Outreach, Registrar's Office, Financial Aid, the Test Center, and Academic Affairs.

### LIBRARY

As the central intellectual and cultural resource of the campus community, the purpose of the Cal Poly Pomona University Library is to

provide all students, faculty, staff, and administrators with effective and equitable access to the recorded information necessary to support the university's instruction, research, and public service mission, to respond to the need of all members of the university community to be library and information literate, and to provide a rich independent learning environment where information can be explored and assimilated to knowledge.

Cal Poly Pomona's centrally located University Library is housed in a six-story building with approximately 200,000 square feet of floor space and reader stations for 1,605 students. In addition to our collections of more than 3 million items, we also subscribe to over 3,000 periodicals and 20 newspapers. We average 30,000 onsite visits and 15,000 online visits per week. Our reference staff answer approximately 1,600 research questions each week. Document Delivery assists our users with their research needs by borrowing over 7,000 items from other libraries each year. The Library's Special Collections Room houses the University Archives, the Wine and Wine Industry Collection, the First Edition Collection, the John Gill Modern Poetry Collection, and a collection of books on local history. Our special facilities and services include a state of the art computer classroom for interactive instruction in databases and information retrieval, WINDOWS-based Library research workstations, "Internet Bars" on the Gr., 1st, and 2nd floors of the Library, a 24-hour library research lab, computer-assisted search services, group study rooms, lockers, photo and microform copiers, and facilities for disabled students. Specialized research workshops are also offered to students and faculty each quarter. In addition, personal assistance in using the Library's resources is available at four service desks and by appointment with Reference staff. During the Fall, Winter, and Spring Quarters the Library is open 7 days a week, with extended hours for final exams. Summer Quarter hours vary with the schedule and are available in the Library and on the Library's website. For more information, call (909) 869-3074, or visit our home page at <<http://www.csupomona.edu/~library>>

### **AGRICULTURAL FACILITIES**

The primary agricultural facility is the agriculture building (2) which contains laboratories, classrooms, faculty offices, and the college offices. Additional laboratories and offices are located in the College of Environmental Design (7), and in the University Office Building (94).

The Agricultural Engineering Building (45) houses shops, laboratories and classrooms for the Landscape Irrigation Science and Apparel Merchandising and Management programs. An expansion of this facility accommodates the Apparel Technology and Research Center (ATRC) which contains a state-of-the-art manufacturing plant. Agricultural programs are also conducted at the Fruit Industries Agronomy Unit (28) which includes a complete citrus packing house; the Ornamental Horticulture Unit (19) which has 18 plant production facilities, the Raymond Burr orchid collection, and The Oliver A. "Jolly" Batcheller Conservatory.

Directly related to animal science and other agricultural programs are the production units: a beef unit, meats processing building, honey extraction unit, poultry plant and feed mill (30-34), and swine and small ruminant units (37-38).

The W. K. Kellogg Arabian Horse Center (29) and horse show arena are operated as an instructional facility and also used for the Sunday Arabian horse shows. The Equine Research Center (67) forms part of this complex.

Campus acreage utilized by the College of Agriculture for instruction includes areas for field, vegetable, and forage crops, irrigated and natural pastures, citrus fruit and avocados and ornamental plantings. In addition to campus acreage, the College of Agriculture operates through the university's Foundation, the Pine Tree Ranch, a 53-acre instructional citrus and avocado ranch in Ventura County.

### **CLASS FACILITIES**

Facilities for the College of Letters, Arts and Social Sciences (CLASS) are found in many areas of the campus. The college offices, along with the Departments of Behavioral Science and Geography and Anthropology, are located in the CLASS Building (5). Besides general classrooms and faculty offices, the building also houses the Social Data Center and Computer Lab, the Anthropology Lab, the Geography Lab, and the College of Education and Integrative Studies. Other college departments are located in the University Office Building (94), such as: History and Political Science.

The departments of Economics, Philosophy, and Communication are located on the third floor of the former Administration Building (1). The offices of the student newspaper, The Post, are located on the second floor. Facilities for teaching art classes are located in the Aerospace, Chemical, and Industrial Engineering Building (12). The Learning Resource Center and related faculty offices are in the Library Building (15).

The Performing Arts Center is a two-building complex for instruction in music and theatre. The Theatre Building (25) contains a 500-seat theater, a large rehearsal room adaptable as a small central-staging theater, make-up and costume rooms, scenery shops, classrooms, and offices. The Music Building (24) includes a 180-seat recital hall, choral and orchestra rooms, faculty offices for English, music, and foreign languages, individual practice rooms, and a music library. The dance studio is located in the physical education facility.

The physical education facility (41-44) houses the Kinesiology and Health Promotion Department office and the Institute for New Dance and Cultures. It also includes multipurpose buildings for instruction in physical education, athletics, and specialized health, athletic training and adaptive physical education programs. These facilities include gymnasiums, swimming pools, handball and tennis courts, fields for team sports, a track, a baseball field, a softball field, and a football field.

### **BUSINESS ADMINISTRATION FACILITIES**

College of Business Administration operations are centered in the two story Business Building (6) on the central quadrangle. This structure contains classrooms, computing laboratories, faculty offices and the college offices. Some instructional facilities and faculty offices for the college are located in the Engineering Center (9), the Bronco Bookstore Building (66), and in Building 86. Additional faculty offices are located in the University Office Building (94) and in Building 1.

### **JAMES AND CAROL COLLINS CENTER FOR HOSPITALITY MANAGEMENT**

The James and Carol Collins Center for Hospitality Management (Building 79) is located atop one of the most picturesque hills on the Cal Poly Pomona campus, adjacent to the Kellogg West Conference Center and the College of the Extended University. The Collins Center has a sweeping view of the Diamond Bar, Walnut and Pomona valleys. The first phase of the Collins Center, completed in 1990, is a 14,000 square foot facility that houses the Restaurant at Kellogg Ranch, a student-operated, fine-dining restaurant, a production kitchen, computer laboratory, a research kitchen laboratory, the Handlery Hotel Laboratory and faculty offices. Construction of the second phase of the Collins Center, scheduled to begin in Fall 1999, will more than double classroom and office space available for the School's nationally ranked hospitality program. The Collins Center provides state-of-the-art laboratories, classrooms, faculty offices and conferences facilities. Both phases of the Collins Center were constructed through major fund-raising efforts, which included leaders in the restaurant and hotel industry.

## COMPUTING AND NETWORK FACILITIES

Computing and network resources are provided to students, faculty, and staff for educational and administrative purposes. Central computing resources operated by the Instructional and Information Technology (I&IT) Division include Sun/Solaris (Unix) servers, Compaq Alpha servers, and Windows NT/2000 servers. These computers provide core web, email, and directory services for the University. I&IT also manages the data, voice, and video networks on campus. Cal Poly Pomona's state-of-the-art highspeed data network is connected to the Internet via 4Cnet, operated by the CSU system. Nearly every classroom, office, lab, and residence on campus is connected to the data network.

I&IT operates two large open-access computing labs, located in the CLA building and in the Campus Center. Both labs include modern Windows and Macintosh workstations; the CLA lab, known as the Computing Commons, includes specialized multimedia hardware and software, including color printing facilities.

Several specialty labs have been established by the colleges to allow students "hands on" experience within particular educational areas. These labs contain various types of computing equipment and software which are specifically designed for a particular discipline.

## ENGINEERING FACILITIES

The College of Engineering is in the midst of replacing four of its six buildings with a 117,000 square foot laboratory and faculty office building that will house five of the college's seven departments, with the remaining buildings being renovated as well. All the buildings will become learning laboratories themselves for all students in the college. They will be instrumented for student use, and will be flexible in design to accommodate emerging technologies. All 72 of the college's individual laboratories, involving all departments and programs of the college, are being revitalized through a partnership of industry and government and will be kept current through continuing commitments from industry.

The contiguous engineering complex (Buildings 9 and 17, and portions of the CLA building and of Building 13) houses faculty and department offices, and offices of the Engineering Interdisciplinary Clinic (EIC), the Maximizing Engineering Potential (MEP) program, the Integraph Mapping Sciences Center, the Center for Lighting Education and Applied Research (CLEAR), the subsonic and supersonic wind tunnels, and all computer laboratories. In addition, the revitalized college will contain new laboratories in aerothermofluid dynamics; unit operations; photogrammetry; electromagnetics; communications; construction management; computer-aided design, modeling and machining; composites; and advanced vehicles. The college is also the home of DRILL, the Distributed Remote Interactive Learning Laboratories, linking ten synergistic laboratories across campus.

## ENVIRONMENTAL DESIGN FACILITIES

The 50,000 square foot Environmental Design Building (7) houses studio laboratories, multipurpose research facilities, a resource center and visual resource library, print room, computer laboratories, and classrooms for architecture, landscape architecture and urban and regional planning, as well as faculty offices and the college offices. Additional studios, classrooms, and a model shop are located in the adjacent College of Agriculture Building (2). The Art Department is located in Building 12. Additional studios are located in Buildings 1 and 89. Graduate Studies are also housed in Buildings 2 and 7.

## INSTRUCTIONAL TECHNOLOGY AND ACADEMIC COMPUTING (ITAC)

ITAC, a unit of the Instructional and Information Technology Division, helps faculty and students use technology in support of education. ITAC

operates student labs, video production and editing studios, and 60 technology-enhanced learning spaces. All students enrolling at Cal Poly Pomona automatically receive an email account and disk space for publishing world-wide web pages.

Cal Poly Pomona has been involved in distance learning for nearly 20 years and has received national recognition. ITAC provides technical coordination for off-campus instruction delivered through technology. ITAC operates MediaVision, an advanced digital education center that broadcasts via digital cable and the Internet. In the ITAC Instructional Design Studio, students and faculty work together with talented, trained staff to produce state-of-the-art digital learning materials. The Faculty Computing Support Center helps faculty use digital technology to enhance student learning.

## SCIENCE FACILITIES

Science facilities include the Science Building (3), which was the first instructional building on campus, and the Science Building addition (8). Both buildings contain faculty offices, classrooms and laboratories. Advanced laboratories for instruction in the biological sciences, chemistry, geosciences, mathematics and physics are housed in the Science Building addition. The College of Science's administrative offices and the University Computer Center are also housed in the addition.

## ASSOCIATED STUDENTS, INC. AND UNIVERSITY UNION

The Associated Students, Incorporated (ASI) is a registered tax-exempt, non-profit corporation. As an auxiliary organization of Cal Poly Pomona, the primary mission of ASI is the enrichment of campus community life for all students, faculty and staff. ASI is the recognized, fully representative, self-government for the student body. It is within this context that ASI strives to nurture cultural awareness and an appreciation for the rich diversity within the campus community. ASI exists to encourage and be an official channel for the free exchange of ideas among the student body. ASI promotes and funds programs, services and facilities to motivate students to succeed in their educational endeavors and further personal and interpersonal growth. Programs and services provided by ASI include Student Government, the Intramural Sports Program, the Children's Center (a partnership between ASI and the Student Affairs Division), the ASI Business Office and the University Union.

The University Union (35) and Union Plaza (26) provide a number of recreational, programmatic and service facilities to foster out-of-classroom education for students. Through an intensive study and survey, it was found that the University Union facilities were not adequately supporting the growing needs of Cal Poly Pomona's enrolled students. The result of the study was the development of an \$18.5 million University Union Improvement Project (UUIP). Phase I of the UUIP was completed in the summer of 1997, which consists of the renovation and upgrade of the Union Plaza and the University Union. Phase II of the UUIP will double the size of the University Union. This phase will include a 500-seat mall-style food court, an 11,000 square foot fitness center, and a 1,000-seat multipurpose room. Phase II of the UUIP project will be completed in the year 2002.

The University Union is host to Games Room Etc. which includes video games, pool tables, ping pong, a music and television listening lounge, the ASI box office (including discount amusement park and movie tickets and the campus Lost and Found). In addition, the Union facility includes an Exhibit Gallery, the ASI Business Office (which provides financial and accounting services for student clubs and organizations, meeting rooms, Bank of America and Cal Poly Federal Credit Union ATMs, a Visitors Center, and a copy/postal center. Currently the University Union has several food venues including Round Table Pizza and Stuffed Sub.

The Union Plaza houses the offices for the ASI Student Government, ASI Programming Board, Intramurals Sports Program, the Office of Judicial Affairs and Student Life, Rose Float, Latter Day Saints Student Association, American Marketing Association, Greek Council, Multicultural Council, the Interfaith Center and the Wellness Center. The Union Plaza Annex houses Student Orientation Services, a department of the Student Affairs Division of the University.

### UNIVERSITY OFFICE BUILDING

This office complex houses faculty and departmental offices from the Colleges of Agriculture, Arts, and Business Administration. The Educational Opportunity Program is also located in this facility.

### STUDENT RESIDENCE AREAS

Six residence halls (20, 21, 22, 23, 57, 58) accommodating 1184 students line University Drive. Behind the halls is a 600-seat dining hall for resident students, Los Olivos Commons (70). Overlooking the pond is La Cienega Center (59) which includes lounges and facilities for social events, plus a University Housing Services Office. The University Village is located directly adjacent to the campus on Temple Avenue and accommodates 814 students in 27 two-story, garden-style buildings with eight apartments in each. In the center of the complex is the Village Community Center, which includes lounges and facilities for social events and quiet study, plus a Foundation Housing Services office.

### STUDENT HEALTH SERVICES

Student Health Services (46), located at the top of University Drive, next to Lot J, provides pre-paid basic services to students with illnesses, injuries or other health-related issues. All Cal Poly Pomona students pay a mandatory, quarterly health fee at the time of registration, prepaying for unlimited visits with licensed medical doctors and nurse practitioners on an outpatient basis. Students may call (909) 869-4000 and make an appointment or they can come in and be seen on the same day for more urgent care. X-rays, basic lab work, orthopedic services, confidential & anonymous HIV testing, minor surgery, and family planning & birth control information are also available at no additional charge.

Student Health Services is open Monday and Thursday from 8 a.m. to 6 p.m., Tuesday and Wednesday from 8 a.m. to 7 p.m., Friday and quarter breaks from 8 a.m. to 5 p.m., closed holidays. Summer Quarter hours may vary.

Outside and after hours medical care, whether referred by Student Health Services or not, is at the student's expense. Students are strongly encouraged to have comprehensive medical insurance coverage. As a minimum, insurance available through the Associated Students, Inc. should be purchased.

Student Health Services is accredited by the Accreditation Association for Ambulatory Health Care, Inc. and meets the national standards for providing the highest quality of medical care available.

### VISITOR CENTER

Conveniently located on the first floor of the University Union, the Visitor Center provides services to acquaint visitors with Cal Poly Pomona. Among them is the popular 90-minute walking tour provided by students. The Visitor Center also offers campus displays, a CD-ROM or video about the university, and access to the university's web pages. To get information on tour times and to make tour appointments, the Visitor Center may be reached at (909) 869-3529; by sending an e-mail to [tours@csupomona.edu](mailto:tours@csupomona.edu); or by visiting <http://www.csupomona.edu/~visitors> tours.

### KELLOGG HOUSE POMONA

Kellogg House Pomona, once the West Coast home of cereal magnate Will Keith Kellogg, has been renovated and restored to its original 1920s grandeur. This 8,275 square foot single story home located at the top of Mansion Lane was designed by Myron Hunt, whose famed work includes the Rose Bowl and the Huntington Library. With the generous support of the Kellogg Foundation this historic house underwent a one year \$2.3 million renovation and restoration. In November 1998 the house was rededicated and reopened for special events, community programs, small conferences, dinners, meetings, and tours. Today, Kellogg House Pomona is a university showcase for Kellogg ranch artifacts, period antiques and the university's Raymond Burr art collection. The adjoined grounds, and the collections of specimen plants in Sycamore and Palm Canyons, provide interesting and natural settings for the campus. For information on "Friends of Kellogg House Pomona" membership and reservations call (909) 869-2272.

### KELLOGG WEST CONFERENCE CENTER AND LODGE

The Kellogg West Conference Center and Lodge provides conference facilities for groups from 10 to 350. Its location on the campus enables conferees to make use of the resources and teaching staff of the University through the College of the Extended University. The Center's facilities include air-conditioned lodges with 84 double or single occupancy rooms, a large auditorium and dining rooms accommodating 350 people. Through a professional staff of conference coordinators, businesses and organizations are offered assistance in conference planning, professional program evaluation and with locating educational resources for their training programs.

Since its opening in April 1971, Kellogg West has served banks, retail businesses, government organizations, trade and professional associations, corporations, clubs and educational institutions as well as other campuses of the CSU system and Chancellor's Office.

The complex was made possible by a \$3 million grant from the W.K. Kellogg Foundation in Battle Creek, Michigan and was the 10th continuing education facility funded by that organization. It is the first established within a statewide system of higher education.

Businesses, organizations or groups interested in developing or holding a conference, institute or meeting at Kellogg West may contact the sales office at Kellogg West, California State Polytechnic University, Pomona. at (909) 869-2264, Front Desk at (909) 869-2222, or on-line at <http://www.kelloggwest.org/>.

### COLLEGE OF THE EXTENDED UNIVERSITY

Cal Poly Pomona recognizes an important community need by providing access to higher education beyond the typical established patterns of regular on-campus instruction and full-time student enrollment. Through the College of the Extended University, assistance is given to organizations and individuals who seek to improve and update their career skills and competencies as well as enhance their personal and cultural enrichment through flexible educational programming.

Extended University opportunities cover several broad areas including both credit and noncredit courses, external degree programs, certificates, workshops, conferences, and on-site corporate training, as well as the familiar extension classes and the Open University program. Admission into an Extended University program does not constitute admission to the regular sessions of the university. All programs sponsored by the college are self-supporting.

For the fall, winter, and spring quarter, matriculated Cal Poly Pomona international students must enroll full-time through regular university enrollment. They may register in Open University classes in the

summer quarter. International students must first obtain a clearance form from the International Student Advisor in the International Center (extension 3267).

The college's activities extend beyond traditional extension programming. Grant projects such as LEP-Uplink, a program for bilingual educators and the NASA Commercialization Center link the university with other agencies to create unique opportunities. International initiatives provide the campus with exposure to diverse cultures and challenges not found locally. The highly successful Cal Poly English Language Institute was established in 1989 to enable non-English speakers to reach levels of English proficiency suitable for college enrollment. The college also manages development and programming for the recently restored Kellogg House Pomona.

To receive a College of the Extended University course bulletin and further information on other educational opportunities, call (909) 869-2288 or online at <<http://www.ceu.csupomona.edu/>>.

### **CAL POLY POMONA FOUNDATION, INC.**

The Cal Poly Pomona Foundation, Inc., was organized on February 28, 1966 to provide the University with services and facilities which are an integral part of the educational program of the University but which cannot by law be financially supported by the state government. Services include: financial and administrative support to the College of the Extended University, Agriculture's Aid-To-Instruction Programs, Publications, Public Relations, International Center, Maximizing Engineering Potential Program, Multifunctional Resource Center and the English Language Institute. The Foundation also manages the Bronco Bookstore, Campus Books, Dining Services, Catering, Kellogg West Conference Center and Lodge and the University Village student apartment complex. Contracts and grants from private and public agencies awarded the University are also administered by the Foundation.

The Foundation operates as a public-benefit, charitable-educational organization under the provisions of the California Revenue and Taxation Code, Section 23701(d) and the United States Internal Revenue Code, Section 501(c) (3). As a recognized auxiliary of the California State University, the Foundation conforms to the regulations established by the Board of Trustees of the California State University and approved by the California State Director of Finance as required by the California Education Code, Section 89900. The University administrative organization oversees the Foundation, as required by Title 5, California Code of Regulations, Section 42402.

### **ALUMNI ASSOCIATION**

The California State Polytechnic University, Pomona, Alumni Association, Inc. is an association of graduates, former students and friends of the university. The operations of the organization are carried out by a board of directors comprised of a president, a secretary, a treasurer, eight vice presidents representing the instructional colleges/schools of the university, one vice president representing numerous alumni charter groups, nine directors, a student representative from the Associated Students, Inc., a university representative appointed by the president of the university, and the past president of the association. Its primary purpose is to enhance the image of and provide service to the university and its alumni. Operating as a non-profit organization, this board is the voice and representation of over 70,000 alumni. Board members are elected by dues-paying alumni yearly through a mail-in ballot election and serve two (2) years when elected.

Approximately 10 percent of Cal Poly Pomona alumni are yearly dues-paying members and are eligible to receive many benefits such as free

use of any CSU library, discount at the Career Center, membership in the university credit union, low rate group health, dental, vision and life insurance, to name a few. Alumni who wish to affiliate with a special interest group may join one of 15 chartered groups such as the Accounting Alumni, Rose Float Alumni, Hispanic Alumni, etc. The newly formed Student Alumni Delegates group assists and represents the Alumni Association at various university and alumni functions. It enables alumni to interact and integrate with students by working with a core group of student leaders who are serving as the "voice" of the students.

In addition to maintaining contact with graduates, the association sponsors the yearbook program, is responsible for alumni publications, annually honors a distinguished alumnus(a) from each college and school, promotes the alumni brick walk of fame (located between CLA building and Rose Garden) as well as merchandise, programs and other select opportunities for alumni. Other service activities include representing the alumni on several university-wide committees, the Voorhis Alumni Association scholarship, the Alice Bost Johnstone scholarship, Brick Walk Endowment scholarship and Alumni Association scholarships. Information about the association may be obtained by writing to the Alumni Affairs Office c/o the University or by calling (909) 869-2963.

### **SUMMARY REPORT ON STUDENT GRADUATION RATES -2003**

Under the state master plan for Higher Education, California State Polytechnic University, Pomona, draws its first-time freshmen from the top one-third of California's high school graduates. Since 1957, Cal Poly Pomona has awarded more than 84,853 bachelor's degrees and 8,613 master's degrees.

The number of course credit units required to complete a major program varies. For example, the minimum number of quarter units for a bachelor's degree is 180 (which is equivalent to 120 semester units). Most undergraduate programs could be completed in four years. However, few Cal Poly Pomona students actually graduate in four years (8 percent), because most are balancing work, education, family and other obligations.

Our undergraduate degree programs require between 180 and 202 quarter units. Students who wish to finish college in four years must attend school each fall, winter and spring quarter and complete an average of 15.5 to 17.5 units per quarter. As a rule of thumb, these unit loads translate into 46.5 to 52.5 study hours per week outside of class. In addition, students who wish to graduate in four years must plan a schedule of courses, with the help of academic advisors, that will enable them to progress through course sequences in their major while interweaving appropriate breadth courses in general education.

Employment and other obligations cause an increasing number of students to enroll for 12 units per quarter or less. A Cal Poly study has indicated that more than 84 percent of students enrolled at Cal Poly Pomona work some portion of the week. At the same time, the number of students carrying fewer than 12 units per quarter has increased. This pattern of work and school is also reflected in the number of students who enter and continue beyond their first year. Eighty-two percent of the regularly admitted full-time first-time freshmen who entered in fall 2002 were enrolled for courses in fall 2003.

The proportion of an entering student class or cohort who graduate in a specified time period is the measure used at Cal Poly Pomona to assess baccalaureate program completions. The six year first-time freshmen rate for those regularly admitted students carrying a full-time unit load is the statistic most often used to compare one higher education institution with another. Forty-six percent of the fall 1997 regularly admitted, full-time, first-time freshman cohort at Cal Poly Pomona

graduated within this timeframe. This rate compares very favorably with neighboring institutions of higher education, the CSU systemwide average, and with public universities nationally. Many students persist in their degree goals considerably beyond the six-year time frame mentioned above, which is not surprising given the profile of Cal Poly Pomona's enrollment. For instance, an additional 10 percent of the 1993 regularly admitted, full-time, first-time freshman class had graduated beyond the number who had completed their studies in six years.

