

FEES AND EXPENSES

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after initial fee payments are made, to increase or modify any listed fee, without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by The Board of Trustees.

For information about current fees, please visit: <http://www.csupomona.edu/~fas/sacs/>.

Procedure for the Establishment or Abolishment of Campus-Based Mandatory Fees

The law governing the California State University provides that fees defined as mandatory, such as a *student body association fee* and a *student body center fee*, may be established. A *student body association fee* must be established upon a favorable vote of two-thirds of the students voting in an election held for this purpose (Education Code, Section 89300). A *student body center fee* may be established only after a fee referendum is held which approves by a two-thirds favorable vote the establishment of the fee (Education Code, Section 89304). The campus President may adjust the *student body association fee* only after the fee adjustment has been approved by a majority of students voting in a referendum established for that purpose (Education Code, Section 89300). The required fee shall be subject to referendum at any time upon the presentation of a petition to the campus President containing the signatures of 10 percent of the regularly enrolled students at the University. Once bonds are issued, authority to set and adjust *student body center fees* is governed by provisions of the State University Revenue Bond Act of 1947, including, but not limited to, Education Code sections 90012, 90027, and 90068. *Student body association fees* support a variety of cultural and recreational programs, childcare centers, and special student support programs.

The *student body fee* was established at Cal Poly Pomona by student referendum, ASI (Associated Students, Inc.), in 1968. A referendum was held in February 2003, which increased the fee and authorized an annual inflationary adjustment based on the Consumer Price Index (CPI) for all Urban Consumers for the Los Angeles-Riverside-Orange County areas, as published by the Bureau of Labor Statistics, U.S. Department of Labor. The annual inflationary adjustment is effective each Summer Quarter.

The process to establish and adjust other campus-based mandatory fees requires consideration by the campus fee advisory committee and a student referendum. The campus President may use alternate consultation mechanisms if he/she determines that a referendum is not the best mechanism to achieve appropriate and meaningful consultation. Results of the referendum and the fee committee review are advisory to the campus President. The President may adjust campus-based mandatory fees but must request the Chancellor to establish a new mandatory fee. The President shall provide to the fee advisory committee a report of all campus-based mandatory fees. The campus shall report annually to the Chancellor a complete inventory of all campus-based mandatory fees.

For more information or questions, please contact the Budget Office in the CSU Chancellor's Office at (562) 951-4560.

Refund of Mandatory Fees, Including Nonresident Tuition

Regulations governing the refund of mandatory fees, including nonresident tuition, for students enrolling at the California State

University are included in Section 41802 of Title 5, California Code of Regulations. For purposes of the refund policy, mandatory fees are defined as those systemwide and campus fees that are required to be paid in order to enroll in state-supported academic programs at the California State University. Refunds of fees and tuition charges for self-support, special session, and extended education programs or courses at the California State University are governed by a separate policy established by the University, available at http://www.ceu.csupomona.edu/about_us/registrationpolicies.html.

In order to receive a full refund of mandatory fees, including nonresident tuition, a student must cancel registration or drop all courses prior to the first day of instruction for the term. Information on procedures and deadlines for canceling registration and dropping classes is available at <http://dsa.csupomona.edu/registrar/Registration.asp>.

For state-supported semesters, quarters, and non-standard terms or courses of four (4) weeks or more, a student who withdraws during the term in accordance with the university's established procedures will receive a refund of mandatory fees, including nonresident tuition, based on the portion of the term during which the student was enrolled. No student withdrawing after the 60 percent point in the term will be entitled to a refund of any mandatory fees or nonresident tuition.

For state-supported non-standard terms or courses of less than four (4) weeks, no refunds of mandatory fees and nonresident tuition will be made unless a student cancels registration or drops all classes prior to the first day in accordance with the university's established procedures and deadlines.

Students will also receive a refund of mandatory fees, including nonresident tuition, under the following circumstances:

- The fees were assessed or collected in error;
- The course for which the fees were assessed or collected was cancelled by the university;
- The university makes a delayed decision that the student was not eligible to enroll in the term for which mandatory fees were assessed and collected and the delayed decision was not due to incomplete or inaccurate information provided by the student; or
- The student was activated for compulsory military service.

Students who are not entitled to a refund as described above may petition the university for a refund demonstrating exceptional circumstances and the chief financial officer of the university or designee may authorize a refund if he or she determines that the fees and tuition were not earned by the university.

Information concerning any aspect of the refund of fees may be obtained from Tracy Wang, Coordinator of Student Accounting, at (909) 869-2956.

Refunds for students receiving financial aid will be determined according to federal, state, and University guidelines. Detailed information concerning financial aid policies for refunds may be obtained from the Office of Financial Aid. Information concerning refund of fees and forms may be obtained at Student Accounts/Cashier Services. All refund requests are processed according to the deadlines posted each quarter.

Nonresident Tuition Fee Waiver

California school district employees who are not yet legal residents of California may be exempted from the nonresident tuition fee if they are provisionally certificated, employed full-time by a school district in a position requiring certification, and if they are working toward fulfilling regular California credential requirements or completing a fifth year of study.

Children or spouses of the California State University employees are also

eligible to apply for exemption from the nonresident fee.

Expenses (Estimated)

A student enrolling under the auspices of an agency supplying educational assistance should check in advance with the agency representative regarding payment of fees and/or costs.

The total cost for students living away from home will vary. However, typical costs will amount to approximately \$9,200 for a three-quarter school year, excluding personal and transportation expenses.

Total expenses for nonresident and foreign students will be higher, as they will include tuition fees not required of legal California resident students.

Typical On-Campus Expenses for One Quarter

Associated Students, Inc. membership fee (not a state fee)	
Fall quarter	\$38.98
Winter, Spring quarter, each	\$31.42
Summer quarter	\$6.28
State University Fee	
Undergraduate	
0-6.0 units	\$276.00
6.1 and over	\$476.00
Graduate	
0-6.0 units	\$292.00
6.1 and over	\$502.00
Residence Halls (19 meals per week— 2001/02 double occupancy)	
	\$2,108.00
University Village Apartments (double occupancy)	\$945.00
Utilities (estimated)	\$600.00
Books and supplies (estimated)	\$250.00
Athletic Fee—fall, winter, spring (per quarter)	\$6.00
Bronco Student Center Fee	
Fall quarter	\$85.27
Winter, Spring quarter, each	\$85.27
Summer quarter	\$18.02
Parking	\$36.00
Health Facility Fee	\$2.00
Student Health Fee each quarter	\$45.00
Instructionally Related Fee—fall	\$16.00
winter/spring	\$12.00

ASI and BSC fees are subject to annual inflationary adjustments. Provision should be made for personal expenses which average \$300 per quarter.

The student majoring in one of the environmental design disciplines should be prepared for expenditures that are somewhat greater than average. Experience has indicated that students spend from \$150 to \$250 per quarter for materials, equipment, and supplies during their initial year as environmental design students.

Fees and Debts Owed to the Institution

Should a student or former student fail to pay a fee or a debt owed to the institution, the institution may "withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food or merchandise or any combination of the above from any person owing a debt" until the debt is paid (see Title 5, California Code of Regulations, Sections 42380 and 42381).

Prospective students who register for courses offered by the university are obligated for the payment of fees associated with registration for those courses. Failure to cancel registration in any course for an academic term prior to the first day of the academic term gives rise to an obligation to pay student fees including any tuition for the reservation of space in the course.

The institution may withhold permission to register or to receive official transcripts of grades or other services offered by the institution from

anyone owing fees or another debt to the institution. The institution may also report the debt to a credit bureau, offset the amount due against any future state tax refunds due the student, refer the debt to an outside collection agency and/or charge the student actual and reasonable collection costs, including reasonable attorney fees if litigation is necessary, in collecting any amount not paid when due.

If a person believes he or she does not owe all or part of an asserted unpaid obligation, that person may contact the campus business office. The business office, or another office on campus to which the business office may refer the person, will review all pertinent information provided by the person and available to the campus and will advise the person of its conclusions.

AVERAGE SUPPORT COST PER FULL-TIME EQUIVALENT STUDENT AND SOURCES OF FUNDS

The total support cost per full-time equivalent student (FTES) includes the expenditures for current operations, including payments made to students in the form of financial aid, and all fully reimbursed programs contained in state appropriations. The average support cost is determined by dividing the total cost by the number of FTES. The total CSU 2010-11 budget amounts were \$2,617,435,000 from state General Fund appropriations (not including capital outlay funding), \$1,244,603,000 from net basic tuition fee revenue, and \$320,211,000 from other fee revenues and reimbursements for a total of \$4,182,249,000. The number of projected 2010-11 FTES is 339,873 resident and 14,509 non-resident students. FTES is determined by dividing the total academic student load by 15 units per term (the figure used here to define a full-time student's academic load).

The 2010-11 average support cost per FTES based on General Fund appropriation and net basic tuition fee revenue only is \$11,213 and when including all sources as indicated below is \$12,117. Of this amount, the average net basic tuition fee revenue and other income & reimbursements per FTES is \$4,416, which includes all fee revenue in the CSU Operating Fund (e.g. tuition fees, application fees, other miscellaneous fees, and reimbursements).

2010/11	Amount	Average Cost per FTES	Percentage
Total Support Cost	\$4,182,249,000	\$12,117	100%
State Appropriation ¹	2,617,435,000	7,701	64%
Student Fee Sport ²	1,244,603,000	3,512	29%
Other Income &			
Reimbursements ^{2,3}	320,211,000	904	7%

¹State Appropriation includes a decrease of \$106 million reflecting a shift of costs on a one-time basis to the federal American Recovery and Reinvestment Act State Fiscal Stabilization Fund."

² Net Basic Tuition fee revenue and other income represents campus 2010-11 budgets submitted November 2010.

³ Other income and reimbursements represent campus "other fee" 2010-11 final budget revenues submitted, as well as reimbursements in the CSU Operating Fund.

The average CSU 2010-11 academic year, resident, undergraduate student basic tuition fee and other mandatory fees required to apply to, enroll in, or attend the university is \$5,285. However, the costs paid by individual students will vary depending on campus, program, and whether a student is part-time, full-time, resident, or nonresident.

