



### APPLICATION FOR ACADEMIC EMPLOYMENT

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MIDDLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

MAILING ADDRESS (if different from above): \_\_\_\_\_

TELEPHONE: Office \_\_\_\_\_ Home \_\_\_\_\_ Cell \_\_\_\_\_

WHAT POSITION ARE YOU APPLYING FOR? **Tenure Track Faculty** **Temporary Faculty** **Other** \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

How/Where did you learn about this position? \_\_\_\_\_

#### PLEASE ATTACH A CURRICULUM VITAE CONTAINING AT LEAST THE FOLLOWING INFORMATION:

- Colleges or Universities attended, their locations, inclusive dates of attendance and percentage of time, and degree or units earned. Please note that upon appointment, you must submit official transcript(s) and/or an official copy of your highest diploma;
- Majors or fields of study, including undergraduate and graduate majors, minors, and areas of concentration;
- Beginning with the most recent employment, a chronological listing of all employment experience you wish to have considered, including place of employment, position or title, full or part-time, and inclusive dates (month and year) of employment. Please explain any gaps or lapses in employment history on reverse side;
- A specific listing of courses previously taught;
- Publications, honors, awards, and memberships in professional organizations;
- The names, addresses, and telephone numbers of at least three people not related to you whom we may contact for an evaluation of your professional abilities. Additional names may be requested of finalists.

1. Are you able to perform the essential functions of the job for which you are applying (either with or without reasonable accommodation)? Yes No
2. Have you ever been terminated for cause? Yes No  
If yes, please explain on reverse side.

I certify that the information I have provided in the materials I have submitted in application for this position are true and correct and that I have not knowingly withheld any facts or circumstances. I understand that all information given in my application for employment are subject to verification and that should I be employed at the campus, any misrepresentation or omission of facts in this application may be sufficient reason for dismissal. The application materials include this document and any other materials submitted. I understand that before entering into the duties of State employment, United States citizens are required to sign the Oath of Allegiance. Legally employed non-citizens are required to sign the Declaration of Permission to work. Further, I understand that the successful candidate will be subject to a background check prior to employment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*California State Polytechnic University, Pomona is an Equal Opportunity, Affirmative Action Employer.* The University seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the people of California, to maintain the excellence of the University, and to offer our students richly varied disciplines, perspectives and ways of knowing and learning. Cal Poly Pomona subscribes to all state and federal regulations and prohibits discrimination based on race, color, religion, national origin, sex, gender identity/gender expression, sexual orientation, marital status, pregnancy, age, disability, genetic information, medical condition, and covered veteran status. The University hires only individuals lawfully authorized to work in the United States. As required by the Clery Disclosure Act, the university's annual security report is available at <http://www.cpp.edu/~police/annual-security-report.shtml>.