The University Theatre is a single level, continental configuration, five hundred and sixteen seat facility, equipped with state-of-the-art sound and lighting systems. There is a spacious furnished lobby with full box office facilities, and portable concession counters. There is a complete video and audio monitor system throughout the building. Additional facility specifications follow.

**FACILITY RATES:** (FOR OFF CAMPUS EVENTS).
Theatre Rental: $400.00 for the first four hours and $100.00 for each additional hour, with a four-hour minimum per date and start time. Additional charges by Facilities Management for utility and grounds will be added to the above charges. To reserve the theatre a $200.00 Cashiers check is required made payable to Cal Poly University. This is a non-refundable administrative fee to hold your reservation.

**LABOR RATES:**
*Stage Technical Crew (to be determined by event needs, usually three) @ $17.67/hr minimum 4 hrs.*
All the above positions and labor rates are subject to both state and federal labor regulations regarding over-time and meal breaks.
*House Manager © $68.68 flat, maximum 4 hrs. $17.67 p/hr. over. One required for all events.*
*Ushers $45.93 flat – 3 hrs. $15.31 p/hr. over Minimum. Three ushers for all events.
*Staff theatre technician ©44.00/hr. One required for all hours of use.

Labor estimates are prepared by Jonathan Bastow once we have determined the crewing needs for your show. For liability reasons outside crew are not allowed to replace theater staff. Outside crew may operate the light control console or the mixing console, but only if supervised by theater staff.

**INSURANCE:** (THIS IS THE RESPONSIBILITY OF THE LESSEE)
Required for all events. LESSEE (or contracting party) shall provide public liability insurance from a carrier with a rating of A or better and a financial rating of (7) or better, in an amount of not less than $1,000,000, for injuries, including accidental death, to any one person, and subject to the same minimum for each person, an amount not less than $1,000,000, for each accident and property damage insurance of not less than $500,000. Lessee shall furnish the University a certificate and endorsement of insurance prior to the commencement of the lease and or agreement. The certificate and endorsement will include the following as additional insured. That the State of California, the Trustees of the California State University, the University and the employees, officers, and agents of each of them are included as additional insured.

**TICKET PRINTING:**
Required for all events. Reserved or Non-reserved available, special artwork with advanced notice, please allow for your sales time. Recommend four to six weeks advance order. All ticket Orders are COD and separate from the theatre rental.

**PARKING:**
Parking enforcement twenty-four hours seven days a week. Parking is the patron’s responsibility, a charge of $6.00 per car ($3.00 on weekends) available either from the visitor’s booth or parking permit vending machines located around the campus.
BUILDING SPECIFICATIONS:

LOAD IN:
Load in point is at the rear of the scenery shop. Loading door size is 8'0"wide x 15'0"high. The loading dock is a 42' wide x 46' deep. It is a covered and partially enclosed area, with one 10' wide truck door at a 46" height and a 10' wide loading ramp. This arrangement allows us to unload two trucks simultaneously.

DRESSING ROOMS:
Dressing rooms are adjacent to the main stage, as are both the men's and women's restrooms and the green room. The two large dressing rooms, Rooms 102 and 108 adjoin the restrooms and have 9 and 11 lighted makeup stations respectively. In both the restrooms there are two shower stalls. Rooms 104 and 105 are small, semi-private dressing rooms with two lighted makeup stations each. Room 107 has 13 lighted makeup stations and has two sinks in the room. The green room has direct access to the stage. In addition to the lounge area, there are vending machines, sink and refrigerator. All of these areas are equipped with video monitors and can be fed either audio from the main stage or paging or both.

STAGE DIMENSIONS:
The dimensions of the proscenium are thirty-four wide by twenty feet high. There is a velour covered false proscenium, which can close the stage opening down to thirty feet wide by fourteen feet high. The depth from the plaster line is thirty feet plus an eight-foot crossover. The depth of the apron to the front edge of the stage is eight feet. Stage right wing space is seventeen feet and stage left wing space is twenty feet. From the stage floor to the grid is fifty feet. The normal height of trim for borders is approximately sixteen to twenty feet.

DRAPE:
Stage drapes are all black velour with the exception of the main drape, which is a medium blue with a single one-foot band of purple one-foot from the floor. The main drape measures twenty-two feet by twenty-two feet each panel and can be flown or traveled open. Legs are eight feet wide by twenty-four feet tall. Full borders are forty-five feet wide by twenty-four feet tall. Masking borders are forty-five feet wide by ten feet tall. Also available are two scrim drops, one white and one black, twenty-four feet tall by forty-five wide.

COUNTERWEIGHT SYSTEM:
The counterweight system consists of thirty-eight single purchase counterweight sets. Also available are stage right and left battens (double hung up and down stage counterweight sets). Line set description follows, lines in italics cannot be moved.

<table>
<thead>
<tr>
<th>Line #</th>
<th>dist. from plaster line</th>
<th>description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1'3&quot;</td>
<td>MAIN DRAPE, MOTORIZED</td>
</tr>
<tr>
<td>2</td>
<td>1'9&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>3</td>
<td>2'3&quot;</td>
<td>PORTAL HEADER</td>
</tr>
<tr>
<td>4</td>
<td>2'10&quot;</td>
<td>PORTAL LEGS</td>
</tr>
<tr>
<td>5</td>
<td>3'6&quot;</td>
<td>FIRST ELECTRIC</td>
</tr>
<tr>
<td>6</td>
<td>4'10&quot;</td>
<td>1A ELECTRIC</td>
</tr>
<tr>
<td>7</td>
<td>5'4&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>7A</td>
<td>6'4&quot;</td>
<td>MOVIE SCREEN (34WX14H), MOTORIZED</td>
</tr>
<tr>
<td>8</td>
<td>7'4&quot;</td>
<td>LEGS</td>
</tr>
<tr>
<td>9</td>
<td>7'10&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>10</td>
<td>8'4&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>11</td>
<td>9'4&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>12</td>
<td>9'11&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>13</td>
<td>10'9&quot;</td>
<td>SHELL CEILINGS (USABLE)</td>
</tr>
<tr>
<td>14</td>
<td>11'6&quot;</td>
<td>FULL BLACK (USED AS BORDER)</td>
</tr>
<tr>
<td>15</td>
<td>12'3&quot;</td>
<td>LEGS</td>
</tr>
<tr>
<td>16</td>
<td>13'0&quot;</td>
<td>SECOND ELECTRIC</td>
</tr>
<tr>
<td>17</td>
<td>14'0&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>18</td>
<td>14'10&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>19</td>
<td>15'6&quot;</td>
<td>SHELL CEILINGS (USABLE)</td>
</tr>
<tr>
<td>20</td>
<td>16'2&quot;</td>
<td>LEGS</td>
</tr>
<tr>
<td>21</td>
<td>16'8&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>22</td>
<td>17'4&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>23</td>
<td>18'2&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>24</td>
<td>18'11&quot;</td>
<td>10' BORDER</td>
</tr>
<tr>
<td>25</td>
<td>19'8&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>26</td>
<td>20'6&quot;</td>
<td>LEGS</td>
</tr>
<tr>
<td>27</td>
<td>21'2&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>28</td>
<td>21'10&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>29</td>
<td>22'6&quot;</td>
<td>EMPTY</td>
</tr>
<tr>
<td>30</td>
<td>23'6&quot;</td>
<td>THIRD ELECTRIC</td>
</tr>
<tr>
<td>31</td>
<td>25'0&quot;</td>
<td>LEGS</td>
</tr>
<tr>
<td>32</td>
<td>26'1&quot;</td>
<td>EMPTY</td>
</tr>
</tbody>
</table>
LIGHTING SYSTEM:
The control system is an ETC Ion console. There are 222 STRAND CD80
dimmers, dimmer per circuit. 204 dimmers are 2.4 K, 18 dimmers are 6K.
Lighting positions are as follow:

**LOCATION # & TYPE OF CIRCUIT @ DISTANCE FROM PLASTER LINE**
1ST ELECTRIC 24 @ 2.4K two outlets each 3'6"
4 @ 6K one outlet each
2ND ELECTRIC 18 @ 2.4 K two outlets each 13'0"
4 @ 6K one outlet each
3RD ELECTRIC 18 @ 2.4K two outlets each 22'9"
4 @ 6K one outlet each
LADDERS stage R & L each with 12 @ 2.4K circuits, duplicated R & L
with socapex breakouts.
FLOOR POCKETS 18 @ 2.4K three outlets each varies
also appear in SL panel with 6 additional 2.4K circuits.
REAR WALL 4 @ 6K each.
PROSC. PIPE hanging position,
18 circuits of 1'6" socapex multicable
TORMENTORS two SR & SL positions each 10'0" & 16'0"
with 6 @ 2.4K
1ST BEAM 18 @ 2.4 K circuits duplicated
20'0" x 20'0"high. 1 @ 6K circuit (five outlets)
2ND BEAM 12 @ 2.4 K circuits duplicated
40'0" x 20'0" high,1 @ 6K one outlet. 12 @ 2.4K
BOX BOOM one each SL & SR below 2ND Beam 6 @ 2.4K circuits each
3RD BEAM 6 @ 2.4K
60'0" x 20'0" high
ATTIC 18 @ 2.4 K can be routed as needed via socapex or rubber cable.

PROJECTION BOOTH:
Distance to Screen: 84' 0, Distance to Apron: 63'0
Digital projector ~5000 Lumens
COMPANY SWITCH:
Located stage right on proscenium wall. 400 amps, 3 Ø, 5 wire disconnect. An additional 600 amps, 3 Ø, 5 wire available on stage left with advance notice.

LIGHTING EQUIPMENT:
There are two Lycian short throw Marc 350 follow spots located in the second beam. In the projection booth, there are two Strong Trouper carbon arc follow spots. We have a wide variety and supply of lighting equipment. We will make every effort to accommodate your lighting plot. Please send us your requirements at your earliest convenience. We will contact you if there are any questions or clarifications needed.

COMMUNICATION SYSTEM:
‘CLEAR-COM’, 2 channel, permanent stations and belt packs, AKG and CEAR-COM headsets. MOTOROLA two channel radio interface.

SOUND SYSTEM:
Console: “YAMAHA’ M7CL 48 Channel x 16 Out
Left and Right side systems: Bi-amp QSC MX2000A low and QSC MX1000A high with JBL 4892 array systems.
All systems use SOUNDWEB London BLU-16 processor.
Surround sound: perimeter of auditorium. 7ea. JBL 8340
Utility Amplification: 12 channels of QSC MX1000a 200 watt rated.
Utility Speaker Systems:
   4ea. JBL 4725 cabinets
   6 ea. YAMAHA 2115P slant face monitors
   6 ea. YAMAHA SM10V monitors
MARANTZ PMD520 Dual Cassette Tape Playback
MARANTZ CDR500 Dual CD Playback
2 ea. 360 SYSTEMS Instant Replay
Processing and special effects equipment:
   6 ea. SYMETRIX 125 compressor/limiter
   4 ea. APHEX gates
   2 ea. BEHRINGER 8000 digital equalizer
   2 ea. DBX 1231 stereo graphic equalizers
Microphones: A variety of microphones are available including 8 Shure ULX wireless systems. (Additional charge of $25.00 per unit per day.)

Additional facilities and equipment: Power and location for remote video truck and camera conduit. In house video patching and distribution system.

SPECIAL EQUIPMENT:
Special equipment: available only by 24-hr advance notice, as follows.
Pianos: 1 ea. BALDWIN SD 9 ft concert grand, YAMAHA 62R 5 ft grand, .
2 ea. BALDWIN spinets (one located in orchestra pit)
Music stands & lights: 60 stands & lights plus cabling.
Risers: Various WENGER, both choral and band and misc. others
Misc. audio-visual and reinforcement equipment
Podiums, lecterns flags, stage party chairs, panel discussion tables,
Special note: the above items are not necessarily in stock in the university
theatre and for most part are owned for academic use. Their availability
for use by your event is contingent on advance notice and prior reservations.

WARDROBE FACILITIES:
Complete wardrobe and costume facilities are available by special request only. (these are part of the academic program) The facilities consist of construction, washing & drying, steam pressing.