DATE: June 13, 2014
cc:

TO: Vice Presidents and Deans

FROM: J. Michael Ortiz
President

SUBJECT: Rescission: Spending and Hiring Freeze of 2008

In light of Governor Brown’s funding reinstatement and proposed reinvestment in the CSU, the Spending Freeze of 2008 is hereby rescinded, and the Hiring Freeze is modified as shown in the attachment.

In 2008 Cal Poly Pomona instituted a Spending and Hiring Freeze which significantly aided the campus during difficult budget cut years. (Reference email of January 17, 2008 excerpted below)

To protect the campus from making hires that may not be funded, I have asked the university leadership to suspend all searches and initiate a hiring freeze. If a position is considered mission-critical, the President’s Cabinet will review the proposal and make a decision.

The freeze will also apply to all university procurement contracts greater than $1,000. Any organization wishing to move forward with a purchase must be prepared to justify its need as critical. We all need to work hard and make do with what we have.

This message and further implementation instruction required the campus to have all expenditures over $1000 approved by the Vice Presidents or CIO prior to executing the expenditure.

Renewed funding has reduced the need for stringent measures and allows the campus to lift the campus spending freeze, although the Vice Presidents may choose to impose spending limit authority thresholds within their own divisions. A new set of criteria have also been established for hiring authority and those are attached for your guidance.