HOUSING APPLICATIONS OPEN JANUARY 31, 2017 AT 7:30AM

APPLY FOR HOUSING 2017 - 2018
CURRENT HOUSING RESIDENTS:

IMPORTANT INFORMATION:

STEP 1 - Submit your 2017-2018 Housing Application and $450 initial payment
STEP 2 - Check your CPP email for a Room Selection appointment email
  - Email notification of your appointment will be available mid-February
  - Login to the StudentWeb and select your space during your appointed time
  - Once spaces are filled, a waitlist will be created and students will be contacted as cancellations are received.

Don't miss your opportunity to reserve your space in the Suites or CRS for 2017-2018. Spaces are limited and offered on a first-come, first-served basis using the date and time your application was submitted. Please visit http://tinyurl.com/reapply2017 to apply.
ROOM SELECTION

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HOW TO NAVIGATE THE UNIVERSITY HOUSING ROOM SELECTION PROCESS
FIRST STEPS...

Complete Your Housing Application

- Application opens on January 31st @ 7:30am
- Appointment times will be based on when you submitted your application
- Changes can be made to your preferences by logging into your Student Web

Pay $450 Initial Payment

- You will NOT receive an appointment time unless paid
- Must pay initial payment before February 14th to have an appointment during the first wave
- $450 Initial Payment is deducted from Fall 2017 fees & is fully refundable*

*Cancellation recv’d by 45 day deadline
PLAN AHEAD…

Prepare your selection (by February 14th)

- Review theme buildings, floorplans, & preferences
- Confer with roommates & confirm Bronco ID’s are listed
- Roommates do not have to have the same appointment time to select one another

Check CPP Email & Student Web for Appointment Date/Time

- Expect communication mid-February
- Appointments will be approximately 36 hours long
- Students who miss their appointment will be moved to the waitlist
READY, SET, SELECT...

1. Log Into Student Web
2. Confirm Roommate Selections
3. Choose Building & Suite # From Available Listed
4. Select Room # from Available Listed
5. Confirmation Page & Contract
READY, SET, CONTRACT...

Log Into Student Web
Select a Meal Plan
Contract Summary
Review & Agree to License Agreement & Terms
Assignment & Roommate Listed in Student Web
WHAT IF...

I was placed in the wrong room within my suite? Or want to swap rooms with another resident?

• Both students need to log in to their Student Web and complete the Room Swap form
• Once both students have submitted the form, the change will be processed immediately
• This function will be available to all returning students March 6th through August 5, 2017
• Students are responsible for coordinating the swaps, UHS will not intervene or communicate on a student’s behalf

I missed my appointment time?

• Students who missed their appointment window will be moved to the end of the waitlist

I do not complete my contract?

• Your space is not secure until you complete your 2017-2018 contract
• Students who do not complete the process are at risk of losing their space for someone on the waitlist and UHS will select the student’s meal plan
I am unable to pay my initial payment?

• Log On to your Student Web and submit a Deferment Request of your Initial Payment. UHS will work with Financial Aid to determine if you qualify to have your fees postponed.

I have not selected a room, but my Student Web shows that I already have a space?

• One of your selected roommates has already pulled you into a space.

I want a double but only singles are available

• Doubles are the most limited spaces in the Suites. To ensure a space at all, we advise you to select from the singles available.
• Students can remain on a waitlist for a double in the chance that one becomes available.
I did not get a space or an appointment time?

- Due to limited availability, students unable to select a space will be placed on a waitlist.
- Students will be contacted as availabilities become available throughout the Spring, Summer, and even into the 2017-2018 academic year.

I decide to live off campus or @ the Village?

- You have the ability to cancel without financial penalty 45 days prior to Fall Move-In (August 6, 2017).
- You MUST cancel through the link on your Student Web.

I found alternative housing and would like to be removed from the waitlist?

- Students on the waitlist can cancel at anytime and receive a full refund.
My first preference is the Center for Regenerative Studies (CRS)?

• Complete a CRS Application
• Due to the extremely limited number of spaces in the Center for Regenerative Studies, you will also be given an opportunity to apply for the Suites
• Based on availability, students that applied for the CRS will be assigned and notified mid-February
• Priority is based on when you submitted your application