



**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
POLICY NO: 1393**

POLICY ON FACULTY OVERTIME

Academic personnel are employed in classifications for which the regular rate of pay is full compensation for all time required to perform their assigned duties. No work by an academic staff member is considered overtime for the state except that:

- A. individuals on 10-month or 12-month appointments, who are required to work on a legal holiday when the university is in session, will be credited automatically with a compensating day off.
- B. individuals on academic year status may be appointed for an extra quarter assignment. A faculty member who teaches an extra quarter for extra compensation will be compensated at the rate of 33-1/3 percent of that individual's annual salary in three monthly installments, in addition to any salary payments due to him/her for services during normal academic year. Income tax is the only payroll deduction withheld from salary payments for the extra quarter assignment. (See policy on Extra Quarter Assignment and Compensation.)