



**CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
POLICY NO: 1416**

POLICY ON TAPING OF FACULTY LECTURES

Disabled students may tape faculty lectures of any classroom presentation. If students identify themselves as disabled and ask permission to tape lectures or classroom presentations, the instructor may ask them to sign a "limited release statement" that the tapes of lectures would be used only by the student and only for class purposes.

For all other students, instructors may, but are not required to, permit taping, either audio or video, of their lectures or any classroom presentation. In the case of visiting or guest lecturers, the discretion rests with the person actually making the presentation.

If instructors grant permission they should do so in writing, specifying the limitations they may wish to place upon the use and further distribution of the taped material.