

## CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA POLICY NO: 1456

## **COURSE DESIGNATION STANDARDS**

	Instruction Mode Definitions	
In-person	Class meets in-person (in a designated location or locations) for all of the course contact hours prescribed by the course classification and units. Students may be expected to access class materials and/or participate in class activities online.	
Hybrid Asynchronous Component	Class meets in-person (in a designated location or locations) a minimum of 50% of course contact hours prescribed by the course classification and units. Remaining course contact hours are completed asynchronously online.	
Hybrid with Synchronous Component	Class meets in-person (in a designated location or locations) a minimum of 50% of course contact hours prescribed by the course classification and units. Remaining course contact hours are completed synchronously online. Students are expected to attend synchronous hours remotely.	
Hybrid Bisynchronous*	Class meets in-person (in a designated location or locations) a minimum of 50% of course contact hours prescribed by the course classification and units. Remaining course contact hours are completed synchronously and asynchronously. Students are expected to attend synchronous hours remotely.	
Fully Asynchronous	All course contact hours prescribed by the course classification and units are delivered online in an asynchronous instruction mode. No scheduled meetings are required.	
Fully Synchronous	All course contact hours prescribed by the course classification and units are delivered online in a synchronous instruction mode. No in-person scheduled meetings are required. Students are expected to attend scheduled meetings remotely.	
Bisynchronous	All course contact hours prescribed by the course classification and units are delivered online. Course contact hours will be delivered synchronously and asynchronously. Students are expected to attend synchronous hours remotely.	



HyFlex	All course contact hours prescribed by the course classification and units are delivered in-person, synchronously, and asynchronously. Instruction is provided in the classroom, and for each class meeting, students may choose
	to attend in-person, synchronously online, or asynchronously online. Faculty may require students to attend up to 25% of class meetings in-person, plus the final exam held during finals week. The dates of the required in-person meetings must be included in the schedule of classes before students register for the class. Dates may only be changed with documented consent of all students enrolled in the class.

## Note

**Asynchronous instruction** is defined as online instruction that allows students to view instructional materials at any time.

**Synchronous instruction** is defined as online or remote broadcast instruction delivered during scheduled class meetings.

\*As of May 18, 2022, this modality is suspended until further notice. This suspension will lift when the Chancellor's Office reporting system is able to support this modality.