

CURRICULUM PACKAGE: REVISION OF CURRICULUM SHEETS, ROADMAPS, AND CURRICULUM MATRICES

All actions involving curriculum affect registration, transfer credit, degree audit, the University Catalog—including the catalog on BroncoDirect—curriculum sheets and roadmaps. However, no revisions based on a curricular proposal can be made until final approval of the curricular proposal is granted. Please refer to the Schedule of Activities and Deadlines for appropriate deadlines to submit these materials.

CURRICULUM SHEETS

All changes made to curriculum sheet information must be consistent with the information in the University Catalog for the corresponding year and must be approved through the regular curricular process. The Office of Academic Programs will verify course listings (based on contents of the corresponding catalog).

In the middle of the spring semester, the Office of Academic Programs will update all curriculum sheets to reflect catalog revisions with approved curricular changes and changes that are editorial or do not affect other colleges/departments and do not require consultation. Departments will be provided with curriculum sheet proofs by the Office of Academic Programs as they become available.

Curriculum sheets are available online at: <https://www.cpp.edu/academic-programs/academic-advising/tools/sheets-roadmaps/index.shtml> . They can be viewed as PDF documents and printed directly from the website. Printing orders can be placed with Graphic Communications by submitting a quick print form and an original copy of the curriculum sheet.

ROADMAPS

Roadmaps are a major-specific advising tool designed for faculty and students to use when mapping out a personalized semester-by-semester study plan to ensure timely progress to degree. Roadmaps also aid departments in communicating degree related reminders and other advice to students. Departments develop roadmaps annually based on degree requirements, considering enrollment requirements and schedule restrictions, and may use roadmaps to assist in planning course offerings.

University-designed roadmaps are online linked to the corresponding curriculum sheet at <https://www.cpp.edu/academic-programs/academic-advising/tools/sheets-roadmaps/index.shtml> .

CURRICULUM MATRICES

Curriculum matrices are visual representation that depicts the alignment between the program's curriculum and the student learning outcomes of the programs. Curriculum matrices should be edited to reflect changes to program course requirements (i.e. adding/removing courses).