Call for Proposals: Generative AI Course Integration Grants

Application Window: March 15 - April 22, 2025

Purpose: Emerging technologies have the potential to enhance teaching and learning by providing new ways to engage with content, generate ideas, and assist in problem-solving. Academic Affairs acknowledges and is committed to ensuring that use of such technologies promotes creativity, innovation, and learning, while safeguarding Cal Poly Pomona's core values.

Supported by the Kellogg Legacy Endowment, this grant program is intended to support and advance faculty work in integrating generative AI (gAI) into the curriculum through the development of new courses or the updating of existing courses. The goal is to help faculty engage in innovative curriculum design and implementation, leading to enhanced student learning and skill development in gAI.

Award: For each new or updated extended course outline (ECO), a total of $2,000 will be awarded to the faculty member (or team) who completed the work. ECOs, including the elements described in the application, must be submitted to Curriculog by September 3, 2025. Awardees will meet as a group in August to share ideas and feedback. Funds may be awarded as a stipend or transferred to an established Foundation account (e.g., for a grant project).

Eligibility: Only continuing tenured/tenure-track faculty are eligible for this grant as tenure-line faculty are responsible for developing and maintaining ECOs.

Application Requirements: In a maximum of 3 pages, please respond to the prompts below. If generative AI is engaged in writing a proposal, please clearly cite this.

1. **Course information:** Details of the course to be updated or developed, including the course number and title, any pre- or co-requisites, whether it is required for the major or eligible for GE, enrollment caps for the course, and the frequency of offering. For existing courses, please append a copy of the current ECO.

2. **Integration Plan:** A clear plan for how gAI will be integrated into the course (e.g., lessons, assignments, policies). New and/or updated student learning outcome(s) must be provided. Successful proposals will demonstrate that gAI will be used to support and enhance human instruction, not to replace the essential relationships between students and faculty

3. **Impact:** A statement on the potential impact of the course on student learning, career readiness and citizenship.

4. **Department chair support**: a statement of support from the department chair emailed to lmassa@cpp.edu.

Submission: Proposals should be submitted electronically to Laura Massa (lmassa@cpp.edu), Associate Vice President, Academic Programs.

Review Process: Proposals will be reviewed by the Emerging Technology Governance Committee. Successful proposals will demonstrate a clear alignment with the goals of the grant program and a strong potential for positive impact on student learning. Awards will be announced by May 15, 2025.

Contact: For questions or more information, please contact Laura Massa, Associate Vice President, Academic Programs, at lmassa@cpp.edu.