**Role of Ethnic Studies Faculty Implementation (ESFIC)**

**Senate Committee**

1. Review proposals to cross-list courses with the EWS Department for GE Area F and provide recommendations to the EWS Department Chair.

2. Offer consultation to departments developing proposals for cross-listed courses.

3. When requested by the EWS Department Chair, provide consultation on the qualifications of potential assigned faculty to teach cross-listed courses. (*Note:* The EWS Department Chair and the submitting Department Chair will jointly approve the assigned faculty to teach the cross-listed course.

4. Provide support for faculty professional development around teaching Area F courses and increasing faculty understanding of Ethnic Studies as a discipline.

**Assigned Faculty Criteria for Teaching a Cross-Listed Course**

1. Assigned faculty demonstrates training and knowledge in Ethnic Studies in one or more of the four major racialized groups: Native American, African American, Asian American and/or Latino/a’s.\*

2. Assigned faculty demonstrates experience in two of the following areas: education, scholarly research, professional experience, creative activities, publication, teaching in the field, and/or community engagement and service.

3. Assigned faculty will submit an abridged vitae (1-2 pages) particular to Ethnic Studies to the EWS Chair and ESFIC.

4. Department Chair will submit a recommendation letter (1 page) for the assigned faculty who will teach the cross-listed course.

The EWS Department Chair and Department Chair will jointly approve the assigned faculty to teach the cross-listed course.

\* Native American includes American Indian, Tribal Nations, and Indigenous. African American includes Black Americans. Asian Americans includes Paciﬁc Islanders. Latina and Latino American includes the Chicana/Chicano, Chicanx, and Latinx communities.

**Steps to Cross-List a Course with EWS for CPP Departments**

1. The department determines a course for cross-listing consideration and the Department Chair assigns a faculty member to teach the course.

2. The department reviews the Ethnic Studies Core Competencies and determines if the course under consideration can be transitioned into an Ethnic Studies course according to the Area F guidelines.

3. The Department Chair approves the course for submission.

4. Assigned faculty begins to create the new Ethnic Studies course.

5. Assigned faculty and Department Chair schedule an appointment with the ESFIC subcommittee.

6. Assigned faculty and the Department Chair develop the ECO and a syllabus for the course.

7. Department submits a Course Packet to the ESFIC Chair (Dr. Sandy Kewanhaptewa-Dixon, [sldixon@cpp.edu](mailto:sldixon@cpp.edu)), which includes:

* + 1-page cover letter
  + Matrix of SLOs
  + ECO draft and appendix (syllabus, assignments, activities, and assessments)

8. Assigned faculty and Department Chair meet with the sub-committee of the ESFIC to review the Course ECO and syllabus. A review of these documents will lead to recommendations to modify or approve moving the course onto the ESFIC full committee.

9. If approved, the Department Chair completes a referral form and it needs approval by the Department Chair, EWS Chair, and a member of the ESFIC. It will then follow the Curriculog process through the Academic Senate.