

## FEES AND EXPENSES

**SCHEDULE OF FEES, 2005-2006** (Up-to-date information available from Office of Enrollment Services).

Legal residents of California are not charged non-resident tuition. The following reflects applicable systemwide fees and nonresident tuition for both the quarter and the semester systems. (Fees are subject to change without advance notice).

### All Students

Application Fee (nonrefundable), payable by check or money order at time of application is: \$55

State University Fee for all campuses except California State University, Stanislaus:

Units	Per Semester	Per Quarter	Per Academic Year
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### Undergraduate:

0 to 6.0	\$732	\$488	\$1,464
6.1 or more	\$1,260	\$840	\$2,520

### Credential Students:

0 to 6.0	\$849	\$566	\$1,698
6.1 or more	\$1,461	\$974	\$2,922

### Graduate:

0 to 6.0	\$900	\$600	\$1,800
6.1 or more	\$1,551	\$1,034	\$3,102

### Nonresident Students (U.S. and foreign)

Nonresident Tuition (in addition to other fees charged all students) for all campuses:

Charge Per Unit	Quarter	Semester
	\$226	\$339

The total nonresident tuition paid per term will be determined by the number of units taken. The maximum nonresident tuition per academic year (as of 2005-06) is \$10,170.

Mandatory systemwide fees are waived for those individuals who qualify for such exemption under the provisions of the California Education Code (see section on fee waivers).

### Credit Cards

VISA and Master Charge bank credit cards may be used for payment of student fees. Each fee bill includes instructions on how to pay with a credit card. Students wishing to use their credit cards for payment may either mail the completed forms to the Cashier's Office, bring them in, call the Cashier's Office at (909) 869-2010 with their credit card information, or call (909) 468-5020 during the telephone credit card payment period.

### MISCELLANEOUS FEES (Subject to change)

Application to the university (charged of all applicants—payable by check or money order at time of applying—nonrefundable)	\$55.00
Check returned for any cause	30.00
Course credit by special examination (per unit)	5.00/unit, \$25 maximum
Failure to meet administratively required appointment or time limit	20.00
Commencement (not a state fee, mandatory, non-refundable)	

Bachelor's degree	40.00
Master's degree	40.00
Diploma fee	10.00
Health facility fee (per quarter)	2.00
Student Health fee (each quarter)	45.00
I.D. card (lost/replacement \$15)	5.00
Late registration	25.00
Late registration fee for adding courses beyond deadline (per class)	10.00
Library	See schedule in library
Lost book fees excessive use fee + replacement cost + service charge	\$13.30
Orientation Fee (includes Photo ID)	
Freshmen	\$65
Transfer students	\$53
Parking fee (per quarter)	
Automobiles	90.00
Motorcycles/Mopeds	23.00
Transcript of record	4.00
Associated Students, Inc. membership fee (not a state fee)	
Fall quarter	18.00
Winter, Spring quarter, each	12.00
Summer quarter	5.00
Bronco Student Center (University Union) fee (not a state fee)	
Fall, Winter, Spring quarter	42.00
Summer quarter	9.00
Instructionally Related Activities Fee:	
Fall quarter	16.00
Winter quarter	12.00
Spring quarter	12.00
American Dietetics Association Transcript Evaluation Fee	
Enrolled students	20.00
Non-Cal Poly Pomona students	25.00
Credential Evaluation (non-Cal Poly Pomona students)	25.00
Credential Processing Fee	25.00
Emergency Credential Processing Fee	15.00
Education Code, Section 23801	
Education Code, Section 23805	
Sponsored Program Fee per quarter (for certain foreign students only)	200.00
Athletic Fee - fall, winter, spring (per quarter)	6.00

### Procedures for the Establishment or Abolishment of a Student Body Fee

The law governing the California State University provides that fees defined as mandatory, such as a student body association fee and a student body center fee, may be established. A student body association fee must be established upon a favorable vote of two-thirds of the students voting in an election held for this purpose (Education Code, Section 89300). A student body center fee may be established only after a fee referendum is held which approves by a two-thirds favorable vote the establishment of the fee (Education Code, Section 89304). The student body fee was established at Cal Poly Pomona by student referendum. The campus President may adjust the student body association fee only after the fee adjustment has been approved by a majority of students voting in a referendum established for that purpose (Education Code, Section 89300). The required fee shall be subject to referendum at any time upon the presentation of a petition to the campus President containing the

signatures of 10 percent of the regularly enrolled students at the University. Once bonds are issued, authority to set and adjust student body center fees is governed by provisions of the State University Revenue Bond Act of 1947 including but not limited to Education Code, sections 90012, 90027, and 90068. Student body association fees support a variety of cultural and recreational programs, childcare centers, and special student support programs.

The process to establish and adjust other campus-based mandatory fees requires consideration by the campus fee advisory committee and a student referendum. The President may use alternate consultation mechanisms if he/she determines that a referendum is not the best mechanism to achieve appropriate and meaningful consultation. Results of the referendum and the fee committee review are advisory to the President. The President also may request the Chancellor to establish the mandatory fee.

**Refund of Fees Including Nonresident Tuition**

Regulations concerning the refund of mandatory fees, including nonresident tuition, for students enrolling at the California State University are included in §41802 of Title 5, California Code of Regulations. For purposes of the refund policy, mandatory fees are defined as those systemwide fees and campus fees that are required to be paid in order to enroll in state-supported academic programs at the California State University. Refunds of fees and tuition charges for self-support programs at the California State University (courses offered through extended education) are governed by a separate policy established by the University.

In order to receive a full refund of mandatory fees, including nonresident tuition, a student must cancel registration or drop all courses prior to the first day of instruction for the term. Information on procedures and deadlines for canceling registration and dropping classes is available in the Schedule of Classes.

For state-supported semesters, quarters, and non-standard terms or courses of four (4) weeks or more, a student who withdraws during the term in accordance with the university's established procedures will receive a refund of mandatory fees, including nonresident tuition, based on the portion of the term during which the student was enrolled. No student withdrawing after the 60 percent point in the term will be entitled to a refund of any mandatory fees or nonresident tuition.

For state-supported semesters, quarters, and non-standard terms or courses of less than four (4) weeks, no refund of mandatory fees and nonresident tuition will be made unless a student cancels registration or drops all classes prior to the first day in accordance with the university's established procedures and deadlines.

Students will also receive a refund of mandatory fees, including nonresident tuition, under the following circumstances:

- The tuition and mandatory fees were assessed or collected in error;
- The course for which the tuition and mandatory fees were assessed or collected was cancelled by the university;
- The university makes a delayed decision that the student was not eligible to enroll in the term for which mandatory fees were assessed and collected and the delayed decision was not due to incomplete or inaccurate information provided by the student; or
- The student was activated for compulsory military service.

Students who are not entitled to a refund as described above may petition the university for a refund demonstrating exceptional circumstances. The chief financial officer of the university or designee may authorize a refund if he or she determines that the fees and tuition were not earned by the university.

Refunds for students receiving financial aid will be determined according to federal, state, and University guidelines. Detailed information concerning financial aid policies for refunds may be obtained from the Office of Financial Aid. Information concerning refund of fees and forms may be obtained at Student Accounts/Cashier Services. All refund requests are processed according to the deadlines posted each quarter.

**Nonresident Tuition Fee Waiver**

California school district employees who are not yet legal residents of California may be exempted from the nonresident tuition fee if they are provisionally certificated, employed full-time by a school district in a position requiring certification, and if they are working toward fulfilling regular California credential requirements or completing a fifth year of study.

Children or spouses of the California State University employees are also eligible to apply for exemption from the nonresident fee.

**Expenses (Estimated)**

A student enrolling under the auspices of an agency supplying educational assistance should check in advance with the agency representative regarding payment of fees and/or costs.

The total cost for students living away from home will vary. However, typical costs will amount to approximately \$9,200 for a three-quarter school year, excluding personal and transportation expenses.

Total expenses for nonresident and foreign students will be higher, as they will include tuition fees not required of legal California resident students.

**Typical On-Campus Expenses for One Quarter**

Associated Students, Inc. membership fee (not a state fee)	
Fall quarter . . . . .	18.00
Winter, Spring quarter, each . . . . .	12.00
Summer quarter . . . . .	5.00
State University Fee	
Undergraduate	
0-6.0 units . . . . .	276
6.1 and over . . . . .	476
Graduate	
0-6.0 units . . . . .	292
6.1 and over . . . . .	502
Residence Halls (19 meals per week—	
2001/02 double occupancy) . . . . .	2,108
University Village Apartments (double occupancy) . . . . .	945
Utilities (estimated) . . . . .	600
Books and supplies (estimated) . . . . .	250
Athletic Fee—fall, winter, spring (per quarter) . . . . .	6
Bronco Student Center (Student Union) Fee—fall, winter,	
spring, summer (per quarter) . . . . .	9
Parking . . . . .	36
Health Facility Fee . . . . .	2
Student Health Fee each quarter . . . . .	45
Instructionally Related Fee—fall . . . . .	16
winter/spring . . . . .	12

Provision should be made for personal expenses which average \$300 per quarter.

The student majoring in one of the environmental design disciplines should be prepared for expenditures that are somewhat greater than average. Experience has indicated that students spend from \$150 to \$250 per quarter for materials, equipment, and supplies during their initial year as environmental design students.

### Fees and Debts Owed to the Institution

Should a student or former student fail to pay a fee or a debt owed to the institution, the institution may "withhold permission to register, to use facilities for which a fee is authorized to be charged, to receive services, materials, food or merchandise or any combination of the above from any person owing a debt" until the debt is paid (see Sections 42380 and 42381 of Title 5, California Code of Regulations).

Prospective students who register for courses offered by the university are obligated for the payment of fees associated with registration for those courses. Failure to cancel registration in any course for an academic term prior to the first day of the academic term gives rise to an obligation to pay student fees including any tuition for the reservation of space in the course.

The institution may withhold permission to register or to receive official transcripts of grades or other services offered by the institution from anyone owing fees or another debt to the institution. If a person believes he or she does not owe all or part of an asserted unpaid obligation, that person may contact Student Accounts/Cashier Services. The Office of Student Accounts/Cashier Services, or another office on campus to which the Office of Student Accounts/Cashier Services may refer the person, will review all pertinent information provided by the person and available to the campus, and advise the person of its conclusions.

### AVERAGE SUPPORT COST PER FULL-TIME EQUIVALENT STUDENT AND SOURCES OF FUNDS

The total support cost per full-time equivalent student includes the expenditures for current operations, including payments made to students in the form of financial aid, and all fully reimbursed programs contained in state appropriations. The average support cost is determined by dividing the total cost by the number of full-time equivalent students (FTES). The total CSU 2005/06 final budget amounts were \$2,615,120,000 from state General Fund appropriations (not including capital outlay funding), \$1,003,659,000 from State University Fee Revenue, \$393,418 from other fee revenues, and reimbursements for a total of \$4,012,095,000. The number of projected 2005/06 full-time equivalent students (FTES) is 332,223. The number of full-time equivalent students is determined by dividing the total academic student load by 15 units per term (the figure used here to define a full-time student's academic load).

The 2005/06 average support cost per full-time equivalent student based on General Fund appropriation and State University Fee revenue only is \$10,884 and when including all sources as indicated below is \$12,077. Of this amount, the average student fee support per FTE is \$3,021, which includes all fee revenue in the state higher education fund (e.g. State University Fee, nonresident tuition, application fees, miscellaneous course fees).

2005/06	Amount	Average Cost per FTE Student	Percentage
Total Support Cost	\$4,012,095,000	\$12,077	100%
State Appropriation	2,615,120,000	7,865	65%
Student Fees <sup>1</sup>	1,003,659,000	3,020	25%
Reimbursements	393,418,000	1,184	10%

<sup>1</sup>Student fee support represents fee revenue deposited in the State Treasury/state higher education fund. The average CSU 2005/06 academic year, resident, undergraduate student fees required to apply to, enroll in, or attend the university is \$3,164. However, the costs paid by individual students will vary depending on campus, program, and whether a student is part-time, full-time, resident, or nonresident.