The Class Event Table allows you to view class conflicts that prevent you from scheduling a class into a facility ID, on specified days and times.

1.0 PeopleSoft Production Logon

Navigate to <u>https://cms.csupomona.edu/psp/HPOMPRD/?cmd=login&languageCd=ENG</u> as shown below.



2.0 Facility ID Conflict

A class cannot be scheduled into a facility when its meeting pattern conflicts with an existing event. If you receive an error message like the one below, use the Event ID to verify which event is causing the conflict.

ORACLE'					
Favorites Main Menu > Curriculum Management > Schedule of Classes > Maintain Schedule of Classes					
Basic Data Meetings Enrollment Cntrl Reserve Cap Notes Exam LMS Data GL Interface					
Course ID:000071Course Offering Nbr:1Academic Institution:Cal Poly Pomona1Term:Spring Quarter 2011UndergradSubject Area:ACCAccountingCatalog Nbr:207Fin Acctg for Decision Making					
Class Sections Find View All First 4 of 9 Last					
Session: 1 Regular Academic Session Class Nbr: 30574 Class APDB Mapping Values Class Section: 04 Component: Lecture Event ID: Associated Class: 4 Units: 4.00					
Meeting Pattern Message X Facility ID Capacity Pat Mtg Start Mtg End M T 009 0305 48 10:00AM 11:50AM Image: Class Section: 04 conflicts with Campus Event ID: 000135167. 14620,27) 9 305 Topic ID: Free Format Topic: Topic: Class Cannot be scheduled because its meeting pattern conflicts with an existing event. To save without scheduling, leave Facility ID blank. OK					
Instructors For Meeting Pattern Cus Assignment Workload					
ID Name Instructor Role Print Access Contact Empl Rcd# Job Code 008012797 Q Fan,Nancy M Prim Ins Image: Contact 0 Q 2360 Image: Contact					
Room Characteristics Customize Find [2] First [1] of 1] Last 'Room Characteristic Quantity Q 1 + -					
Basic Data Meetings Enrollment Cntrl Reserve Cap Notes Exam LMS Data GL Interface					

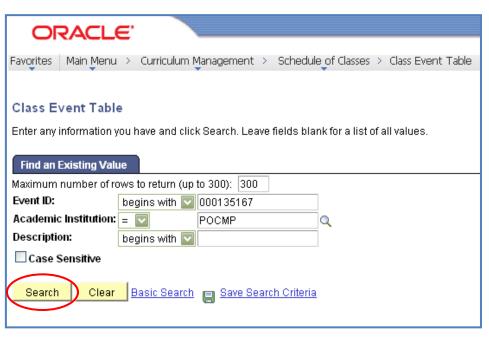
Class Event Table

3.0 Navigate to Class Event Table

ORACLE'					
	chedule of Classes > Class Event Table				
Class Event Table Enter any information you have and click Search. Leave fi	 Class Search Schedule New Course Maintain Schedule of Classes Schedule Class Meetings Adjust Class Associations 				
Find an Existing Value					
Maximum number of rows to return (up to 300): 300 Event ID: begins with	Update Sections of a Class Class Event Table				
Academic Institution: = POCMP Description: begins with	Print Class Schedule Exam Code Table Exam Code Table Report				
Case Sensitive	Generate Exam Schedule				
Search Clear Basic Search 📳 Save Search	Global Notes Table				

4.0 Search Criteria

- **Step 1** Enter the Campus Event ID, provided in the error message in Section 2.0, in the Event ID field.
- Step 2 Click Search





If your search result provides a "No Matching values were found" message, this means that the conflict is due to a campus event, not a class. You will need to navigate to Campus Community. Step-by-step instructions are provided in the "Campus Event Details" document.

4.1 Class Event Table Results

The Class Event Table will show the class section, dates, and times that caused the Facility ID conflict.

		•								
Event ID:		000135167			Class <u>Custonize Find</u> 🖾 🛗 First 🚺 1 of 1					
'Description: Academic Institution:		Vector Dynamics			Sections		Catalog Nbr Section Class N		La e Nhr	
					2113 M			02 3179		
Campus Meet	ings				Customize Fir			First 🚺 1-7 of 20	E Last	
Facility ID	Building	<u>Room</u>	Day of Week	<u>Start Time</u>	End Tim	e <u>Com</u> Minu		<u>Date</u>		
009 0305	9	305	Tuesday	10:00AM	11:50AM	1	110	03/29/2011	E	
					11:50AM				_	
	9	305	Thursday	10:00AM	11.30Ak	1	110	03/31/2011		
009 0305	9 9	305 305	Thursday Tuesday	10:00AM	11:50AM		110 110	03/31/2011 04/05/2011		
009 0305 009 0305						1			E	
009 0305 009 0305 009 0305	9	305	Tuesday	10:00AM	11:50AM	1	110	04/05/2011		
009 0305 009 0305 009 0305 009 0305 009 0305	9	305 305	Tuesday Thursday	10:00AM 10:00AM	11:50AM 11:50AM		110 110	04/05/2011 04/07/2011		