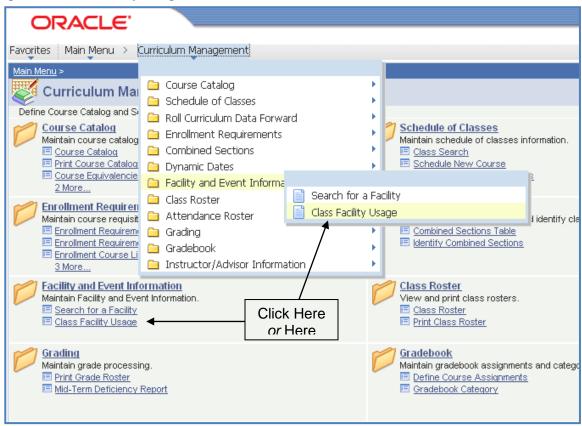# Class Facility Usage

The Class Facility Usage page allows you to view all classes scheduled in a specified facility ID, during an individual day and quarter.
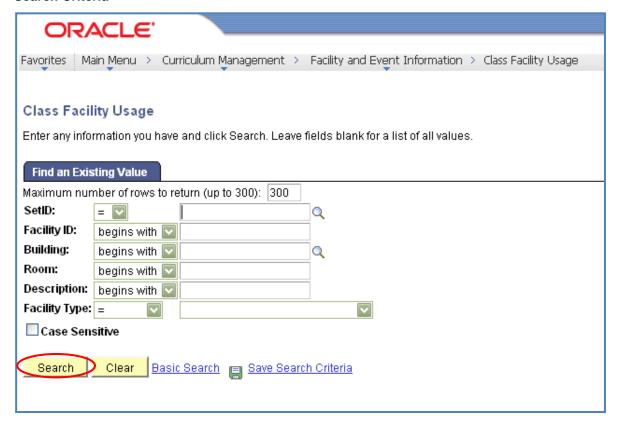
1.0   PeopleSoft Production Logon

Navigate to https://cms.csupomona.edu/psp/HPOMPRD/?cmd=login&languageCd=ENG as shown below.

2.0   Navigate to Class Facility Usage

Class Facility Usage

3.0   Search Criteria

Step 1   Required Fields:
- **SetID** (Academic Institution - POCMP)
- **Facility ID**

You must have a Facility ID to determine *Class Facility Usage*. If a Facility ID is not known, enter a Building Number in the *Building* field. Performing a search on a building number will provide a listing of all facilities in that building.

4.0 Determining Class Facility Usage

Step 1 **Required Fields:**
- **Term**
- **Session**
- **Day of the Week**

Perform a search for each day that your class meets. (e.g. If your class meets on Monday and Wednesday, you must select these days individually from the drop-down menu and click Fetch Class Meetings to view *Class Facility Usage* for that **Day of the Week**. Since there are classes that meet only once a week, performing a search for Monday will not give you results for classes scheduled on Wednesday.)

5.0   Viewing Class Facility Usage

Class Facility Usage

SetID:	POCMP											
Facility ID:	066 0202	66	202		Room Capacity:	115						
*Term:	2113 🔍	SP 2011	Facility Type:		Lecture Rm							
Session:	1 🔍	Regular	*Day of the Week:		Monday ▾			Fetch Class Meetings				

Class Sections

Start Time	End Time	Subject	Catalog	Section	M	Tu	W	Th	F	Sa	Su	Start Date	End Date	Session	Tot Enrl
8:00AM	9:05AM	EC	201	10	✓		✓		✓			03/28/2011	06/03/2011	1	24
9:15AM	10:20AM	PSY	202	01	✓		✓		✓			03/28/2011	06/03/2011	1	86
10:30AM	11:35AM	PSY	206	01	✓		✓		✓			03/28/2011	06/03/2011	1	88
11:45AM	12:50PM	PSY	201	01	✓		✓		✓			03/28/2011	06/03/2011	1	88
2:00PM	3:50PM	PSY	210	01	✓		✓					03/28/2011	06/03/2011	1	88
4:00PM	5:50PM	SOC	202	01	✓		✓					03/28/2011	06/03/2011	1	88
6:00PM	9:50PM	PSY	202	02	✓							03/28/2011	06/03/2011	1	87

Return to Search   Notify

Class Facility Usage

SetID:	POCMP											
Facility ID:	066 0202	66	202		Room Capacity:	115						
*Term:	2113 🔍	SP 2011	Facility Type:		Lecture Rm							
Session:	1 🔍	Regular	*Day of the Week:		Wednesday ▾			Fetch Class Meetings				

Class Sections

Start Time	End Time	Subject	Catalog	Section	M	Tu	W	Th	F	Sa	Su	Start Date	End Date	Session	Tot Enrl
8:00AM	9:05AM	EC	201	10	✓		✓		✓			03/28/2011	06/03/2011	1	24
9:15AM	10:20AM	PSY	202	01	✓		✓		✓			03/28/2011	06/03/2011	1	86
10:30AM	11:35AM	PSY	206	01	✓		✓		✓			03/28/2011	06/03/2011	1	88
11:45AM	12:50PM	PSY	201	01	✓		✓		✓			03/28/2011	06/03/2011	1	88
1:00PM	1:50PM	KIN	201	01			✓					03/28/2011	06/03/2011	1	116
2:00PM	3:50PM	PSY	210	01	✓		✓					03/28/2011	06/03/2011	1	88
4:00PM	5:50PM	SOC	202	01	✓		✓					03/28/2011	06/03/2011	1	88

Return to Search   Notify

Note: KIN 201-01 is only offered on Wednesdays from 1:00pm to 1:50pm.

gm/AP
05/2011