

Class Facility Usage

The Class Facility Usage page allows you to view all classes scheduled in a specified facility ID, during an individual day and quarter.

1.0 PeopleSoft Production Logon

Navigate to <https://cms.csupomona.edu/psp/HPOMPRD/?cmd=login&languageCd=ENG> as shown below.

ORACLE
PEOPLESOFT ENTERPRISE

User ID:
Password:
Sign In

Select a Language:

English	Español
Dansk	Deutsch
Français	Français du Canada
Italiano	Magyar
Nederlands	Norsk
Polski	Português
Suomi	Svenska
Čeština	日本語
한국어	Русский
ไทย	简体中文
繁體中文	العربية

Enter Intranet User ID & Password (Case Sensitive)

2.0 Navigate to Class Facility Usage

ORACLE

Favorites Main Menu > Curriculum Management

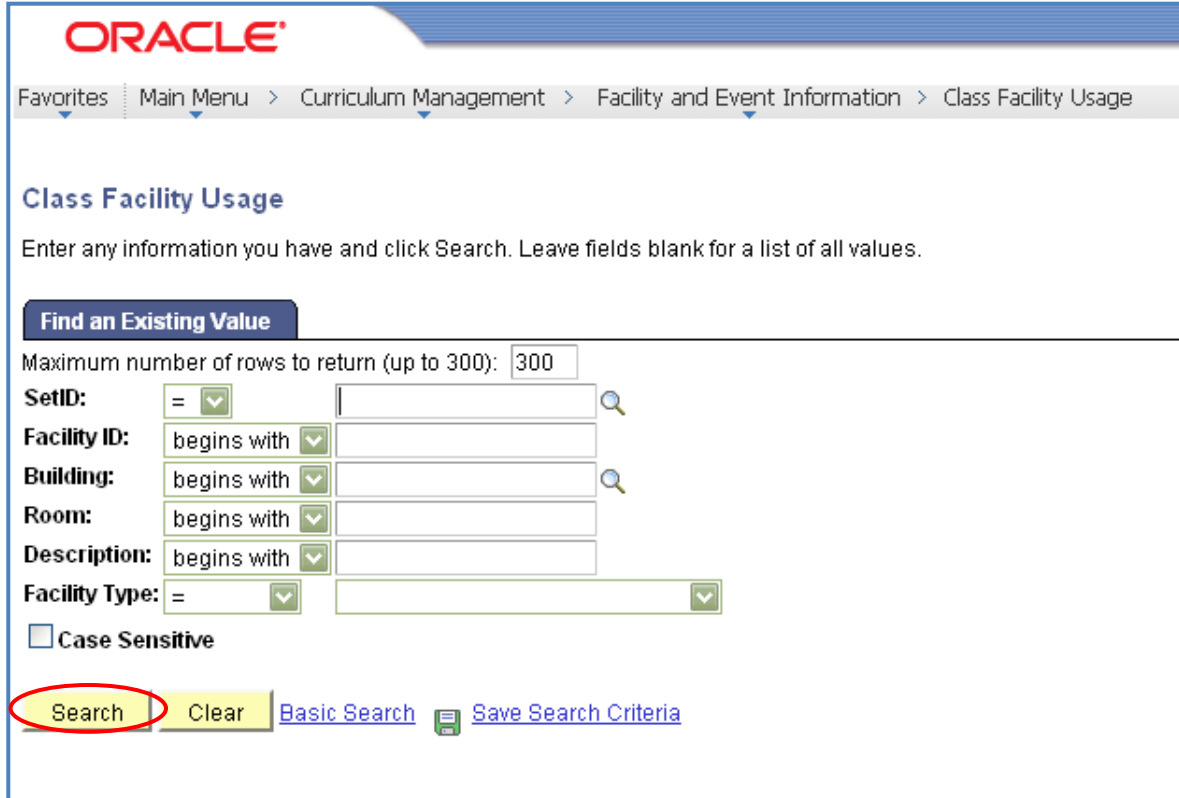
Main Menu >

- Curriculum Management
 - Course Catalog
 - Course Catalog
 - Print Course Catalog
 - Course Equivalencies
 - 2 More...
 - Enrollment Requirements
 - Enrollment Requirements
 - Enrollment Requirements
 - Enrollment Course List
 - 3 More...
 - Facility and Event Information
 - Search for a Facility
 - Class Facility Usage
 - Grading
 - Print Grade Roster
 - Mid-Term Deficiency Report
- Schedule of Classes
 - Class Search
 - Schedule New Course
- Class Roster
 - Class Roster
 - Print Class Roster
- Gradebook
 - Define Course Assignments
 - Gradebook Category

Click Here or Here

Class Facility Usage

3.0 Search Criteria



ORACLE

Favorites > Main Menu > Curriculum Management > Facility and Event Information > Class Facility Usage

Class Facility Usage

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Maximum number of rows to return (up to 300): 300

SetID: = [dropdown] [text input] [magnifying glass icon]

Facility ID: begins with [dropdown] [text input] [magnifying glass icon]

Building: begins with [dropdown] [text input] [magnifying glass icon]

Room: begins with [dropdown] [text input]

Description: begins with [dropdown] [text input]

Facility Type: = [dropdown] [text input] [dropdown arrow]

Case Sensitive

Search Clear Basic Search [magnifying glass icon] Save Search Criteria [save icon]

Step 1

Required Fields:

- **SetID** (Academic Institution - POCMP)
- **Facility ID**

You must have a Facility ID to determine *Class Facility Usage*. If a Facility ID is not known, enter a Building Number in the *Building* field. Performing a search on a building number will provide a listing of all facilities in that building.

Class Facility Usage

4.0 Determining Class Facility Usage

ORACLE

Favorites > Main Menu > Curriculum Management > Facility and Event Information > Class Facility Usage

Class Facility Usage

SetID: POCMP

Facility ID: 066 0202 66 202 Room Capacity: 115

*Term: 2113 Facility Type: Lecture Rm

Session: 1 *Day of the Week: Monday

Grayed out until all fields are entered

Step 1

Required Fields:

- Term
- Session
- Day of the Week

Perform a search for each day that your class meets. (e.g. If your class meets on Monday and Wednesday, you must select these days individually from the drop-down menu and click to view *Class Facility Usage* for that **Day of the Week**. Since there are classes that meet only once a week, performing a search for Monday will not give you results for classes scheduled on Wednesday.)

Class Facility Usage

5.0 Viewing Class Facility Usage

ORACLE

Favorites | Main Menu > Curriculum Management > Facility and Event Information > Class Facility Usage

Class Facility Usage

SetID: POCMP
 Facility ID: 066 0202 66 202 Room Capacity: 115
 Term: 2113 SP 2011 Facility Type: Lecture Rm
 Session: 1 Regular Day of the Week: **Monday** [Fetch Class Meetings](#)

Start Time	End Time	Subject	Catalog	Section	M	Tu	W	Th	F	Sa	Su	Start Date	End Date	Session	Tot Enrl
8:00AM	9:05AM	EC	201	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	24
9:15AM	10:20AM	PSY	202	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	86
10:30AM	11:35AM	PSY	206	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	88
11:45AM	12:50PM	PSY	201	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	88
2:00PM	3:50PM	PSY	210	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	88
4:00PM	5:50PM	SOC	202	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	88
6:00PM	9:50PM	PSY	202	02	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	87

[Return to Search](#) [Notify](#)

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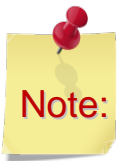
Favorites | Main Menu > Curriculum Management > Facility and Event Information > Class Facility Usage

Class Facility Usage

SetID: POCMP
 Facility ID: 066 0202 66 202 Room Capacity: 115
 Term: 2113 SP 2011 Facility Type: Lecture Rm
 Session: 1 Regular Day of the Week: **Wednesday** [Fetch Class Meetings](#)

Start Time	End Time	Subject	Catalog	Section	M	Tu	W	Th	F	Sa	Su	Start Date	End Date	Session	Tot Enrl
8:00AM	9:05AM	EC	201	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	24
9:15AM	10:20AM	PSY	202	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	86
10:30AM	11:35AM	PSY	206	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	88
11:45AM	12:50PM	PSY	201	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	88
1:00PM	1:50PM	KIN	201	01	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	116
2:00PM	3:50PM	PSY	210	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	88
4:00PM	5:50PM	SOC	202	01	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	03/28/2011	06/03/2011	1	88

[Return to Search](#) [Notify](#)



Note: KIN 201-01 is only offered on Wednesdays from 1:00pm to 1:50pm.