

No-Cost Extension Request/Justification

Date Submitted:

Requests for no-cost extensions must be received by the ARI office 30 days prior to the expiration date of the grant.

Project Expiration Date:

Project Number:

Project Director:

Project Title:

(175 characters maximum)

Extension Requested: From:

To:

Current Budget Status: Briefly describe the current budget funding availability at the current project expiration date (728 characters maximum). Please add budget spreadsheet with expenditures to date (major categories) as a separate file.

Current Programmatic Status: Briefly describe the progress, significant results, and/or accomplishments made to date towards the project's originally stated goals and objectives (3,200 characters maximum).

Narrative Justification: Briefly describe impediments to progress, unanticipated results encountered, or significant changes to the originally approved scope of work and/or budget that warrant a no-cost extension. The fact that funds remain at the expiration of a grant is not, in itself, sufficient justification for an extension (3,200 characters maximum).

Extension Scope of Work: Briefly describe the extension period plan of work. It should adhere to the previously approved objectives of the project. If new goals and objectives are proposed, significantly compelling justification must be provided (3,200 characters maximum).