CPP Bound Checklist

- Claim your account. If you haven’t already done so, follow the instructions emailed to you by the Admissions Office to claim your Cal Poly Pomona account.
  - For more information on how to do this, go to the “Claim Your Account” at <https://apps.cpp.edu/idm/user_claim.aspx>.
  - If you are having trouble claiming your account, call our IT Help Desk at (909) 869-6776. Be sure to call during business hours (Mon-Fri 8am-5pm) and be at a computer when you call.
- Check your admission application status. To get current information on the status of your admission application, log in to BroncoDirect at <www.cpp.edu/~broncodirect/> and use your Bronco Name and Bronco Password. Look for “View My To Do List.” This list will show items that you need to complete or submit. This changes frequently so check this list at least weekly.
- Check your financial aid application status. You can check the status of your financial aid application on Bronco Direct, <www.cpp.edu/~broncodirect/>. Submit any documents requested.
- Apply for scholarships.
  - Complete the Bronco Scholarship Application to be considered for Huntley College of Agriculture scholarships.
  - Information is available online at <https://csupomona.academicworks.com/opportunities/9619>
  - The deadline to apply is April 3.
- Apply for housing.
  - Freshmen live in the residence halls. Transfer students can live off campus or in campus apartments (the “Suites” or the “Village”).
  - For the residence halls or Suites, review the information online at <www.cpp.edu/~housing>. Click on “Apply for Housing” under Future Residents.
- For apartments at the Village, go to <foundation.cpp.edu/village>.
- There is a residential Freshman Requirement. Be sure to check this out at <www.cpp.edu/~housing/> under Future Residents.
- Pay your ECD.
  - An Enrollment Confirmation Deposit (ECD) of $150 is required of admitted applicants.
  - Information will be sent to you with your offer of admission.
  - Applicants that do not meet the deadline may have their application administratively withdrawn.
  - The deadline to pay your ECD is May 1. Late admits may have a later ECD deadline.
- Register for orientation.
  - Once you are admitted AND have submitted your ECD, you can register for Orientation.
  - Orientation is MANDATORY for all new students. The programs are informative and fun. Best of all, you will get academic advising from your department; find out what classes to enroll in for fall semester, and actually register for classes.
  - Orientation dates are scheduled for June-August. Tip: earlier orientation dates have a better choice of classes.
  - For more information and to register, go to <www.cpp.edu/orientation>. The deadline to register and pay for Orientation is June 1.
- Submit your transcripts.
  - Freshmen--Final transcripts for freshmen applicants must be received by July 15.
  - Transfers--Final transcripts for transfer applicants must be received by June 30.
- Transcripts must be mailed by your school. Send to Admissions Office, Cal Poly Pomona, 3801 W. Temple Avenue, Pomona, CA 91768.
- Submit AP Scores.
  - Request your AP scores be sent to CPP by July 30.
- Register for classes.
  - You will register for classes during Orientation.
  - After orientation, you can adjust your schedule during the add/drop period when fall semester begins.
  - You may find you have a “hold” that won’t allow you to register. Click on the hold icon to find out what it is for and what office placed it; contact that office to have it cleared.
- Pay your fall fees. Pay your fees by the deadline or you will lose your classes!
- Read CPP Bound. Look for this e-newsletter in your email inbox. It will be full of information and deadline reminders to keep you on track.
- Attend CPP Fest. This event occurs the week school starts and there are lots of fun activities for new students. More info will be sent to you later in the summer.
The Huntley College of Agriculture requires all new students—freshmen and transfers—to enroll in a first-year experience course during their first semester. In this class you will learn tips and strategies on how to be a successful student at Cal Poly Pomona and in the Huntley College of Agriculture.

You’ll complete assignments in academic planning, time management, career search, and student life; take a tour of the college; complete community service hours; and get to meet other new students.

More information on these courses will be distributed at Orientation during the summer.

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**Summer Reading Assignment**

The Huntley College of Agriculture takes very seriously its role in preparing new students for CPP. To help you learn about being a college student and what to expect, you will be given a copy of the book *Been There, Should've Done That*. This will be your summer reading assignment and you will be expected to read it, cover to cover, make notes, and complete an assignment that you will submit in your FYE class. Previous students have told us it is a fun, easy-to-read book, full of good insights on being a new college student. Books and information on the assignment will be distributed at Orientation during the summer.

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**The Admission Process**

The CPP Admission Office began sending out offers of admission in February. They will continue to do so for several more weeks. Once they make offers of admission, they wait to see how many students accept before they send any additional offers out. They do this “dance” (make offers, wait, make offers, wait) until each major reaches capacity, then they close the major. Majors close at different times based on their popularity. Students not offered admission will be notified later in the spring.

Note to Animal Science and Animal Health Science applicants: both of these majors are impacted and admission is very competitive. You should have a back-up plan if you are not admitted.
When you apply to the university, you apply for a major. Majors belong to departments. Find your major in the next column to learn what department you belong to. Each department has a department chair and administrative coordinator—two people you should get to know!

Your department office will be your “home base” while a student at Cal Poly Pomona. Assigning academic advisors and getting forms signed happen here. Information about internships, scholarships, jobs, and major-related student clubs can be found here too.

Your first opportunity to meet faculty and staff from your department will be at Orientation.

### Your Home Department

#### Agribusiness & Food Industry Management/Agricultural Science
- Majors: Agribusiness & Food Industry Management, Agricultural Science
- Location: 2-213
- Phone: (909) 869-2207
- Department Chair: Jon Phillips
- Administrative Coordinator: Jenifer Cazares

#### Animal & Veterinary Sciences
- Majors: Animal Health Science, Animal Science
- Location: 2-123
- Phone: (909) 869-2216
- Interim Department Chair: Shelton Murinda
- Administrative Coordinator: Amber Soares

#### Apparel Merchandising & Management
- Major: Apparel Merchandising & Management
- Location: 45-152
- Phone: (909) 869-3377
- Interim Department Chair: Muditha Senanayake
- Administrative Coordinator: Patty Mutz

#### Nutrition & Food Science
- Majors: Food Science & Technology, Nutrition
- Location: 7-110
- Phone: (909) 869-2226
- Department Chair: Harmit Singh
- Administrative Coordinator: Rubria Wilson

#### Plant Science
- Major: Plant Science
- Location: 2-209
- Phone: (909) 869-2214
- Department Chair: Valerie Mellano
- Administrative Coordinator: Tami Harshberger

### Student Success Center

The Student Success Center is a place students can go to for all kinds of advising—general academic advising, academic planning, peer advising, and career counseling. The SSC is staffed by staff academic advisors, student peer advisors, and a career counselor.

The academic advisors and career counselor are available by appointment. Student peer advisors are available on a walk-in basis—see their schedule posted in the SSC.

Student peer advisors are a great resource when it comes to questions about university forms, calendars, policies, procedures, student services, campus life, and activities.

The Student Success Center is open Monday through Friday, 8:15 a.m. to 4:45 p.m., and is located in 2-125 (this is on the first floor of the ag building, right next door to the restrooms).

We hope that the Student Success Center will be your “go-to” place for help your first year at Cal Poly Pomona.

### Annual Events

- **Aug**: Bronco Fest
  - Welcome-to-campus activities the week school starts.

- **Sep**: All College BBQ
  - Lunch for ag faculty, staff, and students.

- **Sep**: Club Fair
  - Find out about ag clubs.

- **Oct**: Hot Dog Caper
  - Free hot dog lunch for the entire university!

- **Oct**: Pumpkin Festival
  - Pumpkins, insects, music, games, booths, food, FUN!

- **Oct & May**: Arabian Horse Shows
  - The first Sunday of each month.

- **Oct & Mar**: Pizza with the Dean
  - A lunch for students sponsored by Ag Council & the Dean’s Office.

- **Oct & Mar**: Ag Beautification
  - A community service project organized by Ag Council.

- **Feb**: Ag Career Day
  - Annual career fair for Huntley College of Agriculture students.

- **Mar**: Poly View
  - The college’s annual open house.

- **Apr**: Spring Fling
  - All-college end-of-year party.

- **Apr**: Department End-of-Year Banquets
  - Awards, speeches, food, friends, & fun.

- **May**: Spring on the Farm
  - Spring event at Agriscapes to showcase tractors, cars, and berries!

- **May**: Graduation
  - The culmination of all your hard work!
Getting More Out of College

The education you receive at Cal Poly Pomona will be more than what you learn in the classroom. Some of your education will be the social and organizational skills you will acquire by being involved in a student club or organization. Club participation will also provide you with opportunities to network with alumni and industry, travel to meetings and conferences, and contribute to the overall well-being of the college.

Check out the list in the next column and find a club for you. Club meetings are usually held Tuesdays or Thursdays, 12:00 p.m.-1:00 p.m. (this is University Hour and no classes are scheduled).

Ag Council sponsors many college-wide activities and events, like the Fall Agriculture Leadership Luncheon and Seminar (FALLS), the Club Fair, Pizza with the Dean, Ag Beautification, and Spring Fling. All students are welcome to attend Ag Council meetings.

What is Ag Council?

Ag Council is the coordinating organization for all the student clubs and organizations within the Huntley College of Agriculture. It has its own team of officers and meets every Tuesday at noon. It is the central funding link between ASI (Associated Students Incorporated) and ag clubs. Each student club and organization has two representatives that sit on the council. Officers are elected in the spring for the following year.

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Here are ten good reasons why you should attend Cal Poly Pomona:

1.- You will receive a **quality education** at an institution that is ranked by U.S. News and World Report as one of the best regional universities in the west.

2.- Your education will be **affordable**. Our fees are consistently one of the lowest in the state for a four-year university.

3.- You will “**learn-by-doing**.” Not only will you get theory in the classroom, but you will also get hands-on, practical experience in our laboratories, or through internships.

4.- You will learn in a **beautiful, quiet, and safe environment**. Cal Poly Pomona is like a large park, an oasis in the suburbs.

5.- Agriculture is one of the **top industries** in the state of California. Ten percent of all jobs in the state are in the agri-food industry.

6.- Agriculture is more than farming. If you are interested in science, business, education, health care, or even apparel, then our college has a program for you.

7.- Our graduates are in **high demand**. Our industry contacts tell us they like to hire our students because of their hands-on education.

8.- Our college is smaller than most (2400). That means you will get **personal attention**, get to know your faculty and classmates, and not be “just a face in the crowd.”

9.- Our **faculty are well qualified**. Most have their Ph.D. or comparable degree. All have strong contacts within their respective industries and this equates to scholarships, internships, and jobs for our students.

10.- You will have **fun** while you learn. Our college has a student club for every major. Clubs are great for socializing (and networking!) with students and faculty, as well as with alumni and industry representatives.

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**Cal Poly Pomona Ag Word Search**

All the words are related to Huntley College of Agriculture majors, clubs, facilities, or activities.

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Secret words: Find the two-word term not on this list.
Final Details

Just a few things to think about before your first day of school.

- **Supplies** - A backpack or book bag will make your life easier.
- **Shoes** - A comfortable pair of shoes are a plus. The hills and asphalt do a number on your soles.
- **Books** - You can get these before school starts and avoid waiting in long lines the first week of classes. Use your class list to find the books you need in the bookstore. Get your class list through BroncoDirect. If you don't make it to the bookstore before the quarter starts, the Bronco Bookstore will have extended hours the first week of the quarter. Go to their web site <www.broncobookstore.com> for their hours.
- **Computer** - Having a computer will make your life a whole lot easier. Most of our faculty use a PC and Microsoft Office software. Keep this in mind when purchasing a computer so you can avoid compatibility issues when submitting assignments. Laptops are the preferred choice of most students.
- **Parking** - Where are you going to park? Scope out a campus map online <http://www.cpp.edu/maps/static/>. See where your classes are located and decide the best place to park. The first week of the quarter, parking is really hectic because students will be adding and dropping classes. After that, it will calm down. Allow extra time to park that first week. Lots J and M are the closest to the ag building.
- **Bronco Express** - If you've been on campus before, then you probably have seen our campus shuttles. They run all day and there are three different routes. Look for shuttle stops in the parking lots and around campus.
- **Snacks** - There are several vending machines in the ag building that have lots of goodies. They are located in the one-story wing just west of the main building. Exit through the doors near the Animal & Veterinary Sciences Department, walk up the stairs, cross the patio, and you are there!
- **Adding & Dropping Classes** - You can add or drop a class after orientation. For complete instructions, go to BroncoDirect and click on "Tutorials and Help Pages." Look for the tutorial on "How to Add or Drop a Class."
- **Student ID** - Follow the instructions provided by Orientation Services to get your student ID.
- **Questions?** - As a new student, you will probably have lots of questions. But never fear! There are a lot of resources out there to help you. Check with: a Peer Advisor in the Student Success Center, 2-125; the instructor in your FYE class; the administrative coordinator in your department; and last but not least, your academic advisor!