Completing the Annual Assessment Report

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Office of Assessment and Program Review

September 27, 2022

Why report?

- Opportunity to share assessment activities

- Capture extent to which students are learning

- Findings and reflection of findings may be used for other reports, e.g., program review self-studies, accreditation reports, department reports to the dean etc.

- Yes, compliance too

Sections of the Annual Assessment Report

- Identification of programs

- Development and documentation of SLOs

- Assessment activities in 2021-2022

- Improvement through assessment

- AY2021-2022 challenges

- DEI-related equity gaps (undergraduates refer to GI2025)

- Certificate/credential assessment-related details (new!)

Note: Logic has been built in the *Qualtrics* survey

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2021-2022 Assessment Activities

- Changes to assessment documents (assessment plan, curriculum matrix)
- Collect/score <u>direct</u> evidence (i.e., student work)
  - What evidence is used
- Collect/analyze <u>indirect</u> evidence (e.g., surveys, focus groups, etc.)
- Analyze/assessment findings
- Develop/implement closing-the-loop strategies
- Additional investigation
- Share findings (N, benchmark/target, goal met, eye-opening results)

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Improvement Through Assessment

- How results were used (e.g., change in procedures, course-level changes, resource allocation changes. etc.)
- Sharing with others? (e.g., program faculty, college curriculum committee, students, advisory boards, etc.)
- Challenges in the past academic year
- GI2025 efforts
- Upload updated documents (i.e., assessment plan, curriculum matrix)
- Upload documents for additional feedback

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Annual Assessment Report Submission

CalPolyPomona

An annual assessment report provides programs with the opportunity to share the various assessment activities conducted in the previous year. It also helps capture the extent to which students are learning at Cal Poly Pomona. This report is due on October 10, 2022. Thank you in advance for sharing your program's efforts.

https://cpp.az1.qualtrics.com/jfe/form/SV_8BAkp3nmRwkpHMO

Immediate downloadable PDF of the submission

- Cleaned-up version (emailed; for posting)
- Normed feedback in early Spring 2023
- Suggestion: develop process/depository for organizational learning purposes (e.g., department OneDrive folder, etc.)
- Due Date: October 10, 2022

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Assistance

- Past reports https://www.cpp.edu/assessment/annual_assessment_report.shtml
- Note browser cache issues
- APR office hours: Mondays, 3pm-4pm (Zoom)

College Assessment Liaisons

AG: Erik Froyen

CBA: Elif Ozkaya

CEIS: Denise Kennedy

CLASS: Robert Nyenhuis

Collins: Patrick Lee

ENGR: Hyoung Soo Kim

ENV: Marc Schulitz

SCI: Kathryn McCullough

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Questions?

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