


To: CPP Faculty  
From: Victoria Bhavsar  
Subject: A valuable professional asset  
Date: Friday, Sept 1, 2023 8:52 AM

Dear faculty,  
Happy Week 1!

A faculty member mentioned to me that her throat was sore after a day of several classes. That reminded me how important our voices are as *professional* assets, besides how important voice is to us personally.

Here's a  [short page of ideas for taking care of our voices](#). The bad news is, we're the only person who can take care of our own voice, and it takes some discipline. The good news is, the most important thing – staying decently hydrated – has other benefits like reducing physical and mental fatigue. The other good news is, CPP has [amplification capacity in most classrooms](#).

I want to amplify one of our [Friends of CAFE](#) announcements below: The CSU Racial Equity Leadership Alliance classroom-related eConvenings. I've participated in several eConvenings on other topics and they are both scholarly and practical; I expect the classroom-related ones to be likewise very worth the time.

Take care,  
Victoria

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In this email:

- [CAFE's Canvas Tips & Tricks](#)
- [Save that date:](#) Nov. 3 Campus symposium on AI
- [Teacher-Scholar:](#) Technology Tuesdays update
- [Research, Scholarship, & Creative Activities:](#) Research mentor network
- [Faculty community & career:](#) Parenting Faculty group
- [Individual consultations:](#) One-on-one consulting
- [Friends of CAFE:](#) CSU Racial Equity Leadership Alliance classroom-related eConvenings

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CAFE's [Canvas Tips & Tricks](#): A new feature from Canvas administrator Ann Loomis! This week Canvas Tips & Tricks covers 1) finding & fixing broken links, 2) adding participants to Canvas courses, and 3) what that annoying "inactive" label means.

### Save the date: Friday Nov. 3 -- Campus symposium and conversation on AI in the classroom

CAFE collaborates with Academic Innovations, the Library, and IT&IP for a day of engaging presentations and discussions on the influence of AI in higher education and practical strategies regarding AI in the classroom. More information coming soon!

### Teacher-Scholar:

- ***Technology Tuesdays***: Every other Tuesday, Sept. 12 – Nov. 21. 12:00 – 12:50pm via Zoom ([see the schedule and register with the link](#)). We'll begin on Tuesday Sept. 12 with the Cal Poly Pomona Premier of the Quality Learning & Teaching Canvas template for you to use as you wish!
- ***"Micro"-SoTL and SoP learning community***: A 2023-2024 learning community for faculty and academic staff to create and implement very small, short term (days or weeks, not months!) scholarship of teaching & learning or scholarship of practice projects. Contact [Donya Rahimi](#) for details.

### Research, Scholarship, & Creative Activities:

- ***Activate your NCFDD membership***: CPP has an institutional membership. [Activate your membership](#) to get extensive resources on scholarship, publishing, and mentoring. CAFE's current favorite is [Core Conversations](#). NCFDD is available to CPP graduate students too!
- ***CAFE Creates Fall 2023***: Join other faculty via Zoom to get writing done in a low-pressure, high-productivity environment -- state your goals. Sit and write. Cheer each other on!
  - Email [Erica Morales](#) for calendar invites on Wednesdays 10:00am – 12:00pm.
  - Email [Amy Dao](#) for calendar invites on Thursdays 9:00 – 11:00am.

### Faculty community & career:

- ***Parenting Faculty Group***: This informal community is open to all lecturers and tenure-line faculty who are parents or parents-to-be -- with "parenting" defined expansively. If you consider yourself a parent, you are one! To join, contact [Julie Shen](#), [Giselle Navarro-Cruz](#), or [Sally Romero](#).

### Individual consultations:

- CAFE provides individual, confidential\* consultations on classroom questions, career path issues, grant proposals, how the university works, and all things Cal Poly Pomona. We have two certified Gallup strengths coaches ([April Dawn](#) & [Victoria Bhavsar](#)) and "Everybody's Mentor" [Lisa Kessler](#). Please reach out directly! (\*We are mandated reporters under Title IX.)

### Friends of CAFE:

- **CSU Racial Equity Leadership Alliance classroom-related eConvenings:** Register at each link using your CPP email address. For questions, contact Presidential Associate & CDO [Cindy Pickett](#) or [Minh Tran](#), Director of Racial Equity Research Partnerships at USC.
  - [Integrating Racial Topics in Courses Across the Curriculum](#): Wed. Oct. 4, 10am – 12pm
  - [Teaching the Truth About America’s Racial History](#): Thurs. Nov. 2, 10am – 12pm
  - [Inclusive Classrooms and Teaching Practices](#): Thurs. Dec. 7, 10am – 12pm
- **RTP Zoom Workshops from [Faculty Affairs](#):**
  - **Candidates’ Workshop:** Friday Sept. 1, 11:00am--12:30pm. <https://cpp.zoom.us/j/85129413805>
  - **Evaluators’ Workshop:** Friday Sept. 1, 1:00 – 2:30pm. <https://cpp.zoom.us/j/84108950623>
-  **[Instant Access Troubleshooting](#)**: Share this tip sheet with your students!

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**Get Canvas help from CAFE:** Submit a [Canvas ticket using this link](#). Call 909-869-3099 from 8am – 5pm. We ask patience if you call; we are very short-staffed with no student assistants.