

To: CPP Faculty

From: Victoria Bhavsar

Subject: Student evaluations, resources & programs

Date: Thursday, Nov 9, 2023

Dear faculty,

We got an [email from Faculty Affairs](#) this week about student evaluations. There's a lot of good information and links in that email that I will not repeat here. Instead, here's the email I plan to send to my students on Sunday Nov. 19, encouraging them to complete the evaluation.

Hello everyone,

[Student evaluations](#) are now open and available for you to complete! Please look at the left-hand navigation menu in our Canvas course, or go to MyCPP and log in there. I really value your feedback about the class and you have my promise that it will be used. For example, our individual-plus-group quizzes and the late tokens were the result of prior student comments and feedback.

In fact, your feedback is so valuable that we'll do two things:

1. Although you can do the evaluation survey any time from now to Dec. 3., we will take time during class on Nov. 27 for you to do them.
2. \*If we get a 95% completion rate on the surveys (yes, I can see the completion rate but no I cannot see your individual survey), everyone will get to indicate one question of their choice on the final exam that they want to count 1.5 times as much. In other words if you think you did great on a question, that one counts extra. If you didn't do great on the question I won't take off extra, so this is a no-lose situation. But ONLY if we get to 95% completion rate! So, contribute to the cause and to a great class for my next group of students.

\*I only have 25 students, we're fully f2f, and I have good attendance, so I feel comfortable demanding 95% completion and allowing the reward customization. Adjust as needed for your course.

Also, here's a recording of our [Nov. 7 Technology Tuesday session](#) from IRPA, about Student Evaluations.

Take care,

Victoria

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**In this email:**

- [Winter Institute](#): *Doing the Work: Anti-Racist Teaching & Learning*

- [Featuring Faculty & Students](#): Present at the CSU Symposium
- [Teaching Nuts & Bolts](#): Technology Tuesday, Final Grades, & Fearless Classroom
- [Friends of CAFE](#): Int'l Educ Week, Black Thriving Symposium, Academic Innov Winter Inst

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**[Winter Institute Doing the Work: Anti-Racist Teaching & Learning](#): Jan. 9-12, 2024, in person.**

Consider together what it means and how to offer a course that goes beyond using generally effective strategies to being anti-racist. Faculty of any discipline and status are welcomed and encouraged to participate. This is a paid offering; we have capacity for a maximum of 30 faculty participants. [Register and save the dates.](#)

#### Featuring Faculty & Students:

- **Proposals for the [2024 CSU Symposium on Teaching & Learning](#) are due November 13.** Please consider submitting! CAFE will pay your registration fee.
- ***Bilingual Story Times, weeks 10-14***: The students of [ECS 3600](#) in collaboration with the Library offer bilingual story times for children, in a remote format! [See the schedule and choose your story!](#)
- ***Mentoring through Funds of Knowledge***: Resources to help all graduate students feel welcomed and supported throughout the graduate school experience, created by an interdisciplinary CPP faculty team and supported by Project LOGRAR.

#### Teaching Nuts and Bolts:

- ***Technology Tuesdays***: **Tuesday Nov. 28, 12:00 – 12:50pm** via Zoom ([see the schedule and register with the link](#)). Hear from Canvas Administrator Ann Loomis about final grades
- ***Fearless Classroom Original workshop***: **Friday Nov. 17, 10am – 12pm** via Zoom. This data-proven project positively impacts student success from psychologically safe learning environments. Join the [Fearless Classroom](#) movement. Join the workshop at <https://cpp.zoom.us/j/87333804751>.
- ***“Assigning Final Grades” Informative Session & Discussion (via Zoom)***: **Monday Nov. 27, 12 – 1pm OR Tuesday Nov. 28 12 – 1pm**. The Registrar team describes how to determine students' final grades, with special attention to Incompletes, WU's vs F's, RP's, and RD's. [Please register.](#)

#### Friends of CAFE:

- ***First Generation College Student Week 2023***: **Nov. 6 – 9**. Lots of events, workshops, resources, and activities many CPP students. Highlights include a kickoff celebration and First-Gen on Tap at Innovation Brewworks.
- ***Black Thriving Initiative Symposium***: **Nov. 13, 9am – 12pm**. The BTI symposium is an opportunity for reflection, education, and community engagement. We will revisit our institutional and individual commitment to inclusive excellence.
- ***International Education Week 2023***: **Nov. 13 – 17**. See the [robust schedule](#) of virtual and in-person events including a faculty roundtable, an international festival, and a study-abroad expo.

- [\*\*\*Center for Community Engagement Faculty Impact Grant\*\*\*](#): CCE Impact Grants of up to \$1000 for projects that connect academic learning with community needs. Application deadline **Nov. 17, 5:00pm**.
- [\*\*\*Academic Innovation Winter Institute\*\*\*](#): **Jan. 17 & 18, 2024**. *Exploring Micro-Internships: A Guide to Understanding and Successfully Implementing Short-Term Work Experiences*. Discover how micro-internships can benefit students, seamlessly integrate micro-internships into your syllabi, and network with colleagues around campus.

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**Get Canvas help from CAFE:** Submit a [Canvas ticket using this link](#) OR call 909-869-3099, M-F 8am – 5pm.