To: CPP Faculty
From: Victoria Bhavsar
Subject: Several tech-related items and much more
Date: Wed, Mar 19, 2025

Dear faculty,

Here are several classroom-technology-related items I want to highlight:

- ***CAFE's Spring gAI Series*: All on Zoom, 12:00 – 1:15pm.** CAFE's staff pairs up with faculty to offer practical and challenging sessions. Each workshop will begin with presentation, move to examples, and end with plenty of discussion time. Register separately for topics you're interested in.
- ***Want a "drastic jump in the grade"?*** Check out the amazing ***multimedia learning objects*** that CAFE's multimedia developers Erick Zelaya and Richard Feldman create in collaboration with you and the instructional design team. These custom-designed interactive learning tools bring abstract concepts to life and help students to practice hands-on skills. Erick and Richard will take on new project requests in April. Submit a request!
- ***Canvas Tip – "Hiding" Grades:*** Most of us don't want students to see their grades on an assignment or quiz until we're completely finished with grading. **Set a Manual Grade Posting policy at either the course or assignment level.** You can grade all submissions and then post grades when ready. We *do not* recommend hiding grades after entering because students receive immediate notifications when grades are entered and then they panic when they can't see their grade! Email canvas@cpp.edu for more information or other Canvas help.
- ***Spring Break Support:*** In-person or phone support for Canvas and other learning technologies will be available *by appointment only* during Spring Break (March 31 – April 4, plus weekends). Service requests and emails will be answered as usual; please make a request or send email to make a phone or in-person appointment. CAFE will be closed on March 31 for Cesar Chavez Day.

Take care,

Victoria

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In this email:

- Career & Community: Leadership FLC call for participation
- Teaching Nuts & Bolts: CSU online professional development opportunities
- Teacher-Scholar: Quarto workshops
- Generative AI: gAI for Course Materials
- Friends of CAFE: Academic Innovation Summer Conference

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Career & Community:

- ***Leadership Faculty Learning Community (FLC) for 2025-2026***: Applications welcomed by April 22. Hone leadership skills and think deeply about your leadership interests in the company of supportive faculty colleagues. Dr. Lisa Kessler, CAFE faculty associate and former Associate Dean and Interim Dean of the Huntley College of Agriculture, facilitates this robust intellectual development experience.
- **Faculty Day 2025 is Thursday April 17, 11:30am – 1:00pm!** Faculty Day is a long-standing tradition when all CPP faculty -- full-time, part-time, retired, new, and all in between -- are invited to enjoy lunch and time with colleagues. We're thankful to the Pace Setters group for helping to sponsor Faculty Day 2025! Please rsvp by April 11 so we can give Centerpointe the information!
- ***"CISA" Workshop for Supporting Colleagues:*** **Friday April 25, 10:00am – 2:00pm, with lunch. In person.** Bringing new personnel to CPP is a huge investment of both effort and funding. Helping new colleagues to succeed and thrive is an important way to leverage that investment. This interactive workshop is based on the NSF-funded CSU Alliances for Graduate Education and the Professoriate's *Culturally Informed Strengths Approach* (CISA) to faculty success. Learn more and register by April 11; we can accommodate up to 20 participants (10 spots left).

Teaching Nuts & Bolts:

- ***Chancellor's Office Online Course Services 2nd Spring Session:*** **Fully asynchronous, March 24 – April 20.** CSU Online Course Services offers professional development courses that are accepted by most CPP departments as training for offering courses in hybrid or remote formats. Choose from Introduction to Teaching Online Using QLT, Advanced QLT Course in Teaching Online, Reviewing Courses with the QLT Rubric, and AI Tools for Teaching and Learning. Learn more and register.
- ***Let's talk about grading FASTER:*** **Thursday March 27, 12:00 – 12:50pm.** A follow-up to the March 11 informal discussion to share ideas and strategies about grading. It turned out that we all want ideas for making grading faster while still being fair! Please register.

Teacher-Scholar:

- ***Quarto Workshops:*** Quarto is a modern, open-source publishing system for research and dynamic document creation. Seamlessly integrate text, code, and data in a single document to generate reports, manuscripts, interactive websites, dashboards, and presentations. Faculty and colleagues from Cal Poly Pomona's Center for Customer Insights & Digital Marketing have a robust series of upcoming and recorded workshops on using this powerful research and communication tool.
- ***CAFE's Summer Institute 2025:*** June 2 – 30. This multi-week, fully remote experience invites us to treat our classrooms as spaces worthy of serious, systematic, publishable study. We'll plan "micro-SoP (Scholarship of Practice) projects" that can be carried out within one semester, with special emphasis on projects that both engage generative AI and contribute to student success. (Please note that due to the university's financial situation, we cannot offer stipends this year.) Get more information and register.

- ***RSCA in Five [Minutes!] on Environmental Justice*: *Friday April 18, 10:00 – 11:15am, via Zoom*.** Offered by the College of Letters, Arts, & Social Sciences, this remote event will feature faculty from diverse disciplines addressing the broad topic of environmental justice. They will share research, scholarship, & creative activities through 5-minute, 5-slide presentations, fostering idea generation, collaboration, and community. Please register.

Generative AI:

- ***AI and Course Materials:* Tuesday April 8, 12:00 – 12:50pm via Zoom.** Suzanne Donnelly, Bronco Bookstore, will discuss AI tools provided by VitalSource (our electronic textbook distributor) and their CoachMe system. Based on the recent Affordable Learning $olutions conference, she will also discuss general developments on incorporating AI tools with course materials, or even using AI to create new materials. As you consider course materials for Fall 2025, join this meeting.
- ***CAFE's Spring gAI Series*: *All on Zoom, 12:00 – 1:15pm*.** CAFE's staff pairs up with faculty to offer practical and challenging sessions. Each workshop will begin with presentation, move to examples, and end with plenty of discussion time. Register separately for topics you're interested in.
    - Thursday April 10: Understanding gAI through a Pedagogical Lens
    - *Tuesday* April 15: Discipline-Specific AI Tools for Enhanced Learning
    - Thursday April 24: Crafting Prompts as Teaching Tools
    - Thursday May 1: Enhancing Course Alignment with gAI
    - Thursday May 8: Designing Assignments and Feedback with gAI
- ***San Diego State's gAI microcredential for students*:** Do you wish your students could learn more about gAI in general before you spend time helping them use it for your course and your discipline? Students can take 2 – 10 hours to go through the material in SDSU's gAI microcredential for students. The course is freely available and will confer a digital badge.

Friends of CAFE:

- ***Office of Academic Innovation 2025 Faculty and Staff Summer Conference*: June 4-5, 8:30am – 4:00pm, in person**. Explore how AI is shaping the future of higher education and work. The event will feature keynotes, panel discussions, and interactive workshops led by experts in education and workforce development. Registration is free for Cal Poly Pomona faculty and staff. Click **here** for a promo code and **register today**!

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Get Canvas help from CAFE: Submit a Canvas ticket, email Canvas@cpp.edu, OR call 909-869-3099, M-F 8am – 5pm.