

Finance, Real Estate and Law Field Options

Finance, Real Estate, Law may be a major for you if...

- You want to become an expert in how the financial markets work, and in developing effective investment and financial strategies for individuals and organizations (Finance)
- You want to work in real estate brokerage, development, appraisal or investment (Real Estate)
- You want to administer and review legal documentation , perform pricing analysis, including legal contracts (Business Law and Contract Management)

Finance Sample Job Titles:

Account Executive, Analyst, Certified Financial Planner (CFP), Financial Advisor, Financial Consultant, Financial Counselor, Financial Planner, Investment Advisor, Portfolio Manager, Registered Representative

Projected growth (2016-2026) Much faster than average (15% or higher)

Real Estate Sample Job Titles:

Broker, Broker Assistant, Broker Associate, Designated Broker, Managing Broker, Real Estate Associate, Real Estate Broker, Real Estate Sales Associate, Realtor, Supervising Broker

Projected growth (2016-2026) Average (5% to 9%)

Business Law/Contract Management Sample Job Titles:

Commercial Property Services Coordinator, Community Manager, Condominium Association Property Manager, Consulting Property Manager, Lease Administration Supervisor, Leasing Manager, On Site Property Manager, Property Manager, Resident Manager

Projected growth (2016-2026) Faster than average (10% to 14%)

American Association of Finance and Accounting
American Finance Association
Association for Financial Professionals
Certified Financial Planners Board of Standards
Financial Industry Regulatory Authority
Financial Management Association
Insurance Information Institute
International Academy of Business and Financial Management
Investment Management Consultants Association
National Association of Personal Financial Advisors
National Association of Real Estate Brokers
Securities Industry and Financial Markets Association

Disclaimer: Sources are listed to provide additional information on related jobs, specialties, and/or industries. Links to non-DOL Internet sites are provided for your convenience and do not constitute an endorsement.

A Guide for Career Readiness

Career Readiness*

“Career readiness is the attainment and demonstration of requisite competencies that broadly prepare college graduates for a successful transition into the workplace.”

Career Management

Begin managing YOUR unique Career Path

Your first year

Continue years 2, 3, 4 and beyond

What are your focus areas?

Where do you want to work?

Who knows about your industry?

Experts in the field such as Alumni might be your answer. Reach out to them with an Informational Interview

Track Your Milestones

Handshake

MyBAR (My Bronco Activity Record)

Portfolium

Cherrie Peters M.S.

Career Center Counselor Liaison for the College of Business crpeters@cpp.edu

Virtual Drop-In Advising

[email crpeters@cpp.edu](mailto:crpeters@cpp.edu) to obtain Zoom password

Tuesdays 1-4pm

Wednesdays 2-4pm

Thursdays 3-5pm

Career Center www.cpp.edu/~career

Handshake Jobs and Internships

General Virtual Drop-In Advising

Monday-Friday 11am-3pm

careercounseling@cpp.edu

Resources in the Career Center

Complete your Handshake Profile to discover on and off campus part time positions, internships, full time opportunities-remote opportunities included.

Employment Opportunities

Start your job search efforts early! Many employers start recruitment in the fall.

Counseling Appointments Virtually

Select type of appointment: Job Search, Career Path and Exploration, Assessments, Mock Interviews, Grad School, and much more! Schedule through your **Handshake** Account.

Attend **Career Center** sponsored events **virtually**, Information Sessions, Public Relations tables, Workshops, Revisit Resume each semester and Create a ‘One Minute Commercial’ Attend the Graduate & Professional School Fair in the fall. Find career-related internship and co-op opportunities through the Career Center, academic departments, and the Center for Community Engagement.

Career Center Online Resources

<https://www.onetonline.org/>

<https://stats.bls.gov/home.htm>

<https://jobshadow.com/>

<https://whatcanidowiththismajor.com/major/>

Additional Campus Resources

MyBar (My Bronco Activity Record)

<http://mybar.cpp.edu/>

BroncoLEAD

<https://mybar.cpp.edu/organization/>

Center for Community Engagement

<https://www.cpp.edu/cce/index.shtml>

Core Competencies, Essential Skills, Career Readiness for Students

What are they—

1. Critical Thinking/Problem Solving
2. Oral/Written Communication
3. Teamwork/Collaboration
4. Digital Technology
5. Leadership
6. Professionalism/Work Ethic
7. Career Management
8. Global/Intercultural Fluency

Critical Thinking/Problem Solving Ability To: Sort through information and provide a solution, explore and find critical problems and provide direction, disseminate information to those seeking a solution

Participate in class....even remotely

Join a club or volunteer for a “cause” and develop skills to solve a critical problem. Discover a solution with others

Oral/Written Communications

Don't wait.....start today:

Poly Post contributor
Note taker position through DRC
T.A. for a professor
Tutor for Writing Center or LRC
Annual Fund
Peer Mentor
Peer Advisor
Volunteer for campus activities (My Bar)
Find local governmental official office and volunteer for elections
Blogging

Teamwork/Collaboration

Collaborate with students in a classroom setting on projects
Club and organization e-board and/or leadership role
In an office setting on or off campus
Part time/Internship/Full time role off campus
Various settings such as remote work
Guidance or Volunteer role working with populations such as youth, adults, aging population

Digital Technology Tip

Select and utilize technology to solve problems and accomplish goals. Do you know programs? C++, HTML, Data Analysis, Photoshop, Excel Solidworks, POS, Quick Books, Microsoft Office. Utilize LinkedIN Learning

Professionalism/Work Ethic

Showcase skills at work: Be punctual and effective at work, internship, volunteer position or leadership role on or off campus, or virtually. Take the extra steps to work hard and seek to advance in positions Provide the work ethic and promotions on a resume for each role.

Develop effective work habits; punctuality, working productively with others, time management, understanding the importance of a professional work image and demonstrating integrity.

Leadership

Leverage the strengths of others to achieve common goals, organize, prioritize and delegate work: use empathetic skills to guide and motivate
Clubs on Campus, Student Organizations, Athletics, Supervisory role at work, Internships, Volunteer

Career Management

Identify and articulate skills, strengths, knowledge and experiences; navigate career options and pursue these opportunities. Follow “timeline” provided by Career Center to facilitate direction of career prior to graduation

Global/Intercultural Fluency: Value, respect, and learn from diversity of cultures, races, ages, genders, sexual orientations, and religions while demonstrating sensitivity and ability to interact with others in a respectful manner. Attend a variety of training sessions from campus organizations to develop an understanding and respect of others.

Additional Links for Finance, Real Estate, Law Students

[ABA Banking Journal](#)

[American Association of Bank Directors \(AABD\)](#)

[American Association of Finance & Accounting \(AAFA\)](#)

[American Banker](#)

[American Banker Magazine](#)

[Association for Financial Professionals \(AFP\)](#)

[BankDirector.com: Charting a Course for America's Banking Leaders](#)

[Banker & Tradesman](#)

[BankJobs.com](#)

[Defense Finance and Accounting Service \(DFAS\)](#)

[Financial Industry Regulatory Authority \(FINRA\)](#)

[Financial Services Roundtable \(FSR\)](#)

[FinancialJobs.com](#)

[Independent Community of Bankers of America \(ICBA\)](#)

[Institute of Real Estate Management](#)

[International Council of Shopping Centers](#)

[Mortgage Bankers Association \(MBA\)](#)

[Nation Job: Financial Jobs](#)

[National Apartment Association](#)

[National Association of Realtors](#)

[National Association of Residential Property Managers](#)

[National Association of Realtors](#)

[National Association of Real Estate Investment Trusts \(NAREIT\)](#)

[NetBanker: Tracking Online Finance](#)

[Project Management Institute](#)

[The Wall Street Journal](#)

[Western Independent Bankers \(WIB\)](#)