California State Polytechnic University, Pomona

Department of Education

Multiple Subject/Single Subject/Education Specialist

Clinical Practice Scheduling Sheet

CANDIDATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Standard Intern**

(*circle all that apply)*

PROGRAM: **Multiple Subj. Single Subj. Ed Spec. (Mild/Mod or Mod/Severe)** Add’l. credentials held: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(circle one)* **Bilingual: Spanish or Chinese**

SCHOOL/DISTRICT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ GRADE LEVEL/SUBJECT:\_\_\_\_\_\_

UNIV. SUPERVISOR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_COOP. TEACHER/SITE COACH:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Clinical Practice Orientation Attended (Mandatory; Prior to Clinical Practice)

MM / DD / YY

*Collaboratively discuss and set dates for all meetings and observations during Initial Meeting. On-going collaboration between the supervisor and the cooperating teacher regarding teacher candidate progress in the TPEs is expected.*

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Start  Time | End  Time | **Observations/Debriefs** |
|  |  |  | **Initial Meeting** - Completed onsite with TC; CCG used to discuss tools received at  orientation; provide information packet to cooperating teacher; pre-observation  planning for 1st observation |
|  |  |  | **1st Observation** – Form: Making Content Accessible |
|  |  |  | **Debrief** – Post collaborative conversation (CCG) **and** pre-observation planning for 2nd  observation |
|  |  |  | **2nd Observation** – Form: Making Content Accessible |
|  |  |  | **Debrief** – Post collaborative conversation (CCG) **and** pre-observation planning for 3rd  observation **and** pre-planning for *Mid-Practice Evaluation* |
|  |  |  | **3rd Observation** – Form: Making Content Accessible |
|  |  |  | **Debrief** – Post collaborative conversation (CCG) **and** pre-observation planning for 4th  observation **and** pre planning for Induction Transition Plan |
|  |  |  | **4th Observation** – Form: Making Content Accessible  *Mid-Practice Evaluation* (week 7) |
|  |  |  | **Debrief** – Post collaborative conversation (CCG) **and** pre-observation planning for 5th  observation– **and** pre-conference for *Final Practice Evaluation* |
|  |  |  | **5th Observation** – Form: Making Content Accessible |
|  |  |  | **Debrief** – Post collaborative conversation (CCG) **and** pre-conference for *Final*  *Practice Evaluation* |
|  |  |  | **6th Observation** – Form: Making Content Accessible **and** Final Practice Evaluation |
|  |  |  | **Final Practice Evaluation** (week 15 or 16)– Collaboratively based on evidence and growth from observations, evaluations and CT feedback; **and** sign Induction Transition Plan (TC and US) |

*Note: Two (2) CT evaluations of the Candidate take place during Clinical Practice—one before week 7 and other during weeks of solo teaching.*

*Protocol includes conducting at least 2 observations prior to the mid-term evaluation (week 7). Three observations are to be conducted during weeks 7-15 with at least one observation conducted during the weeks of solo teaching.*

*Protocol listed above is the MINIMUM requirement during CP. Log any additional observations as these may occur and be part of the supervision process. Attach additional evidence as needed.*

Distribution: White - Supervisor Yellow - Teacher Candidate Pink - Cooperating Teacher Rev 7/2018