

Graduation Readiness

Group Advising for LS Juniors

Presenters:

- Berlinda Crawford
- Jennifer Robles

Spring 2026



Cal Poly
Pomona



Agenda

- Graduation vs. Commencement
- Graduation Self-Check
- Degree Progress Report (DPR)
- Steps to Senior Success
- Tips for Graduation Planning
- Q & A





Terms You Should Know

Juniors are students with 60 – 89 credits completed.

Degree Progress Report (DPR) – Official audit of your progress towards graduation for your current major & subplan/option.

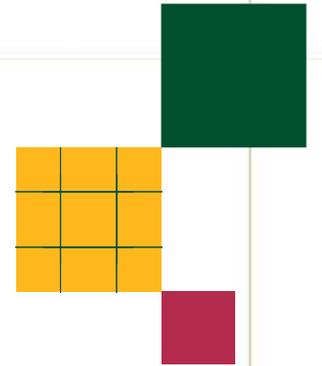
Major Subplan/Option - Your primary program of study and the specific pathway within your major (options are not optional).

Catalog Year - The academic year you began your program of study and the set of requirements aligned with that year.

Student Forms - Registrar's Office website
"Change of Major or Option"



Commencement





Commencement

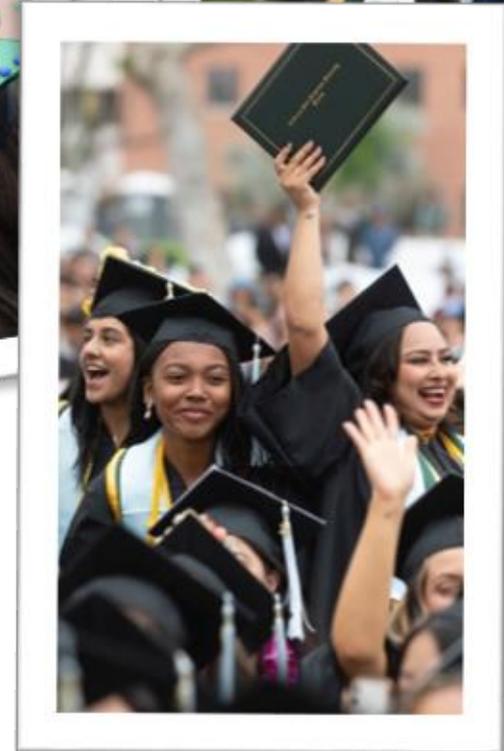
THE PARTY!





Commencement Participation Requirements

- Graduate during the academic year (Fall – Summer)
- Follow emailed instructions and purchase your regalia (aka cap & gown), and submit the phonetic spelling of your name.

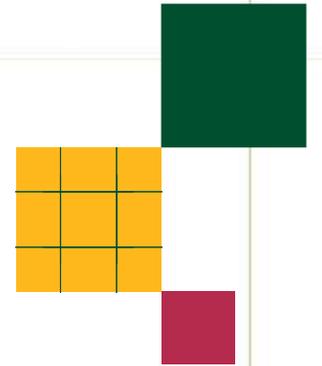


CPP Commencement

<https://www.cpp.edu/commencement/index.shtml>



Graduation





Graduation Timeline

Apply for
Graduation

Pass your
classes

Diploma is
mailed to you

Register for your
last semester

Degree
Awarded

Application period begins a semester before your final semester; deadlines posted on the [Registrar's Office](#) website.

Find it in BroncoDirect after you have completed 85 credits; \$125 application fee.

Select the semester that you will be finishing your *last* class.



Graduation Timeline

Apply for
Graduation

Pass your
classes

Diploma is
mailed to you

Register for your
last semester

Degree
Awarded

After you register for your last semester, review your DPR to review any remaining red boxes.

Be sure to have a plan how any remaining red boxes will be satisfied.



Graduation Timeline

Apply for
Graduation

Pass your
classes

Diploma is
mailed to you

Register for your
last semester

Degree
Awarded

Most GE and major classes can be satisfied with grades of “D-” or better (except for GE A1, A2, A3, and B4) (except for GE 1C, 1A, 1B, and 2)

LS 4611W requires a “C+” or better



Graduation Timeline

Apply for
Graduation

Pass your
classes

Diploma is
mailed to you

Register for your
last semester

Degree
Awarded

The university will review your DPR and make any necessary edits at that time.

Degrees are awarded within three months from your final semester.



Graduation Timeline

Apply for
Graduation

Pass your
classes

Diploma is
mailed to you

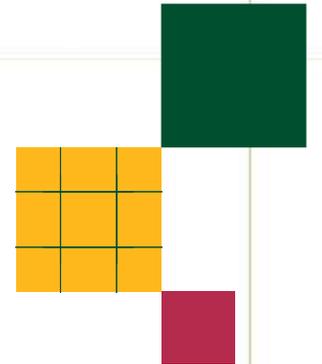
Register for your
last semester

Degree
Awarded

Diplomas are sent to your mailing
addresses, approximately ten weeks
after your final semester.



Graduation Self-Check





Review Your Degree Progress Report (DPR)

- Plan your classes
 - Make a list of red boxes/squares on your DPR
 - Plan out your classes based on pre/co-requisites
 - Bring your plan with you to your Senior Grad Check
- Plan to retake any requirement that you did not pass.
- Complete the minimum unit requirement as listed on your DPR.

Cal Poly Pomona ▶ BroncoDirect

Current Academic Objective

Requirement (Catalog) Term

| Career: | Undergraduate | Fall Semester 2020 |
|----------|-----------------------------|--------------------|
| Program: | Undergraduate Baccalaureate | Fall Semester 2020 |
| Plan: | | Fall Semester 2020 |

Graduation Status: Eligible to Apply for Graduation

Current Academic Summary

Last Term Registered: Fall Semester 2022

Academic Standing: Good Standing

Overall GPA:

CPP GPA:

General Information

This Degree Progress Report is designed to supplement departmental academic advising. Students are encouraged to consult their advisors/graduate coordinators for additional guidance regarding the fulfillment of degree requirements. In progress courses are applied toward requirements as if satisfactorily completed.

| DEGREE AUDIT ICONS | | COURSE ICONS | |
|--------------------|----------------------------|--------------|------------------------------|
| ✓ | Requirement Completed | ✓ | Course Completed |
| ◇ | Completion In Progress | ◇ | Course In Progress |
| ★ | Future Enrollment Included | ★ | Enrollment in Course Planned |
| ■ | Requirement Not Completed | ↔ | Transfer/Test/Other Credit |
| ▲ | Approved Academic Petition | ? | What If (Simulated) Course |

Cal Poly Pomona | Undergraduate



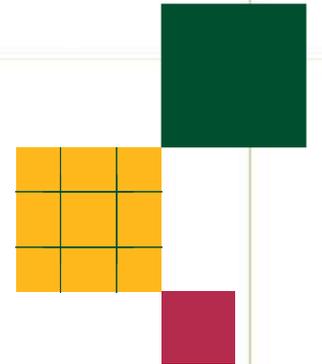
Updates From Liberal Studies

Changes (*sent to your CPP email inbox*)

- Changes in classes and program names *for new students*
- Permission numbers to enroll in courses
- Exceptions to requirements in your program



Steps to Senior Success





What to Expect your Senior Year

Senior Grad Check 1:1 appointment

Apply for Graduation a semester before you graduate

Receive automated emails about red boxes on your DPR, and then more about commencement

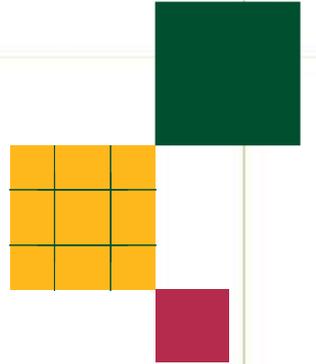
Applying for graduate school or credential program

Graduating Seniors are eligible to enroll in 18-credits during the general registration period for their final semester!





Career Planning





Lillian Nguyen

Lead Career Coach
College of CEIS
Lilliann@cpp.edu

Drop-in Hours for CEIS Students

Thursdays 9am -11am
Building 6, Room 203

Schedule Appointments in CPP Connect:

- Career and Major Exploration
- Resume Review
- Job Search
- Interview Preparation
- Graduate School Planning

Career Center Office Hours & Location

Monday – Friday: 8 am – 5 pm

Building 97 | Room 128

Scan the QR Code to visit the Virtual
Career Center.





CPP EDUCATION CAREER EXPO

THE FUTURE OF LEARNING FOR
EDUCATORS & INNOVATORS

MARCH 12 — 11AM - 2PM



REGISTER HERE



Scan the QR code to register your interest for this event. The list of all employers will be updated on Handshake.

EDUCATION EXPO CAREER READINESS WEEK

MARCH 2026

02
MON

RESUME READY! 2:30 - 5PM @ 6-115
Drop-in Resume Review for the Education Expo

03
TUE

EXPO READY! 3-4PM - @ 6-115
Prepare for the Education Expo- strategies and tips!

04
WED

PROFESSIONAL READY! 5-6PM - @ 6-122
Professionalism Presentation with Alum Ernesto Rameriz

05
THU

EDUCATION & NON-PROFIT PANELS! BSC
Learn from professionals in industries & networking mixer

09
MON

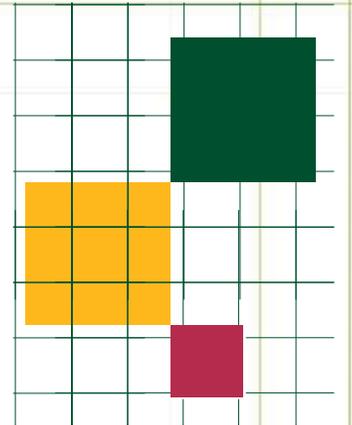
RESUME READY! 12 - 2PM @ 6-115
Drop-in Resume Review for the Education Expo

12
THU

EDUCATION EXPO! 11AM - 2PM - BSC
Your chance to connect with employers & explore career opportunities

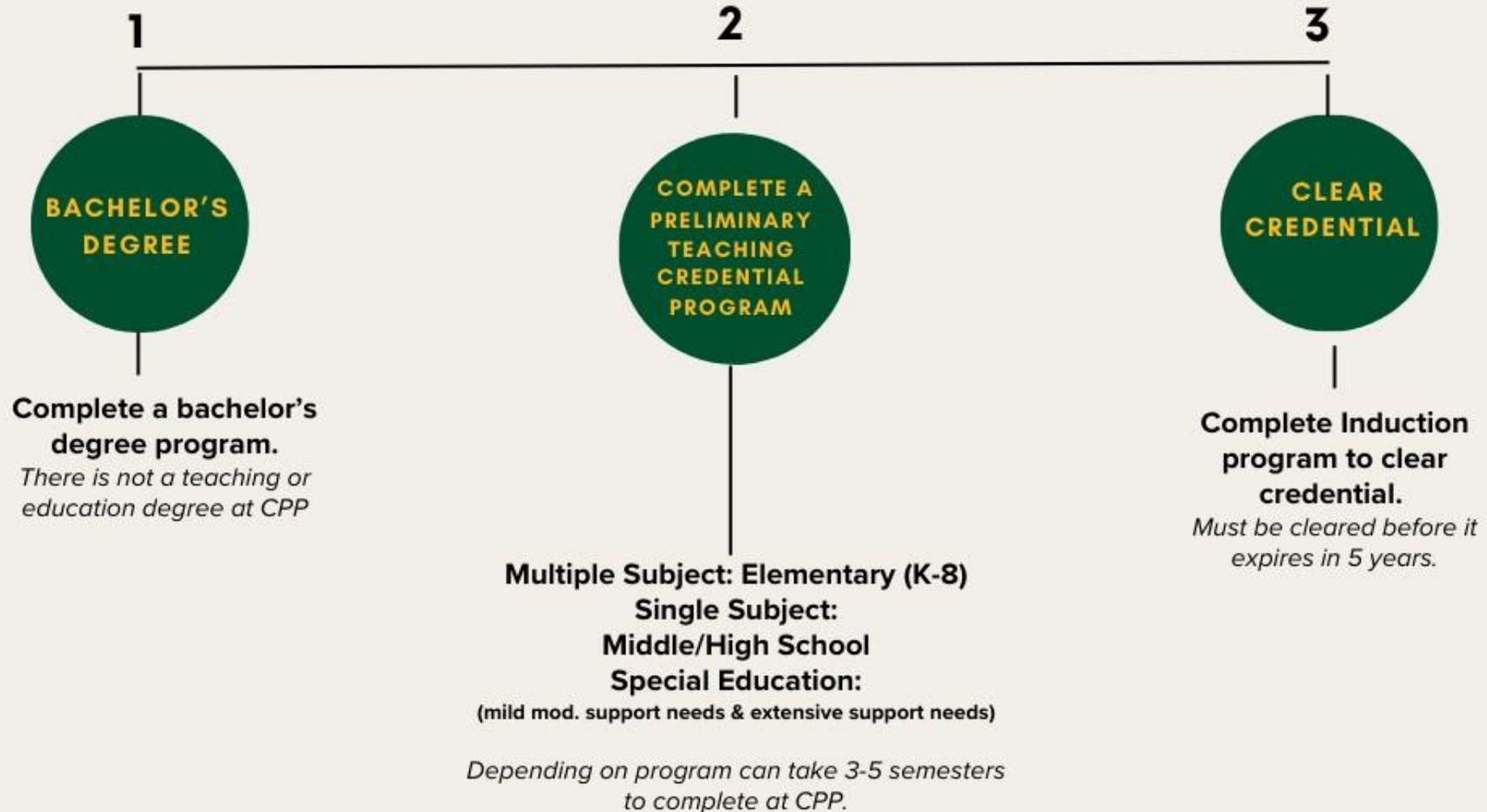


The Pathway to Teaching





BECOMING A TEACHER IN CA





The Teaching Credential Program

The teaching credential program is typically completed *after* earning a bachelor's degree. (post baccalaureate). You must apply to the credential program.

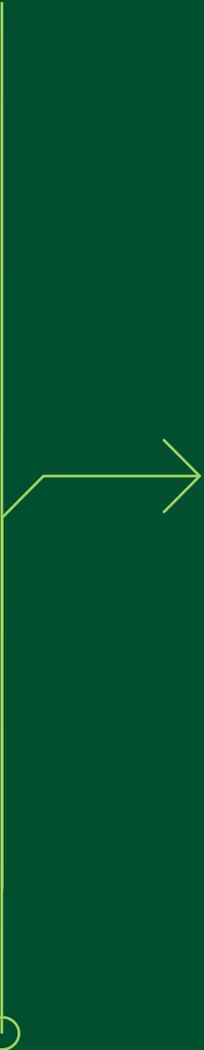
A Credential Program is a professional training program that helps develop the skills needed to work in a classroom.

The program includes hands-on teaching experience and courses on teaching methods, creating lesson plans, and managing a classroom.

The credential program prepares candidates to effectively teach K-12 students in a wide range of diverse settings in CA.

You will learn to teach your subject/s in the credential program.

CPP's program includes 1 semester (16 weeks) of clinical practice (student teaching).



Preparing for the Credential Program



Meet with Advisor, for Teacher Prep & Recruitment

<https://www.cpp.edu/ceis/credential-program/credential-services/programs-and-services.shtml>

Review the Admissions checklist and application deadlines

<https://www.cpp.edu/ceis/credential-program/admission/program-application.shtml>

Attend a Credential Program Info. Session

[Credential Program Information Session – Fill out form](#)

Attend an Application Overview

[Application Overview – Fill out form](#)



The Program Application page has *everything* you need to get started with your application:

- Links to CSU apply and Program Application
- Early fieldwork experience form
- Certificate of Clearance instructions
- Link to submit subject matter competency verification.
- Orientation

Make sure to review the list carefully and click on all links.

How to Apply to the Cal Poly Pomona Credential Program

1. Refer to the **application deadlines**:
 - Summer - February 1st (application opens November 1st)
 - Fall - April 1st (application opens January 1st)
 - Spring - September 15 (Program Application opens July 1st and CALState Apply opens August 1st)
2. **Post-baccalaureate applicants** must apply to Cal Poly Pomona as a graduate student through [Cal State Apply](#).
3. **All applicants** must also submit the [program application](#) and be prepared to upload the following items.

Admissions Checklist

- a. Verification of early field experience hours. Click to see types of experiences accepted: [Early Field Verification Form](#).
- b. **Certificate of Clearance** document granted by the California Commission on Teacher Credentialing (CTC). A California Teaching Credential or Emergency Permit may be submitted in lieu of the [Certificate of Clearance](#). The issuance date must not exceed 5 years. Any further questions may be answered by emailing the [Commission Information Services Unit](#).
- c. Verification of meeting subject matter competence. Click link to begin the [Subject Matter Competence](#) review process.
- d. **TB Clearance**: TB clearance must be provided by a medical professional and remain valid throughout clinical practice. Please note TB questionnaires are not accepted.
- e. **Statement of Purpose**: Applicants will respond to specific prompts provided in the application. **Your statement must be completed in accordance with Cal Poly Pomona's Academic Integrity Policies.** Your writing submission must be your own writing, and you may not make use of ChatGPT or other AI composition software to write your response.
- f. **GPA Requirement**: Candidates shall have attained a grade point average of at least 2.5 in an acceptable earned baccalaureate degree, or a grade point average of at least 2.5 in the last 60 semester units attempted, or hold an acceptable post-baccalaureate degree earned at an accredited institution. If your GPA falls below the minimum requirement, a **Statement of Exceptional Admission** will be required. Complete details are located on the program application.
- g. The name and email address of a **university or college professor who has been your instructor**. For single subject applicants, we strongly encourage you to choose an instructor from the subject in which you are seeking to be credentialed.
- h. The name and email address of a professional who has **directly observed your work/interactions with youth** for a minimum of 20 hours in a TK-12 setting. The experience should match the credential program for which you are applying (i.e., experience with children with disabilities for those applying to the ES program, experience with elementary age children for those applying to the MS program, and experience with secondary age children for those applying to the SS program).
- i. **US Constitution Requirement**: Applicants with a Bachelor of Arts or a Bachelor of Science degree from a California State University (CSU) campus will meet the U.S. Constitution requirement for a teaching a credential in California. If the applicant has a Bachelor of Arts or a Bachelor of Science degree from a University of California (UC) campus or a private independent college or university, he or she will need to meet options one or two below. Please note that the U.S. Constitution requirement at the UCs may be met by a high school course, which is not acceptable for teacher certification.

Methods of meeting the U.S. Constitution requirement:

1. Two semester unit course on the provisions and principles of the Constitution of the United States. If you believe you took a course that meets the U.S. Constitution Requirement, please submit a Course Equivalency Request form: https://engage.cpp.edu/register/course_equivalency
2. An examination on the provisions and principles of the Constitution of the United States completed at a regionally accredited community college, college or university. Challenge Exam: <https://usconstitutionexam.com/>
3. A BA/BS degree awarded by a CSU campus (there is no stipulation on the date of graduation or grade received for the course)

*Please note that the U.S. Constitution requirement is not required for admission but is required prior to becoming intern eligible and prior to the granting of a preliminary credential.

j. All teacher candidates must attend **Orientation**. Visit the [Orientation page](#) to view dates/times/locations.

k. Verification of your \$25 Credential Evaluation fee made via Bronco Direct or the [Cashier's Office](#).

Prepare early! Some requirements take time to complete!





I'm here to help!

Early knowledge of teacher preparation requirements and how to apply is *key*!
Please reach out if you have any questions!

Jennifer Robles, Advisor, Teacher Prep and Recruitment

- Jjrobles@cpp.edu
- (909) 869-4400
- <https://cpp.campus.eab.com/pal/AaimAOCx0g>



Questions?

For quick questions after today, log-in to CPP Connect to find our drop-in hours or email me at bacrawford@cpp.edu