CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
Registrar's Office

PETITION TO EXCEED UNIT CAP

This petition must be submitted to the Registrar's Office DURING THE ADD/DROP PERIOD.
Students must also obtain a permission number from the class instructor or department office in order to register for courses requiring special consent or are full. The Registrar's Office will assist students to enroll in the classes listed.

Name _____ **Date** _____
       Last   First   MI

Bronco ID _____ **Cal Poly Pomona Email** _____

Major _____ **Subplan** (if any) _____ **Curriculum Year** _____

I request to enroll in a TOTAL of _____ **units in the** _____ **term.**

I am enrolled in the following courses:				
CRN	Subject	Catalog #	Course Title	Units

I request to enroll in these additional courses:				
CRN	Subject	Catalog #	Course Title	Units

Reason for Request: _____

Student's Signature: _____ **Date**: _____

TO BE COMPLETED BY ADVISOR AND VERIFIED BY DEAN'S OFFICE

_____ + _____ = _____
Units Currently Enrolled   Units to be Added   Total Units
                  with Approved Petition

Number of Units Completed at Cal Poly Pomona _____   Major Core GPA _____

Number of Units Completed Overall _____   Cal Poly Pomona GPA _____

                                    Overall GPA _____

☐ **Verified**   **Dean** _____   _____
                             Signature   Date

☐ **Approval**   **Advisor** _____   _____
☐ **Disapproval**   Signature   Date

☐ **Approval**   **Dept. Chair** _____   _____
☐ **Disapproval**   Signature   Date

☐ **Approval**   **Dean** _____   _____
☐ **Disapproval**   Signature   Date

Approval to enroll in these courses DOES NOT GUARANTEE ENROLLMENT in any class that is full.