

Virtual Advising

Fall 2021

Registration

College of Letters, Arts, and Social Sciences
Summer 2021

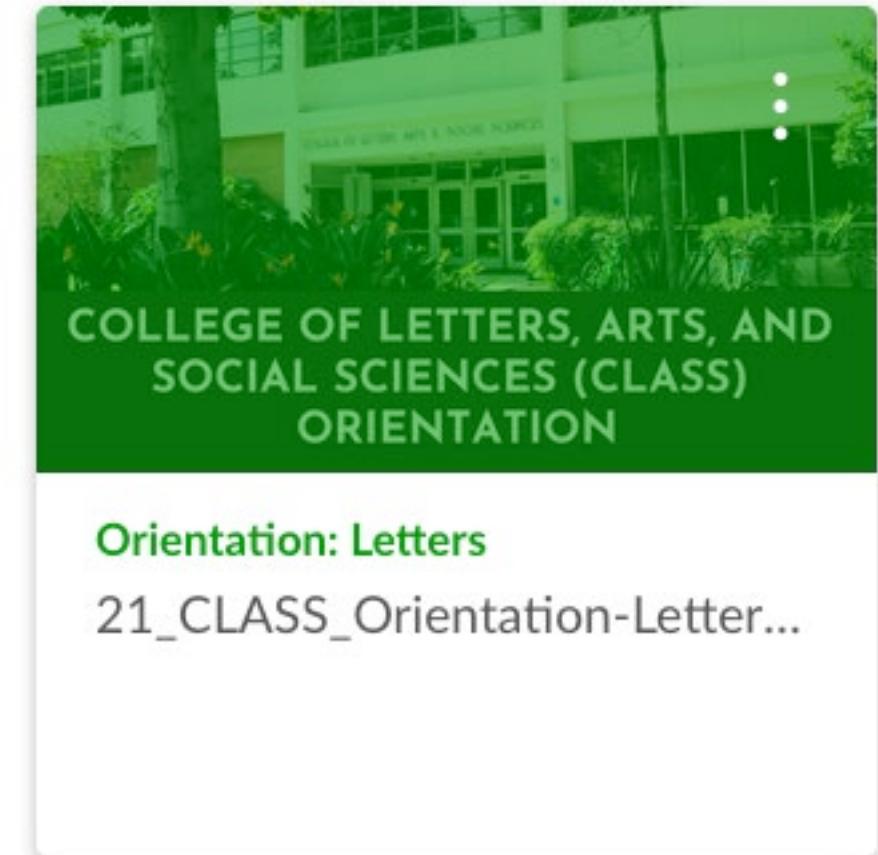
Zoom Etiquette

- Make sure your first and last name **is** visible as your screen name. You should also include your preferred pronouns
- Mute yourself when you aren't talking
- Make sure your video is on
- Don't use the Chat for unrelated discussion
- You should be the only one logged on to protect both your and others' privacy

Our College Canvas Site

- **Links to Curriculum Sheets**
- **Information about CPP Connect Planner**
- **General Education Information**
- **Instruction Modes Overview**
- **Advising Contact Information**
- **College-Specific Information**
- **Link to New Student Registration Guide**

Make sure you have it pulled up to reference today – find Canvas in your MyCPP portal



Your Curriculum Sheet

- Major Required Core
- Subplan/Option Required courses
- Subplan/Option Electives
- Unrestricted Electives
- General Education

Linked on our College Canvas Site



Major Required		12 units
COM1106 - Writing for Communication Practitioners (3) or COM1107 - Copyediting (3)		
Subplan/Option Required		27 units
COM1101 - Survey of Mass Communication (3) COM2206 - Media Design (3) COM2217 - Reporting (3) COM3313 - Public Relations Principle (3) COM3316 - Communication Research (3) COM3319 - Public Relations Writing (3) COM3360 - Communication Law and Ethics (3) COM4140 - Public Relations Case Studies (3)		
COM4150 - Public Relations Campaigns (3) or COM4446 - Event Planning (3)		
Subplan/Option Electives		12 units
Choose one		
COM2231 - Digital Photo (3) COM3312 - Magazine Journalism (3) COM4465 - Online and Social Media (3)		
Choose two		
COM3314 - Organizational Communication (3) (D4) COM3321 - Advanced Organization Communication (3) COM3325 - Persuasion (3) COM4222 - Crisis Communication (3) (D4) COM4435 - Special Topics in Public Relations (3)		
Choose one		
COM3340 - Professional Writing and Speaking (3) COM4411 - Applied Communication Internship (3) COM4435 - Special Topics in Public Relations (3) COM4440 - Communication Training and Development (3)		
Unrestricted Electives		21-30 units
Select a sufficient number of courses so that the total from "Major Required", "Subplan/Option Electives", "General Education", and "Unrestricted Electives" is at least 93 units.		

<https://www.cpp.edu/academic-programs/academic-advising/tools/sheets-roadmaps/index.shtml>

Name:	Communication, B.S.
Plan:	
SubPlan/Option:	Public Relations
Min. Units Required:	120 units

2021-2022 University Catalog
Degree Curriculum Sheet

General Education Requirements 48 Units		
Students should view their Degree Progress Report (DPR) for information regarding their General Education requirements. Unless specific GE courses are required for their major, please refer to the list of approved courses in the General Education Program in the University Catalog, catalog.cpp.edu. When viewing the catalog, students should select the catalog year associated with the GE requirements listed in their Degree Progress Report.		
Area A. English Language Communication and Critical Thinking (9 units) <i>At least 3 units from each sub-area</i> 1. Oral Communication 2. Written Communication 3. Critical Thinking		
Area B. Scientific Inquiry and Quantitative Reasoning (12 units) <i>At least 3 units from B1, B2, B4, and B5 including 1 unit of lab from B1 or B2 to fulfill B3</i> 1. Physical Sciences 2. Life Sciences 3. Laboratory Activity 4. Mathematics/Quantitative Reasoning 5. Science and Technology Synthesis		
Area C. Arts and Humanities (12 units) <i>At least 3 units from each sub-area and 3 additional units from sub-areas 1 and/or 2</i> 1. Visual and Performing Arts 2. Literature, Modern Languages, Philosophy and Civilization 3. Arts and Humanities Synthesis		
Area D. Social Sciences (9 units) <i>At least 3 units from each sub-area</i> 1. U.S. History and American Ideals 2. U.S. Constitution and California Government 4. Social Science Synthesis		
Area E. Lifelong Learning and Self-Development (3 units) Area F. Ethnic Studies (3 units)		
Interdisciplinary General Education 18 Units		
An alternate pattern for partial fulfillment of GE Areas A, C, and D available for students in the Interdisciplinary General Education (IGE) program. Students should see an advisor for specific GE coursework required by their major. Please refer to the University Catalog General Education Program section for additional information.		
<i>How IGE fulfills General Education Requirements:</i>		
Year	Completion of IGE Courses	Satisfies GE Requirements
First	IGE 1100, IGE 1200	A2 and C2
Second/Third	IGE 2150, IGE 2250	D1 and C2
	IGE 2350	C1
	IGE 3100	C3 or D4
American Institutions 6 Units		
Courses that satisfy this requirement may also satisfy GE Area D1 and D2.		
Graduation Writing Test		
All persons who receive undergraduate degrees from Cal Poly Pomona must pass the Graduation Writing Test (GWT). The test must be taken by the semester following completion of 60 units for undergraduates.		

06/01/21 v1.0

CPP Connect's Planner

- Map out your term-by-term plan with courses from your other academic planning tools
- Use it with your other academic planning tools
- Have it open and ready to review during our session

The screenshot shows the CPP Connect's Planner interface. On the left, the 'My Planner' section for 'Early Childhood Studies UG' displays a list of 'Program Template Courses' with status indicators: A2, B4, E, C1, ECS1000, A1, B1, B3, D1, and A3, all marked as 'Planned'. On the right, the 'My Academic Plan' section shows the 'Fall Semester 2020' term status as 'In Progress'. It lists courses: ECS3300, ECS3100, ECS3200, and ECS3400, each with a 'View Details' link. A total of 12 credits is shown at the bottom.

Course	Status
A2: Written Communication	Planned
B4: Mathematics/Quantitative Reasoning	Planned
E: Lifelong Learning and Self-Development	Planned
C1: Visual and Performing Arts	Planned
ECS1000 Child Growth and Development	Planned
A1: Oral Communication	Planned
B1: Physical Sciences	Planned
B3: Laboratory Activity	Planned
D1: U.S. History and American Ideals	Planned
A3: Critical Thinking	Planned

My Planner
Early Childhood Studies UG

Drag or add courses through the course menu to plan them on your terms.
See your advisor if you have questions

Program Template Courses

A2: Written Communication
B4: Mathematics/Quantitative Reasoning
E: Lifelong Learning and Self-Development
C1: Visual and Performing Arts
ECS1000 Child Growth and Development
A1: Oral Communication
B1: Physical Sciences
B3: Laboratory Activity
D1: U.S. History and American Ideals
A3: Critical Thinking

Planned

My Academic Plan

Off Show Completed Terms

+Add a new term

Current and Upcoming Terms

Fall Semester 2020

Term Status: In Progress

Enrolled/ In Progress

ECS3300 Chldhd Edu Ldrshp and Scl Jstc
ECS3100 Applied Infant/Toddler Studies
ECS3200 Appld Preschool/Primary Stds
ECS3400 Lang Lit in Mltngl Fam Cmmnts

View / Edit Schedule

12 Credits

Transfer Credit Report

Transfer Credit Report

- BroncoDirect Student Center – Academics section dropdown menu
- Where you can see a record of your transfer coursework and how it fulfills CPP requirements

Degree Progress Report

- BroncoDirect Student Center – Academics section dropdown menu
- Where you can see which requirements for your degree that you've satisfied and which requirements you have left to complete

View Transfer Credit Report ☰ Menu

Summary of External Units

Transfer Credit		UNITS	GPA
INSTITUTION	EVALUATION STATUS		
Rio Hondo Comm Col	Official	121.000	2.980
	Adjustments	51.000	
	Total Units	70.000	2.980

Transfer and Other External Credit Information

This page contains information on credits awarded from courses taken at other colleges and institutions as well as from external tests and military coursework. Courses in progress and courses with W, No Credit, or Incomplete grades do not appear on this list. For more information regarding the transfer credit evaluation process, go to the Registrar's Office: [Transfer Credit Webpage](#)

Test Credit

TEST ID	UNITS
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Other Credit

CREDIT ID	UNITS
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Details of External Units

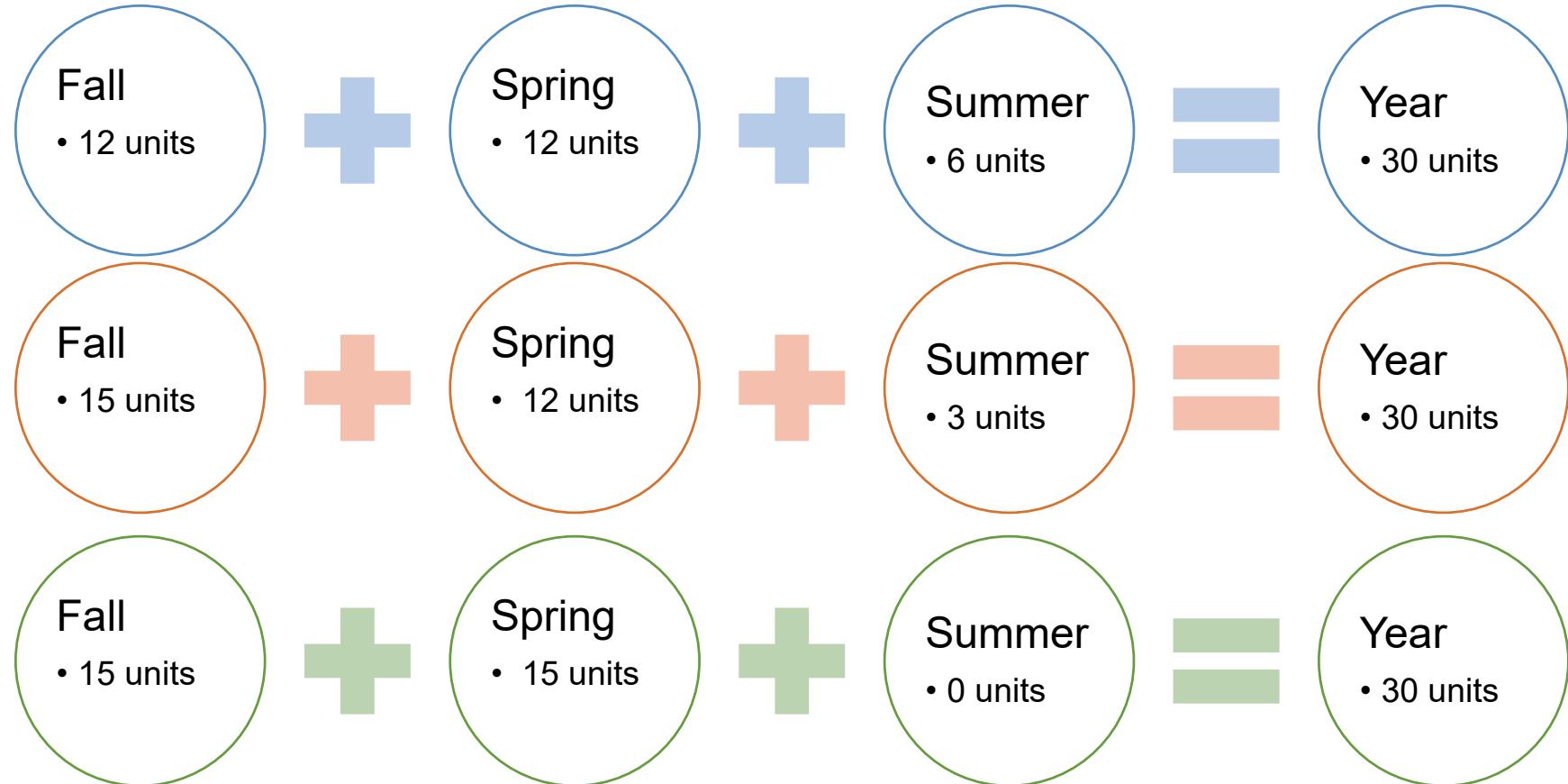
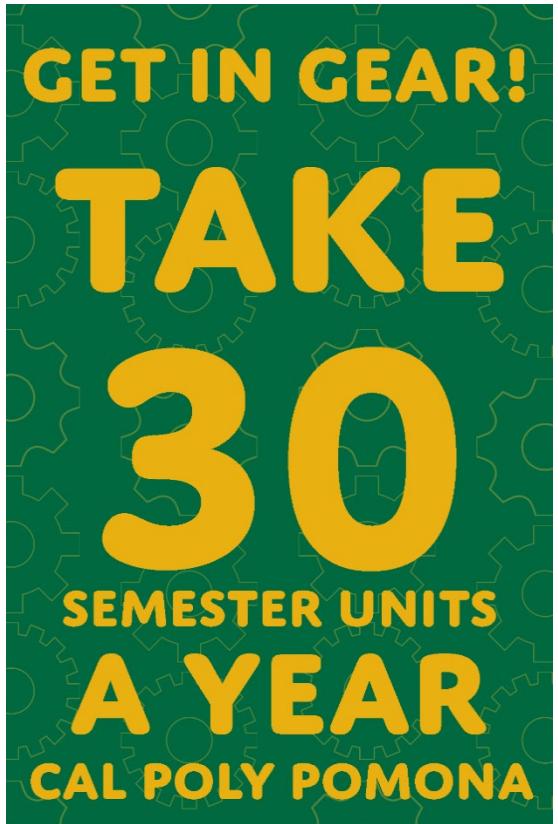
Transfer Credit

Transfer Course Detail											View
TRANSFER INSTITUTION	TERM TAKEN	TRANSFER COURSE	TRANSFER COURSE TITLE	UNITS	GRADE	TERM POSTED	CPP COURSE	CPP COURSE TITLE	UNITS	GRADE	
Rio Hondo Comm Col	FALL 2017	HIST 101	History of World Civilization	3.00	TB	Fall Semester 2020	HST 101	Hist of Civiliz/Ancient Period	2.680	2.50	

Transcripts and Transfer Credit

- Admissions is still processing transcripts -- your record may not be fully up to date
- If you think you already received credit for a course, let your orientation advisor know
- If you are enrolled in a summer course, be sure to send CPP your final transcripts as soon as you have final grades
- If you have copies of unofficial transcripts, have them handy today
- You can meet with an advisor in the fall to work on any paperwork

Take 30 to Graduate on Time



What should you register for today?

12-15 units including:

GE Synthesis
Course(s)

Courses on your
curriculum sheet
and Planner

General Education Curriculum

- GE gives you a well-rounded education.
- You need to take 48 units of General Education.
 - 39 units of lower-division courses (1000-2000 level)
 - 9 units of upper-division courses (3000-4000 level)
- **CPP changed the GE structure this year but Fall 2021 transfer students should follow the 2020-21 GE pattern.**
- **When you see Area F on your academic planning documents, ignore it. This is an incoming freshman requirement.**

GE Area A
A1, A2 and A3
9 units

GE Area B
B1, B2, B3, and **B5**
12 units

GE Area C
C1, C2, C1 or C2 and **C3**
12 units

GE Area D
D1, D2, D3 and **D4**
12 units

GE Area E
3 units

General Education Synthesis Courses

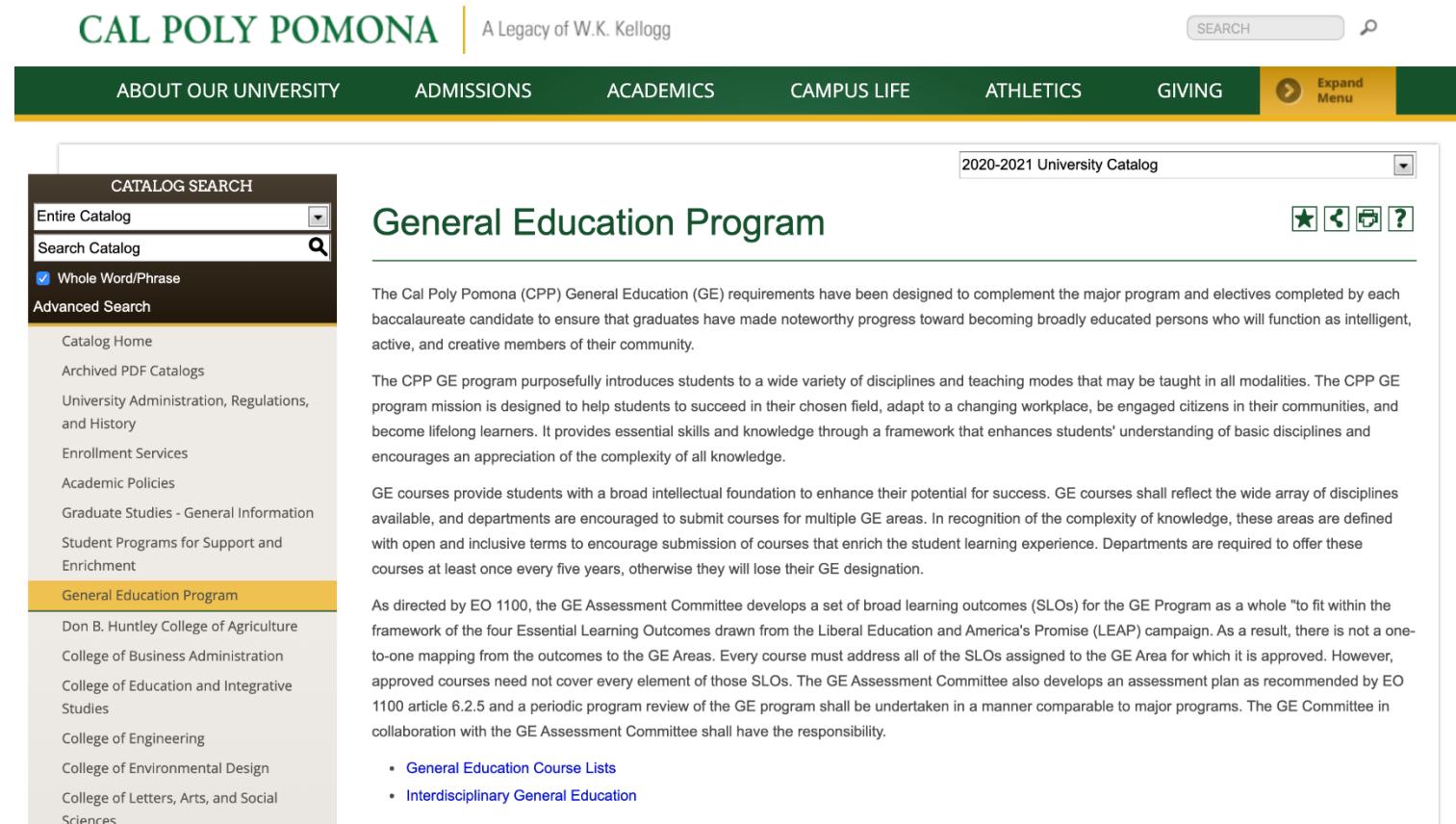
GE Area A	GE Area B	GE Area C	GE Area D	GE Area E
<ul style="list-style-type: none">• English Language Communication and Critical Thinking (9 units)• 1. Oral Communication• 2. Written Communication• 3. Critical Thinking	<ul style="list-style-type: none">• Scientific Inquiry and Quantitative Reasoning (12 units)<ul style="list-style-type: none">• 1. Physical Sciences• 2. Life Sciences• 3. Lab Activity• 4. Mathematics /Quantitative Reasoning• 5. Science and Technology Synthesis (upper division)	<ul style="list-style-type: none">• Arts and Humanities (12 units)<ul style="list-style-type: none">• 1. Visual and Performing Arts• 2. Literature, Modern Languages, Philosophy and Civilization• 1 more course in C1 or C2• 3. Arts and Humanities Synthesis (upper division)	<ul style="list-style-type: none">• Social Sciences (12 units)<ul style="list-style-type: none">• 1. U.S. History American Ideals• 2. U.S. Constitution and California Government• 3. Social Sciences, Principles, Methodologies, Value Systems, and Ethics• 4. Social Science Synthesis (upper division)	<ul style="list-style-type: none">• Lifelong Learning and Self-Development (3 units)

Finding GE Courses

University Catalog GE Course Listings

- Shows you all the courses offered within each GE area
- **Use the 2020-21 version for GE Only**
- Note: Not all GE courses are scheduled every term

www.catalog.cpp.edu



The screenshot shows the Cal Poly Pomona University Catalog website. At the top, there is a navigation bar with links for About Our University, Admissions, Academics, Campus Life, Athletics, and Giving. A search bar and a 'Expand Menu' button are also present. The main content area features a sidebar with a 'Catalog Search' section and a list of academic units. The main content area is titled 'General Education Program' and contains text about the program's purpose and requirements, along with links to 'General Education Course Lists' and 'Interdisciplinary General Education'.

CAL POLY POMONA | A Legacy of W.K. Kellogg

SEARCH

ABOUT OUR UNIVERSITY ADMISSIONS ACADEMICS CAMPUS LIFE ATHLETICS GIVING

Expand Menu

CATALOG SEARCH

Entire Catalog

Search Catalog

Whole Word/Phrase

Advanced Search

Catalog Home

Archived PDF Catalogs

University Administration, Regulations, and History

Enrollment Services

Academic Policies

Graduate Studies - General Information

Student Programs for Support and Enrichment

General Education Program

Don B. Huntley College of Agriculture

College of Business Administration

College of Education and Integrative Studies

College of Engineering

College of Environmental Design

College of Letters, Arts, and Social Sciences

2020-2021 University Catalog

General Education Program

The Cal Poly Pomona (CPP) General Education (GE) requirements have been designed to complement the major program and electives completed by each baccalaureate candidate to ensure that graduates have made noteworthy progress toward becoming broadly educated persons who will function as intelligent, active, and creative members of their community.

The CPP GE program purposefully introduces students to a wide variety of disciplines and teaching modes that may be taught in all modalities. The CPP GE program mission is designed to help students to succeed in their chosen field, adapt to a changing workplace, be engaged citizens in their communities, and become lifelong learners. It provides essential skills and knowledge through a framework that enhances students' understanding of basic disciplines and encourages an appreciation of the complexity of all knowledge.

GE courses provide students with a broad intellectual foundation to enhance their potential for success. GE courses shall reflect the wide array of disciplines available, and departments are encouraged to submit courses for multiple GE areas. In recognition of the complexity of knowledge, these areas are defined with open and inclusive terms to encourage submission of courses that enrich the student learning experience. Departments are required to offer these courses at least once every five years, otherwise they will lose their GE designation.

As directed by EO 1100, the GE Assessment Committee develops a set of broad learning outcomes (SLOs) for the GE Program as a whole "to fit within the framework of the four Essential Learning Outcomes drawn from the Liberal Education and America's Promise (LEAP) campaign. As a result, there is not a one-to-one mapping from the outcomes to the GE Areas. Every course must address all of the SLOs assigned to the GE Area for which it is approved. However, approved courses need not cover every element of those SLOs. The GE Assessment Committee also develops an assessment plan as recommended by EO 1100 article 6.2.5 and a periodic program review of the GE program shall be undertaken in a manner comparable to major programs. The GE Committee in collaboration with the GE Assessment Committee shall have the responsibility.

- General Education Course Lists
- Interdisciplinary General Education

Course Details

Instruction Mode

Enrollment Requirements & Class Attributes

- Prerequisites/Corequisites
- GE Designation

Class Availability

Shopping Cart : Class Detail : Cal Poly Pomona : BIO 1110 - 02 Life Science

Class Details			
<input checked="" type="checkbox"/>	Status	Open	
	Class Number	30968	
	Session	Regular Academic Session	
	Units	2 units	
	Instruction Mode	Fully Asynchronous	
	Course Components	Lecture Required	
	Career	Undergraduate	
	Dates	1/23/2021 - 5/14/2021	
	Instruction Mode	Graded	
	Location	Cal Poly Pomona	
	Campus	Main Campus	

Meeting Information			
DAY & TIMES	ROOM	INSTRUCTOR	MEETING DATES
TBA	TBA	Marry Jones	01/23/2021 - 05/14/2021

Enrollment Information			
Enrollment Requirements			
Prerequisite(s): Undergraduate standing.			
Class Attributes B-2 Life Sciences			

Class Availability			
Class Capacity	115		
Wait List Capacity	115		
Enrollment Total	78		
Wait List Total	0		
Available Seats	37		

Description			
Basic concepts in the study of living systems. Uses the study of biology to illustrate approaches of science in understanding the universe. The role of science in modern society and the impact of human civilization on other organisms is considered.			

Instruction Modes: At-a-Glance

MODE	HOW	WHEN
Face-to-Face	In-person meetings	Set meeting time
Fully Asynchronous	Online	No set meeting time
Fully Synchronous	Online	Set meeting time
Hybrid-Asynchronous	In-person and online	Varying times according to class instructor
Hybrid-Synchronous	In-person and online	Set meeting time
HyFlex	Choice of in-person or online	Choice of set meeting time or no set meeting time

Instruction Modes: Visual

Mode	HOW			WHEN		
	In-person	Online	Both	Any Time	Set Time	Both
Face-to-Face	X				X	
Fully Asynchronous		X		X		
Fully Synchronous		X			X	
Hybrid-Asynchronous			X			X
Hybrid-Synchronous			X		X	
HyFlex			X			X

Instruction Modes: Defined

Mode	Description
Face-to-Face	In-person instruction for all meetings
Online:	Instruction delivered online
• <i>Asynchronous</i>	• <i>Instructional content accessed at any time</i>
• <i>Synchronous</i>	• <i>Instruction delivered at specific times</i>
Hybrid:	Combination of in-person and online instruction modes
• <i>Hybrid-Asynchronous</i>	• <i>In-person meetings and anytime content online</i>
• <i>Hybrid-Synchronous</i>	• <i>In-person meetings and online meetings</i>
HyFlex	Students may choose to attend each class meeting in-person with the instructor, synchronously online or asynchronously online

How to Find Your Advisor in Fall 2021

- In the College of Letters, Arts, and Social Sciences, you can visit the CLASS Student Success Center to see a staff advisor in the fall.
 - Follow them on Facebook and/or Instagram **@cppclassadvising**
- You can find a **staff advisor** by visiting their website:
<https://www.cpp.edu/class/student-success-center>
- You can find out who your department **faculty advisor** is by emailing Victoria Key at vmkey@cpp.edu

Before you leave us today:

- Register for 12-15 units.
- Review your CPP Connect Planner and ask questions.
- Know how to find your advisor or the college advising center.

2-Step Authentication (DUO) Reminder



- Signing up for 2-step authentication to protect your Bronco account is a university-wide requirement
- Sign up **by July 12** – don't get locked out of your Bronco account (MyCPP, BroncoDirect, Canvas, etc.)!
- Find more information and how-tos at www.cpp.edu/duo

Department Information

- **Follow us on Twitter, Instagram, & Facebook @itscppcom**
- **Lambda Pi Eta** (Communication Honor Society)
- **Student Clubs**
 - Society of Professional Journalists (SPJ)
 - Public Relations Student Society of America (PRSSA)
- **Student Media**
 - The Poly Post

Fall 2021 Registration

- **Breakout Rooms for Small Group Advising**
- **E-Student Services: Registration Troubleshooting, AP Score, Transcript and Financial Aid Questions**
 - Hours Today: 1:00 to 5:00 p.m.
 - Zoom Link: <https://cpp.zoom.us/my/estudentservices>
- **For questions after today: contact the Bronco Advising Center**
 - Hours: Monday to Friday, 8 a.m. to 5 p.m.
 - Email: bac@cpp.edu
 - Phone: (909) 869-4600
 - Check website for updated hours: <https://www.cpp.edu/bac>

After Virtual Advising

- **Faculty advisors are available via email**
 - Dr. Lauren Furey – ldfurey@cpp.edu
 - Dr. Nell Horowitz – nhorowitz@cpp.edu
 - Dr. Kang Hoon Sung - kanghoonsung@cpp.edu
- **For CLASS Student Success Center advisor drop-in hours, please refer to Canvas**
- **For updates, please keep tabs on your CPP email and Billy Chat text messages**