

**A. General Information**

**A0 Respondent Information (Not for Publication)**

A0	Name:	Christine Coleman		
A0	Title:	Information Resources Analyst		
A0	Office:	Institutional Research, Assessment and Planning		
A0	Mailing Address:	3801 West Temple Avenue		
A0	City/State/Zip/Country:	Pomona, CA 91768 USA		
A0	Phone:	909-869-4107		
A0	Fax:	909-869-4401		
A0	E-mail Address:	<a href="mailto:cacoleman@csupomona.edu">cacoleman@csupomona.edu</a>		
A0	Are your responses to the CDS posted for reference on your institution's Web site?		Yes	No
			X	
A0	If yes, please provide the URL of the corresponding Web page:	<a href="http://www.csupomona.edu/~irap">www.csupomona.edu/~irap</a> .....		

**A1 Address Information**

A1	Name of College/University:	California State Polytechnic University, Pomona
A1	Mailing Address:	3801 West Temple Avenue
A1	City/State/Zip/Country:	Pomona, CA 91768 USA
A1	Street Address (if different):	
A1	City/State/Zip/Country:	
A1	Main Phone Number:	909-869-7659
A1	WWW Home Page Address:	<a href="http://www.csupomona.edu">http://www.csupomona.edu</a>
A1	Admissions Phone Number:	909-468-5020
A1	Admissions Toll-Free Phone Number:	
A1	Admissions Office Mailing Address:	Same as Above
A1	City/State/Zip/Country:	
A1	Admissions Fax Number:	909-869-4529
A1	Admissions E-mail Address:	
A1	Is there a separate URL application site on the Internet? If so, please specify:	

**A2 Source of institutional control (Check only one):**

A2	Public	<input checked="" type="checkbox"/>
A2	Private (nonprofit)	<input type="checkbox"/>
A2	Proprietary	<input type="checkbox"/>

**A3 Classify your undergraduate institution:**

A3	Coeducational college	<input checked="" type="checkbox"/>
A3	Men's college	<input type="checkbox"/>
A3	Women's college	<input type="checkbox"/>

**A4 Academic year calendar:**

A4	Semester	<input type="checkbox"/>
A4	Quarter	<input checked="" type="checkbox"/>
A4	Trimester	<input type="checkbox"/>
A4	4-1-4	<input type="checkbox"/>
A4	Continuous	<input type="checkbox"/>
A4	Differs by program (describe):	<input type="checkbox"/>
A4	Other (describe):	<input type="checkbox"/>

**A5 Degrees offered by your institution:**

A5	Certificate	<input type="checkbox"/>
A5	Diploma	<input type="checkbox"/>
A5	Associate	<input type="checkbox"/>
A5	Transfer Associate	<input type="checkbox"/>
A5	Terminal Associate	<input type="checkbox"/>
A5	Bachelor's	<input checked="" type="checkbox"/>
A5	Postbachelor's certificate	<input type="checkbox"/>
A5	Master's	<input checked="" type="checkbox"/>
A5	Post-master's certificate	<input type="checkbox"/>
A5	Doctoral	<input type="checkbox"/>
A5	First professional	<input type="checkbox"/>
A5	First professional certificate	<input type="checkbox"/>

## B. ENROLLMENT AND PERSISTENCE

**B1 Institutional Enrollment - Men and Women** Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
<b>Undergraduates</b>				
Degree-seeking, first-time freshmen	1,252	910	87	35
Other first-year, degree-seeking	502	459	130	112
All other degree-seeking	5,895	4,470	1,516	1,067
<i>Total degree-seeking</i>	<b>7,649</b>	<b>5,839</b>	<b>1,733</b>	<b>1,214</b>
All other undergraduates enrolled in credit courses	589	534	46	46
<i>Total undergraduates</i>	<b>8,238</b>	<b>6,373</b>	<b>1,779</b>	<b>1,260</b>
<b>First-Professional</b>				
First-time, first-professional students				
All other first-professionals				
<i>Total first-professional</i>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Graduate</b>				
Degree-seeking, first-time	111	84	55	43
All other degree-seeking	241	241	222	214
All other graduates enrolled in credit courses	199	438	124	182
<i>Total graduate</i>	<b>551</b>	<b>763</b>	<b>401</b>	<b>439</b>
B1 Total all undergraduates				17,650
B1 Total all graduate and professional students				2,154
<b>B1 GRAND TOTAL ALL STUDENTS</b>				<b>19,804</b>

**B2 Enrollment by Racial/Ethnic Category.** Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2003. Include international students only in the category "Nonresident aliens." Complete the "Total Undergraduates" column only if you cannot provide data for the first two columns.

	Degree-Seeking First-Time First Year	Degree-Seeking Undergraduates (include first-time first-year)	Total Undergraduates (both degree- and non-degree- seeking)
B2 Nonresident aliens	53	742	768
B2 Black, non-Hispanic	113	573	607
B2 American Indian or Alaskan Native	8	76	77
B2 Asian or Pacific Islander	694	5,438	5,948
B2 Hispanic	637	3,962	4,257
B2 White, non-Hispanic	633	4,071	4,311
B2 Race/ethnicity unknown	146	1,571	1,682
<b>B2 TOTAL</b>	<b>2,284</b>	<b>16,433</b>	<b>17,650</b>

### Persistence

**B3 Number of degrees awarded from July 1, 2002 to June 30, 2003**

B3 Certificate/diploma	
------------------------	--

B3	Associate degrees	
B3	Bachelor's degrees	3008
B3	Postbachelor's certificates	
B3	Master's degrees	340
B3	Post-Master's certificates	
B3	Doctoral degrees	
B3	First professional degrees	
B3	First professional certificates	

### Graduation Rates

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System's Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2003 Web-based survey.

#### For Bachelor's or Equivalent Programs

Please provide data for the fall 1997 cohort if available. If fall 1997 cohort data are not available, provide data for the fall 1996 cohort.

##### *Fall 1997 Cohort*

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1997. Include in the cohort those who entered your institution during the summer term preceding fall 1997.

B4	Initial 1997 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	1,856
B5	Of the initial 1997 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	0
B6	Final 1997 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	1,856
B7	Of the initial 1997 cohort, how many completed the program in four years or less (by August 31, 2001):	157
B8	Of the initial 1997 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2001 and by August 31, 2002):	403
B9	Of the initial 1997 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2002 and by August 31, 2003):	272
B10	Total graduating within six years (sum of questions B7, B8, and B9):	832
B11	Six-year graduation rate for 1997 cohort (question B10 divided by question B6):	45%

##### *Fall 1996 Cohort*

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 1996. Include in the cohort those who entered your institution during the summer term preceding fall 1996.

B4	Initial 1996 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:	
B5	Of the initial 1996 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	

Common Data Set 2003-2004

<b>B6</b>	Final 1996 cohort, after adjusting for allowable exclusions: (subtract question B5 from question B4)	0
<b>B7</b>	Of the initial 1996 cohort, how many completed the program in four years or less (by August 31, 2000):	
<b>B8</b>	Of the initial 1996 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2000 and by August 31, 2001):	
<b>B9</b>	Of the initial 1996 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2001 and by August 31, 2002):	
<b>B10</b>	Total graduating within six years (sum of questions B7, B8, and B9):	0
<b>B11</b>	Six-year graduation rate for 1996 cohort (question B10 divided by question B6):	#DIV/0!

**For Two-Year Institutions**

Please provide data for the 2000 cohort if available. If 2000 cohort data are not available, provide data for the 1999 cohort.

**2000 Cohort**

<b>B12</b>	Initial 2000 cohort, total of first-time, full-time degree/certificate-seeking students:	
<b>B13</b>	Of the initial 2000 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
<b>B14</b>	Final 2000 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
<b>B15</b>	Completers of programs of less than two years duration (total):	
<b>B16</b>	Completers of programs of less than two years within 150 percent of normal time:	
<b>B17</b>	Completers of programs of at least two but less than four years (total):	
<b>B18</b>	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
<b>B19</b>	Total transfers-out (within three years) to other institutions:	
<b>B20</b>	Total transfers to two-year institutions:	
<b>B21</b>	Total transfers to four-year institutions:	

**1999 Cohort**

<b>B12</b>	Initial 1999 cohort, total of first-time, full-time degree/certificate-seeking students:	
<b>B13</b>	Of the initial 1999 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:	
<b>B14</b>	Final 1999 cohort, after adjusting for allowable exclusions (Subtract question B13 from question B12):	0
<b>B15</b>	Completers of programs of less than two years duration (total):	
<b>B16</b>	Completers of programs of less than two years within 150 percent of normal time:	
<b>B17</b>	Completers of programs of at least two but less than four years (total):	
<b>B18</b>	Completers of programs of at least two but less than four-years within 150 percent of normal time:	
<b>B19</b>	Total transfers-out (within three years) to other institutions:	
<b>B20</b>	Total transfers to two-year institutions:	
<b>B21</b>	Total transfers to four-year institutions:	

**Retention Rates**

Common Data Set 2003-2004

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2002 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

<b>B22</b>	For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2002 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2003?	82%
------------	--	-----

**C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION**

**Applications**

**C1 First-time, first-year, (freshmen) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2003. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

C1	Total first-time, first-year (freshman) men who applied	5980
C1	Total first-time, first-year (freshman) women who applied	5060

C1	Total first-time, first-year (freshman) men who were admitted	1843
C1	Total first-time, first-year (freshman) women who were admitted	1502

C1	Total full-time, first-time, first-year (freshman) men who enrolled	1252
C1	Total part-time, first-time, first-year (freshman) men who enrolled	87

C1	Total full-time, first-time, first-year (freshman) women who enrolled	910
C1	Total part-time, first-time, first-year (freshman) women who enrolled	35

**C2 Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)**

	Yes	No
C2	Do you have a policy of placing students on a waiting list?	X
C2	If yes, please answer the questions below for fall 2003 admissions:	
C2	Number of qualified applicants placed on waiting list	
C2	Number accepting a place on the waiting list	
C2	Number of wait-listed students admitted	

**Admission Requirements**

**C3 High school completion requirement**

C3	High school diploma is required and GED is accepted	X
C3	High school diploma is required and GED is not accepted	
C3	High school diploma or equivalent is not required	

**C4 Does your institution require or recommend a general college-preparatory program for degree-seeking students?**

C4	Require	X
C4	Recommend	
C4	Neither require nor recommend	

**C5 Distribution of high school units required and/or recommended.** Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
C5	Total academic units	15
C5	English	4
C5	Mathematics	3
C5	Science	2

C5	Of these, units that must be lab	2	
C5	Foreign language	2	
C5	Social studies		
C5	History/Social Science	2	
C5	Academic electives	1	
C5	Other (specify) Visual Arts	1	

**Basis for Selection**

C6 Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

C6	Open admission policy as described above for all students	
C6	Open admission policy as described above for most students, but--	
C6	selective admission for out-of-state students	
C6	selective admission to some programs	
C6	other (explain)	

C7 Relative importance of each of the following academic and nonacademic factors in first-time, first-year, degree-seeking (freshman) admission decisions.

C7		Very Important	Important	Considered	Not Considered
C7	<b>Academic</b>				
C7	Secondary school record	X			
C7	Class rank				X
C7	Recommendation(s)		X		
C7	Standardized test scores	X			
C7	Essay				X
C7	<b>Nonacademic</b>				
C7	Interview				X
C7	Extracurricular activities				X
C7	Talent/ability				X
C7	Character/personal qualities				X
C7	Alumni/ae relation				X
C7	Geographical residence				X
C7	State residency				X
C7	Religious affiliation/commitment				X
C7	Minority status				X
C7	Volunteer work				X
C7	Work experience				X

**SAT and ACT Policies**

C8 Entrance exams

C8A		Yes	No
C8A	Does your institution make use of SAT I, SAT II, or ACT scores in admission decisions for first-time, first-year, degree-seeking applicants?	X	

C8A If yes, place check marks in the appropriate boxes below to reflect your institution's policies for use in admission.

C8A		ADMISSION				
C8A		Require	Recommend	Require for Some	Consider if Submitted	Not Used
C8A	SAT I					
C8A	ACT					
C8A	SAT I or ACT (no preference)	X				

C8A	SAT I or ACT--SAT I preferred				
C8A	SAT I or ACT--ACT preferred				
C8A	SAT I and SAT II				
C8A	SAT I and SAT II or ACT				
C8A	SAT II				

C8A In addition, does your institution use applicants' test scores for placement or counseling?

C8A		Yes	No
C8A	Placement	X	
C8A	Counseling		

C8B Does your institution use the SAT I or II or the ACT for **placement only**? If so, please mark the appropriate boxes below:

C8B		PLACEMENT		
C8B		Require	Recommend	Require for Some
C8B	SAT I			
C8B	SAT II			
C8B	ACT			
C8B	SAT I or ACT			

C8C	Latest date by which SAT I or ACT scores must be received for fall-term admission	8/31
C8C	Latest date by which SAT II scores must be received for fall-term admission	

C8D If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students):

C8D

**Freshman Profile**

Provide percentages for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in fall 2003, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9 **Percent and number of first-time, first-year (freshman) students enrolled in fall 2003 who submitted national standardized (SAT/ACT) test scores.** Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores.** Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. SAT scores should be recentered scores. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

C9	Percent submitting SAT scores	96%	Number submitting SAT scores	2185
C9	Percent submitting ACT scores	17%	Number submitting ACT scores	388

C9		25th Percentile	75th Percentile
C9	SAT I Verbal	430	550
C9	SAT I Math	460	590
C9	ACT Composite	17	23
C9	ACT English	16	22
C9	ACT Math	17	25

C9 Percent of first-time, first-year (freshman) students with scores in each range:

C9		SAT I Verbal	SAT I Math
C9	700-800	0.74%	3.11%
C9	600-699	11.44%	22.93%

Common Data Set 2003-2004

C9	500-599	34.32%	38.49%
C9	400-499	41.56%	28.05%
C9	300-399	11.12%	7.05%
C9	200-299	0.82%	0.37%
	Totals should = 100%	100.00%	100.00%
C9		ACT Composite	ACT English
C9	30-36	1.55%	1.54%
C9	24-29	22.67%	18.25%
C9	18-23	51.55%	45.24%
C9	12-17	23.97%	29.31%
C9	6-11	0.26%	5.66%
C9	Below 6	0.00%	0.00%
	Totals should = 100%	100.00%	100.00%

C10 Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

C10	Percent in top tenth of high school graduating class	
C10	Percent in top quarter of high school graduating class	
C10	Percent in top half of high school graduating class	Top half + bottom half = 100%
C10	Percent in bottom half of high school graduating class	
C10	Percent in bottom quarter of high school graduating class	
C10	Percent of total first-time, first-year (freshmen) students who submitted high school class rank:	

C11 Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

C11	Percent who had GPA of 3.0 and higher	75.60%
C11	Percent who had GPA between 2.0 and 2.99	24.40%
C11	Percent who had GPA between 1.0 and 1.99	0.00%
C11	Percent who had GPA below 1.0	0.00%
	Totals should = 100%	100.00%
C12	Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:	3.36%
C12	Percent of total first-time, first-year (freshman) students who submitted high school GPA:	100%

**Admission Policies**

**C13 Application Fee**

C13		Yes	No
C13	Does your institution have an application fee?	X	
C13	Amount of application fee:	\$55.00	
C13		Yes	No
C13	Can it be waived for applicants with financial need?	X	

**C14 Application closing date**

C14		Yes	No
C14	Does your institution have an application closing date?	X	
C14	Application closing date (fall):	4/1	
C14	Priority date:	11/30	

C15		Yes	No
C15	Are first-time freshmen accepted for terms other than the fall?	X	

C16 Notification to applicants of admission decision sent (fill in one only)

C16	On a rolling basis beginning (date):	1-Nov
C16	By (date):	
C16	Other:	

**C17 Reply policy for admitted applicants (fill in one only)**

C17	Must reply by (date):	
C17	No set date:	
C17	Must reply by May 1 or within ___ 3 ___ weeks if notified thereafter	X
C17	Other:	

**C18 Deferred admission**

C18		Yes	No
C18	Does your institution allow students to postpone enrollment after admission?		X
C18	If yes, maximum period of postponement:		

**C19 Early admission of high school students**

C19		Yes	No
C19	Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?		X

**C20 Common Application**

C20		Yes	No
C20	Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted?		X
C20	If "yes," are supplemental forms required?		
C20	Is your college a member of the Common Application Group?		X

**Early Decision and Early Action Plans**

**C21 Early Decision**

C21		Yes	No
C21	Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment?		X

**C21 If "yes," please complete the following:**

C21	First or only early decision plan closing date	
C21	First or only early decision plan notification date	
C21	Other early decision plan closing date	
C21	Other early decision plan notification date	

**C21 For the Fall 2003 entering class:**

C21	Number of early decision applications received by your institution	
C21	Number of applicants admitted under early decision plan	
C21	Please provide significant details about your early decision plan:	

**C22 Early action**

C22		Yes	No
-----	--	-----	----

Common Data Set 2003-2004

C22	Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date B27but do not have to commit to attending your college?		X
C22	If "yes," please complete the following:		
C22	Early action closing date		
C22	Early action notification date		

## D. TRANSFER ADMISSION

### Fall Applicants

D1		Yes	No
D1	Does your institution enroll transfer students? (If no, please skip to Section E)	X	
D1	If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities?	X	

D2 Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2003.

D2		Applicants	Admitted Applicants	Enrolled Applicants
D2	Men	2,220	854	653
D2	Women	1,952	752	597
D2	<b>Total</b>	<b>4,172</b>	<b>1,606</b>	<b>1,250</b>

### Application for Admission

D3 Indicate terms for which transfers may enroll:

D3	Fall	X
D3	Winter	X
D3	Spring	X
D3	Summer	X

D4		Yes	No
D4	Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?	X	
D4	If yes, what is the minimum number of credits and the unit of measure?	84 quarter units	

D5 Indicate all items required of transfer students to apply for admission:

D5		Required of All	Recommended of All	Recommended of Some	Required of Some	Not Required
D5	High school transcript					
D5	College transcript(s)	X				
D5	Essay or personal statement					
D5	Interview					
D5	Standardized test scores					
D5	Statement of good standing from prior institution(s)	X				

D6	If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):	2.00
----	--	------

D7	If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale):	2.00
----	--	------

**D8** List any other application requirements specific to transfer applicants:

**D9** List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

D9		Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
D9	Fall		5/1			
D9	Winter		10/5			
D9	Spring		1/20			
D9	Summer		4/1			

D10		Yes	No
D10	Does an open admission policy, if reported, apply to transfer students?		

**D11** Describe additional requirements for transfer admission, if applicable:

**Transfer Credit Policies**

<b>D12</b>	Report the lowest grade earned for any course that may be transferred for credit:	2.00
------------	---	------

D13		Number	Unit Type
D13	Maximum number of credits or courses that may be transferred from a two-year institution:	105	quarter

D14		Number	Unit Type
D14	Maximum number of credits or courses that may be transferred from a four-year institution:	200	quarter

<b>D15</b>	Minimum number of credits that transfers must complete at your institution to earn an associate degree:	
------------	---	--

<b>D16</b>	Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:	50
------------	---	----

**D17** Describe other transfer credit policies:

## E. ACADEMIC OFFERINGS AND POLICIES

**E1 Special study options:** Identify those programs available at your institution. Refer to the glossary for definitions.

E1	Accelerated program	
E1	Cooperative (work-study) program	X
E1	Cross-registration	X
E1	Distance learning	
E1	Double major	X
E1	Dual enrollment	X
E1	English as a Second Language (ESL)	X
E1	Exchange student program (domestic)	X
E1	External degree program	X
E1	Honors Program	X
E1	Independent study	
E1	Internships	X
E1	Liberal arts/career combination	
E1	Student-designed major	
E1	Study abroad	X
E1	Teacher certification program	X
E1	Weekend college	
E1	Other (specify): Ocean Studies Institute, Desert Studies Consortium	X

**E2 This question has been removed from the Common Data Set.**

**E3 Areas in which all or most students are required to complete some course work prior to graduation:**

E3	Arts/fine arts	X
E3	Computer literacy	X
E3	English (including composition)	X
E3	Foreign languages	X
E3	History	X
E3	Humanities	X
E3	Mathematics	X
E3	Philosophy	X
E3	Sciences (biological or physical)	X
E3	Social science	X
E3	Other (describe):	

### Library Collections

Report the number of holdings at the end of the 2002-03 fiscal year for each of the categories below. Refer to the Academic Libraries Survey, Section D "Library Collections," lines 22-26, column 2 for corresponding equivalents.

E4	Books, serial backfiles, and other paper materials (including government documents) [line 22]:	<b>756,131</b>
E5	Current serial subscriptions [line 26]:	<b>5,430</b>
E6	Microforms [line 24]:	<b>2,502,023</b>
E7	Audiovisual materials [line 25]:	<b>10,553</b>
E8	E-books [line 23]:	<b>2,811</b>

## F. STUDENT LIFE

**F1** Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2003 who fit the following categories:

F1		First-time, first-year (freshman) students	Undergraduates
F1	Percent who are from out of state (exclude international/nonresident aliens)	2%	3%
F1	Percent of men who join fraternities		1%
F1	Percent of women who join sororities		1%
F1	Percent who live in college-owned, -operated, or -affiliated housing	40%	9%
F1	Percent who live off campus or commute	60%	91%
F1	Percent of students age 25 and older	0%	18%
F1	Average age of full-time students	18	22
F1	Average age of all students (full- and part-time)	18	23

**F2 Activities offered** Identify those programs available at your institution.

F2	Choral groups	X
F2	Concert band	X
F2	Dance	
F2	Drama/theater	X
F2	Jazz band	X
F2	Literary magazine	
F2	Marching band	
F2	Music ensembles	X
F2	Musical theater	X
F2	Opera	X
F2	Pep band	X
F2	Radio station	
F2	Student government	X
F2	Student newspaper	X
F2	Student-run film society	
F2	Symphony orchestra	X
F2	Television station	X
F2	Yearbook	X

**F3 ROTC** (program offered in cooperation with Reserve Officers' Training Corps)

F3	On Campus	At Cooperating Institution	Name of Cooperating Institution
F3	X	X	Claremont/McKenna
F3			
F3		X	USC, Harvey Mudd, CSUSB

**F4 Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

F4	Coed dorms	X
F4	Men's dorms	
F4	Women's dorms	

Common Data Set 2003-2004

F4	Apartments for married students	
F4	Apartments for single students	X
F4	Special housing for disabled students	X
F4	Special housing for international students	
F4	Fraternity/sorority housing	
F4	Cooperative housing	
F4	Other housing options (specify):	

## G. ANNUAL EXPENSES

**Provide 2004-2005 academic year costs of attendance for the following categories that are applicable to your institution.**

Check here if your institution's 2004-2005 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2004-2005 academic year costs of attendance will be available:

---

**G1 Undergraduate full-time tuition, required fees, room and board** List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2004-2005 academic year (30 semester or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

		First-Year	Undergraduates
G1	PRIVATE INSTITUTIONS		
G1	Tuition:		
G1	PUBLIC INSTITUTIONS		
G1	Tuition:		
	In-district	\$0	\$0
G1	PUBLIC INSTITUTIONS		
	In-state (out-of-district):	\$0	\$0
G1	PUBLIC INSTITUTIONS		
	Out-of-state:	\$8,460	\$8,460
G1	NONRESIDENT ALIENS		
	Tuition:	\$8,460	\$8,460
G1	REQUIRED FEES:	\$2,046	\$2,046
G1	ROOM AND BOARD:		
	(on-campus)	\$6,747	\$6,747
G1	ROOM ONLY:		
	(on-campus)		
G1	BOARD ONLY:		
	(on-campus meal plan)		
G1	Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees):		
G1	Other:		
G2		Minimum	Maximum

Common Data Set 2003-2004

<b>G2</b>	Number of credits per term a student can take for the stated full-time tuition	12	
-----------	--	----	--

<b>G3</b>		Yes	No
<b>G3</b>	Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?		X

<b>G4</b>	If tuition and fees vary by undergraduate instructional program, describe briefly:
-----------	--

**G5** Provide the estimated expenses for a typical full-time undergraduate student:

<b>G5</b>		Residents	Commuters (living at home)	Commuters (not living at home)
<b>G5</b>	Books and supplies	\$1,224	\$1,224	\$1,224
<b>G5</b>	Room only			
<b>G5</b>	Board only			
<b>G5</b>	Transportation	\$612	\$865	\$990
<b>G5</b>	Other expenses	\$1,310	\$1,763	\$1,899

**G6** Undergraduate per-credit-hour charges

<b>G6</b>	PRIVATE INSTITUTIONS:	
<b>G6</b>	PUBLIC INSTITUTIONS In-district:	\$0.00
<b>G6</b>	PUBLIC INSTITUTIONS In-state (out-of-district):	\$0.00
<b>G6</b>	PUBLIC INSTITUTIONS Out-of-state:	\$188.00
<b>G6</b>	NONRESIDENT ALIENS:	\$188.00

## H. FINANCIAL AID

### Aid Awarded to Enrolled Undergraduates

Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories. (Note: If the data being reported are final figures for the 2002-2003 academic year (see the next item below), use the 2002-2003 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is non-need-based but that was used to meet need should be reported in the need-based aid columns.** (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based scholarship or grant aid” on the last page of the definitions section.)

		2003-2004 estimated	2002-2003 final
H1	Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:	X	
H3	Which needs-analysis methodology does your institution use in awarding institutional aid?		
H3	Federal methodology (FM)	X	
H3	Institutional methodology (IM)		
H3	Both FM and IM		
H1		<b>Need-based \$</b> (Include non-need-based aid used to meet need.)	<b>Non-need-based \$</b> (Exclude non-need-based aid used to meet need.)
H1	<b>Scholarships/Grants</b>		
H1	Federal	\$20,025,411	\$31,950
H1	State (i.e., all states, not only the state in which your institution is located)	\$18,195,347	\$411,549
H1	Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)	\$233,598	\$176,944
H1	Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	\$0	\$350,235
H1	<b>Total Scholarships/Grants</b>	<b>\$38,454,356</b>	<b>\$970,678</b>
H1	<b>Self-Help</b>		
H1	Student loans from all sources (excluding parent loans)	\$36,849,317	\$610,970
H1	Federal Work-Study	\$1,849,258	
H1	State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)	\$0	\$0
H1	<b>Total Self-Help</b>	<b>\$38,698,575</b>	<b>\$610,970</b>
H1	<b>Other</b>		
H1	Parent Loans	\$0	\$1,139,297
H1	Tuition Waivers Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	\$0	\$0
H1	Athletic Awards	\$0	\$459,336

**H2 Number of Enrolled Students Awarded Aid:** List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

H2		First-time Full-time Freshmen	Full-time Undergraduate (Incl. Fresh.)	Less Than Full-time Undergraduate
H2	a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2003 cohort)	2556	14613	3374
H2	b) Number of students in line <b>a</b> who applied for need-based financial aid	1841	8796	1408
H2	c) Number of students in line <b>b</b> who were determined to have financial need	1297	7502	1255
H2	d) Number of students in line <b>c</b> who were awarded any financial aid	1258	7234	1081
H2	e) Number of students in line <b>d</b> who were awarded any need-based scholarship or grant aid	1187	6642	895
H2	f) Number of students in line <b>d</b> who were awarded any need-based self-help aid	1003	6207	844
H2	g) Number of students in line <b>d</b> who were awarded any non-need-based scholarship or grant aid	158	344	14
H2	h) Number of students in line <b>d</b> whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	551	3050	389
H2	i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	88.0%	85.0%	71.0%
H2	j) The average financial aid package of those in line <b>d</b> . Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$ 7,332	\$ 8,258	\$ 7,305
H2	k) Average need-based scholarship and grant award of those in line <b>e</b>	\$ 5,049	\$ 5,277	\$ 4,522
H2	l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line <b>f</b>	\$ 3,269	\$ 3,897	\$ 2,854
H2	m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line <b>f</b> who were awarded a need-based loan	\$ 2,656	\$ 3,751	\$ 2,854

**H2A Number of Enrolled Students Awarded Non-need-based Scholarships and Grants:** List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional--not external--non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

Common Data Set 2003-2004

H2A		First-time Full-time Freshmen	Full-time Undergrad (Incl. Fresh.)	Less Than Full-time Undergrad
H2A	n) Number of students in line <b>a</b> who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	38	105	2
H2A	o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line <b>n</b>	\$ 1,449	\$ 1,798	\$ 182
H2A	p) Number of students in line <b>a</b> who were awarded an institutional non-need-based athletic scholarship or grant	15	63	0
H2A	q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line <b>p</b>	\$ 2,848	\$ 3,085	\$ 0

H3 Incorporated into H1 above.

H4	Provide the percentage of the 2003 undergraduate class who graduated between July 1, 2002 and June 30, 2003 and borrowed at any time through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans). Include only students who borrowed while enrolled at your institution.	<b>33%</b>
----	--	------------

H5	Report the average per-borrower cumulative undergraduate indebtedness of those in line H4. Do not include money borrowed at other institutions:	<b>\$11,258</b>
----	---	-----------------

**Aid to Undergraduate Degree-seeking Nonresident Aliens** (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6 Indicate your institution's policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

H6	Institutional need-based scholarship or grant aid is available	
H6	Institutional non-need-based scholarship or grant aid is available	
H6	Institutional scholarship or grant aid is not available	X

H6	If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid:	
----	---	--

H6	Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	
----	--	--

H6	Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens:	
----	--	--

**Process for First-Year/Freshman Students**

H7 Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

H7	FAFSA	X
H7	Institution's own financial aid form	

Common Data Set 2003-2004

H7	CSS/Financial Aid PROFILE	
H7	State aid form	
H7	Noncustodial (Divorced/Separated) Parent's Statement	
H7	Business/Farm Supplement	
H7	Other (specify):	

H8 Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

H8	Institution's own financial aid form	
H8	CSS/Financial Aid PROFILE	
H8	Foreign Student's Financial Aid Application	
H8	Foreign Student's Certification of Finances	
H8	Other (specify):	

H9 Indicate filing dates for first-year (freshman) students:

H9	Priority date for filing required financial aid forms:	3/2
H9	Deadline for filing required financial aid forms:	
H9	No deadline for filing required forms (applications processed on a rolling basis):	X

H10 Indicate notification dates for first-year (freshman) students (answer a or b):

H10	a) Students notified on or about (date):		
H10		Yes	No
H10	b) Students notified on a rolling basis:	X	
H10	If yes, starting date:	4/1	

H11 Indicate reply dates:

H11	Students must reply by (date):	
H11	or within _____ weeks of notification.	

**Types of Aid Available**

Please check off all types of aid available to undergraduates at your institution:

H12 Loans

H12	FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)	
H12	Direct Subsidized Stafford Loans	
H12	Direct Unsubsidized Stafford Loans	
H12	Direct PLUS Loans	

H12 FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)

H12	FFEL Subsidized Stafford Loans	X
H12	FFEL Unsubsidized Stafford Loans	X
H12	FFEL PLUS Loans	X

H12	Federal Perkins Loans	X
H12	Federal Nursing Loans	
H12	State Loans	
H12	College/university loans from institutional funds	X
H12	Other (specify):	

H13 Scholarships and Grants

Common Data Set 2003-2004

H13 NEED-BASED:

H13	Federal Pell	X
H13	SEOG	X
H13	State scholarships/grants	X
H13	Private scholarships	X
H13	College/university scholarship or grant aid from institutional funds	X
H13	United Negro College Fund	
H13	Federal Nursing Scholarship	
H13	Other (specify):	

H14 Check off criteria used in awarding institutional aid. Check all that apply.

H14		Non-Need Based	Need-Based
H14	Academics	X	X
H14	Alumni affiliation	X	
H14	Art	X	
H14	Athletics	X	
H14	Job skills		
H14	ROTC		
H14	Leadership	X	X
H14	Minority status		
H14	Music/drama	X	
H14	Religious affiliation		
H14	State/district residency	X	X

## I. INSTRUCTIONAL FACULTY AND CLASS SIZE

### I1 Please report the number of instructional faculty members in each category for Fall 2003.

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research.

Institutions are asked to EXCLUDE:

- (a) instructional faculty in preclinical and clinical medicine
- (b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status,
- (c) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like
- (d) faculty on leave without pay, and
- (e) replacement faculty for faculty on sabbatical leave.

*Full-time:* faculty employed on a full-time basis

*Part-time:* faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Also includes adjuncts and part-time instructors.

*Minority faculty:* includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.

*Doctorate:* includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology.

*First-professional:* includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

*Terminal degree:* the highest degree in a field: example, M. Arch (architecture) and MFA (master of fine arts).

I1		Full-Time	Part-Time	Total
I1	a) Total number of instructional faculty	672	552	1224
I1	b) Total number who are members of minority groups	242	249	491
I1	c) Total number who are women	236	242	478
I1	d) Total number who are men	436	310	746
I1	e) Total number who are nonresident aliens (international)	N/A	N/A	N/A
I1	f) Total number with doctorate, first professional, or other terminal degree	406	80	486
I1	g) Total number whose highest degree is a master's but not a terminal master's	127	206	333
I1	h) Total number whose highest degree is a bachelor's	16	60	76
I1	i) Total number whose highest degree is unknown or other (Note: Items f, g, h, and i must sum up to item a.)	126	203	329

### I2 Student to Faculty Ratio

Report the Fall 2003 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate level students. Do not count undergraduate or graduate student teaching assistants as faculty.

I2 Fall 2003 Student to Faculty ratio	21 to 1.
---------------------------------------	----------

**13 Undergraduate Class Size**

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2003 term.

**Class Sections:** A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

**Class Subsections:** A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2003. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+" column in the class section column and 40 times under the "20-29" column of the class subsections table.

**13 Number of Class Sections with Undergraduates Enrolled**

		<b>Undergraduate Class Size (provide numbers)</b>							
13	<b>CLASS SECTIONS</b>	<b>2-9</b>	<b>10-19</b>	<b>20-29</b>	<b>30-39</b>	<b>40-49</b>	<b>50-99</b>	<b>100+</b>	<b>Total</b>
13		208	630	953	542	230	175	22	2760
13	<b>CLASS SUB-SECTIONS</b>	<b>2-9</b>	<b>10-19</b>	<b>20-29</b>	<b>30-39</b>	<b>40-49</b>	<b>50-99</b>	<b>100+</b>	<b>Total</b>
13									0

## J. DEGREES CONFERRED

**J1 Degrees conferred between July 1, 2002 and June 30, 2003 (Reference: IPEDS Completions, Part A)**

J1 For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor degrees awarded.

J1	Category	Diploma/Certificates	Associate	Bachelor's	CIP 1990 Categories to Include	CIP 2000 Categories to Include
J1	Agriculture			3%	1 and 2	1
J1	Architecture			5%	4	4
J1	Area and ethnic studies			0%	5	5
J1	Biological/life sciences			4%	26	26
J1	Business/marketing			31%	8 and 52	52
J1	Communications/communication technologies			2%	9 and 10	9 and 10
J1	Computer and information sciences			11%	11	11
J1	Education			2%	13	13
J1	Engineering/engineering technologies			16%	14 and 15	14 and 15
J1	English			2%	23	23
J1	Foreign languages and literature			0%	16	16
J1	Health professions and related sciences			1%	51	51
J1	Home economics and vocational home economics			1%	19 and 20	19
J1	Interdisciplinary studies			2%	30	30
J1	Law/legal studies				22	22
J1	Liberal arts/general studies			6%	24	24
J1	Library science				25	25
J1	Mathematics			1%	27	27
J1	Military science and technologies				28 and 29	29
J1	Natural resources/environmental science				3	3
J1	Parks and recreation			1%	31	31
J1	Personal and miscellaneous services				12	12
J1	Philosophy, religion, theology			1%	38 and 39	38 and 39
J1	Physical sciences			1%	40 and 41	40 and 41
J1	Protective services/public administration			0%	43 and 44	43 and 44
J1	Psychology			3%	42	42
J1	Social sciences and history			5%	45	45 and 54
J1	Trade and industry				46, 47, 48, and 49	46, 47, 48, and 49
J1	Visual and performing arts			3%	50	50
J1	Other					
J1	<b>TOTAL (should = 100%)</b>	<b>0.00%</b>	<b>0.00%</b>	<b>100.00%</b>		