



Respiratory Protection Program Voluntary Respirator Use

Employees, students, or affiliates may voluntarily use a filtering facepiece respirator (i.e., N95, N99 disposable dust masks) during activities that involve low-level exposures (below permissible exposure limits, threshold limit values), non-hazardous nuisance dust or another similar particulate. Please review the information provided below and conduct the Sum Total training on [using the N95 Respirator](#).

Appendix D to Sec. 5144 (Mandatory) Information for Employees Using Respirators When Not Required Under the Standard

Respirators are an effective method of protection against designated hazards when properly selected and worn. Respirator use is encouraged, even when exposures are below the exposure limit, to provide an additional level of comfort and protection for workers.

However, if a respirator is used improperly or not kept clean, the respirator itself can become a hazard to the worker. Sometimes, workers may wear respirators to avoid exposures to hazards, even if the amount of hazardous substance doesn't exceed the limits set by Cal/OSHA standards. If your employer provides respirators for your voluntary use, or if you provide your own respirator, you need to take certain precautions to be sure that the respirator itself does not present a hazard.

You should do the following:

- Read and heed all instructions provided by the manufacturer on use, maintenance, cleaning and care, and warnings regarding the respirator's limitations.
- Choose respirators certified for use to protect against the contaminant of concern. NIOSH, the National Institute for Occupational Safety and Health of the US Department of Health and Human Services, certifies respirators. A label or statement of certification should appear on the respirator or respirator packaging. It will tell you what the respirator is designed for and how much it will protect you.
- Don't wear your respirator into atmospheres containing contaminants for which your respirator isn't designed to protect against. For example, a respirator designed to filter dust particles won't protect you against gases, vapors, or very small solid particles of fumes or smoke.
- Keep track of your respirator so that you don't mistakenly use someone else's respirator.

Employee Acknowledgement of receipt, review, and understanding of Title 8 CCR § 5144 Appendix D

Department Name: _____

Employee Name (print): _____ Signature: _____ Date: _____

Supervisor/HEERA (print): _____ Signature: _____ Date: _____



Respiratory Protection Program Voluntary Respirator Use

Apéndice D para la sección 5144 (Mandatorio) Información Para los Empleados Que Usan los Respiradores Cuando No lo Exige el Reglamento o Norma

Los respiradores son uno de los medios de protección adecuados contra los distintos productos químicos cuando se han seleccionado y utilizado adecuadamente. Se fomenta el uso del respirador para el bienestar y protección del empleado, aun cuando la concentración de los productos químicos estén por debajo de los valores límites de exposición establecidos. Sin embargo, el respirador puede causarle daño si no se mantiene limpio o se usa incorrectamente. Algunas veces los empleados usan los respiradores para evitar ser expuestos a los diferentes productos químicos, aunque estos no excedan los valores límites establecidos por los reglamentos de la Administración de Seguridad y Salud Ocupacional (OSHA). Si su patrono provee los respiradores para uso voluntario, o si usted provee su propio respirador, necesita tomar ciertas precauciones para que se asegure que no corre riesgos cuando use el respirador. Revise la información proporcionada a continuación y realice la capacitación de Sum Total sobre el [uso del respirador N95](#).

Usted debe hacer lo siguiente:

1. Lea y haga caso a las instrucciones que provee el fabricante en el uso, mantenimiento, limpieza y cuidado, y las advertencias en cuanto a las limitaciones de los respiradores.
2. Escoja respiradores certificados contra los contaminantes que le interesa. La Institución Nacional para la Seguridad y Salud Ocupacional (NIOSH) del Departamento de Salud y Servicios Humanos de los Estados Unidos de América, son los que certifican los respiradores. Una etiqueta o certificado de exposición debe aparecer en el respirador o en el empaque del respirador. Este debe decirle para que químicos fue hecho y cuanto le va a proteger.
3. No use su respirador en atmósferas que contienen contaminantes para los cuales no fue diseñado porque no le va a proteger. Por ejemplo, si un respirador es diseñado para filtrar partículas de polvo no le va a proteger contra gases, vapores o partículas solidas de vaho (mal olor) o humo.
4. No pierda de vista su respirador para que así no use el respirador de otra persona por equivocación.

Employee Acknowledgement of receipt, review, and understanding of Title 8 CCR § 5144 Appendix D

Department Name: _____

Employee Name (print): _____ Signature: _____ Date: _____

Supervisor/HEERA (print): _____ Signature: _____ Date: _____

N-95 Respirator

Voluntary Use Training



N-95 Filtering facepiece respirators are air-purifying respirators certified by NIOSH to have filter efficiency levels of 95% or greater. N-95 respirators filter out airborne contaminants including dusts, fumes, mists, and microbial agents such as tuberculosis bacteria & flu virus.

How-to Put-on N-95 Respirators



1. Read instructions.

Wash your hands. Hold the respirator in one hand, with nosepiece at your fingertips. Let the straps hang loosely.



2. Place respirator

under your chin, with the nosepiece up. Hold the respirator with one hand and **pull the top strap over your head**. Rest it on top of head.



3. Pull the bottom

strap over your head and place it around your neck, below your ears.



4. Use both hands to

mold the nosepiece to the shape of your nose by pushing inward with your fingertips. Check for secure fit.



5. Seal check.

Cover respirator completely with hands and exhale sharply. If air blows on your face, readjust respirator (steps 3 & 4).

Note: The proper way to put on a respirator depends on the type and model of the respirator. Refer to the manufacturer's instructions.

Proper Use & Maintenance

- Choose N-95 respirators **certified for use** to protect against the contaminant of concern.
- Read & follow instructions** from the manufacturer.
- Check for a **tight seal** around the face every time you put the respirator on. The more air leaks under the seal, the less protection you receive.
- Keep track** of your respirator as to not mistakenly use someone else's.
- Inspect** the respirator prior to use; **check for damage** and contamination.
- Replace** your respirator if it becomes damaged, deformed, dirty, or difficult to breathe through.
- Inform** your supervisor and **work with EH&S** if you have medical concerns that may result in difficulties when using a respirator. You may also **consult with your doctor** before using a respirator if you have any medical concerns such as lung or heart problems.
- Go to an area with cleaner air, take off the respirator, and **seek medical help**, if you experience symptoms (i.e. difficulty breathing, dizziness, or nausea).
- Dispose of the respirator** in the normal trash, unless it was used in a medical facility or research area with specific disposal procedures, or if there is evidence it may be contaminated.



- Store** your respirator properly to protect it from damage, contamination, extreme temperatures, damaging chemicals, and crushing or deforming the facepiece.
- DO NOT** use surgical masks or other items over your nose and mouth (i.e. scarves, T-shirts, bandannas).
- DO NOT** wear your respirator into atmospheres containing contaminants for which it is not designed to protect against. For example, a respirator designed to filter dust particles will not protect you against gases, vapors, or highly toxic materials.
- DO NOT** attempt to reuse, clean, or disinfect disposable filtering facepiece respirators.
- DO NOT** allow facial hair, hair, jewelry, glasses, clothing, or anything else to prevent proper placement or come between your face and the respirator.



Required Use

N-95 respirators may be **required** as personal protective equipment, depending on your job responsibilities. If your use of an N-95 respirator is not considered voluntary and you are required to wear an N-95 respirator as part of your job, work with your supervisor and EH&S to ensure you have received proper **training, fit testing** and **medical clearance**.

Limitations

Review and follow instructions from the manufacturer on the respirator's use, maintenance, cleaning, care, and limitations. Also **follow instructions** from the manufacturer and University regarding medical evaluations, fit testing, and shaving. N-95 respirators only filter out particulate contaminants. They **do not protect** you from chemical vapors/gases, oxygen deficient atmospheres, high risk exposures such as those created by aerosol-generating procedures (i.e. bronchoscopy, autopsy) and asbestos handling. Facial hair reduces the effectiveness of N-95 respiratory protection, but shaving is not required for voluntary use. If you have facial hair, you may wear a loose-fitting powered air purifying respirator.



Voluntary Use

Although Cal-OSHA does not require fit testing or medical certification for voluntary use of an N-95 respirator, users must be provided and review Appendix D of the OSHA Respiratory Protection Standard (1910.134 App D). To access that information, visit the OSHA [website](#), or see page 2 of this handout. For questions related to your voluntary use of an N-95 respirator, please consult with your supervisor and/or EH&S.

N-95 Respirator

Voluntary Use Training



Mandatory Information for Employees Using Respirators when not Required Under the Standard

Appendix D to Sec. 1910.34

Respirators are an effective method of protection against designated hazards when properly selected and worn. Respirator use is encouraged, even when exposures are below the exposure limit, to provide an additional level of comfort and protection for workers. However, if a respirator is used improperly or not kept clean, the respirator itself can become a hazard to the worker. Sometimes, workers may wear respirators to avoid exposures to hazards, even if the amount of hazardous substance does not exceed the limits set by OSHA standards. If your employer provides respirators for your voluntary use, or if you provide your own respirator, you need to take certain precautions to be sure that the respirator itself does not present a hazard.

As a reminder, you should do the following:

1. **Read and heed** all instructions provided by the manufacturer on use, maintenance, cleaning and care, and warnings regarding the respirator's limitations.
2. **Choose** respirators certified for use to protect against the contaminant of concern. NIOSH, the National Institute for Occupational Safety and Health of the U.S. Department of Health and Human Services, certifies respirators. A label or statement of certification should appear on the respirator or respirator packaging. It will tell you what the respirator is designed for and how much it will protect you.
3. **Do not** wear your respirator into atmospheres containing contaminants for which your respirator is not designed to protect against. For example, a respirator designed to filter dust particles will not protect you against gases, vapors, or very small solid particles of fumes or smoke.
4. **Keep track** of your respirator so that you do not mistakenly use someone else's respirator.

Training materials created for the CSU in collaboration with UC Risk & Safety Solutions.

For more information regarding [limitations](#) and [how to properly put on, use, and maintain](#) N-95 facepiece respirators and other masks made of filter material, visit bit.ly/ucN95 or scan the QR code below.

