

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA  
Civil Engineering Department

**Request for Registration in Master's Comprehensive Exam**  
*Only completed forms will be processed*

Students choosing to take a comprehensive exam must complete this form to notify the Department and gain approval from the comprehensive exam committee, the graduate coordinator, and the Department Chair. Students must also attach their academic transcript, which can be found and printed in BroncoDirect. Once completed, this form should be submitted to the graduate coordinator.

Student Name: \_\_\_\_\_ Bronco No. \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

MSCE Degree Option \_\_\_\_\_

Semester and year in which the comprehensive exam will be taken \_\_\_\_\_

Answer the following questions:

1. My overall GPA is \_\_\_\_\_
2. I have successfully completed all required core courses in my option  Yes  No  
2a. If "No", do you have only one required course remaining?  Yes  No
3. I have fulfilled conditions imposed on my conditional admission  Yes  N/A
4. I have attached my academic transcript  Yes  No
5. This will be my  1<sup>st</sup>  2<sup>nd</sup> attempt in passing the comprehensive exam

Student signature \_\_\_\_\_ Date \_\_\_\_\_

**\*Once your comprehensive application has been approved, you are then eligible to register for the comprehensive exam course CE 6970 designated for your degree option.**

Approval of current Project/Thesis advisor (if applicable)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Approval of Comprehensive Exam Committee Chair for appropriate option

Signature \_\_\_\_\_ Date \_\_\_\_\_

Approval of Graduate Coordinator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Approval of Department Chair

Signature \_\_\_\_\_ Date \_\_\_\_\_