

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
3801 WEST TEMPLE AVENUE
POMONA, CA 91768

EMPLOYMENT QUESTIONNAIRE FOR PROSPECTIVE LECTURERS

TO: _____

DATE: _____

FROM: _____

Term: _____

It is College and University policy to determine the degree and employment status of prospective lecturers. In compliance with these policies, please answer the following questions applicable to the quarter(s), and return this form with your signed contract.

- (1) Will you be employed elsewhere on a full-time basis during this period? Yes ___ No ___
If yes: Teaching ___ Non-teaching ___

Name of firm/university: _____

Position title: _____

- (2) Will you be employed at another CSU campus on a part-time basis during this period?
Yes ___ No ___

Name of University: _____

Position title: _____

Department: _____

If teaching, number of units assigned: _____

If non-teaching, number of hours per week: _____

- (3) Is verification of your highest degree available on campus in your personnel file?
Yes ___ No ___

If not, have you requested your university to send confirmation/verification of your highest degree? Yes ___ No ___

Name of University: _____ Date requested: _____

- (4) Are you a retired State of California employee (PERS or STRS)? Yes ___ No ___

Generally, a faculty member is limited in CSU Employment to the equivalent of one full-time position. If I teach on more than one CSU campus, I agree to notify my Department Chair. I understand that I may not engage in CSU employment at more than one campus in which the combined total employment exceeds 125%. (http://calstate.edu/LaborRel/Contracts_HTML/CFA_CONTRACT/article36.shtml)

I certify that the information provided above is accurate and up-to-date, and I will provide a revised employment questionnaire if there is a change in my employment status.

Signature

Date