

MPP EVALUATION TIMELINE

REVIEW PERIOD: JULY 1ST - JUNE 30TH RATING PERIOD: JUNE 1ST - SEPTEMBER 1ST

*MPP SELF-EVALUATION (REVIEWEE)

June 1st - June 21st (21 days)

Goals Competencies Contributions

*Step allows for multiple submissions prior to due date.



HEERA MANAGER EVALUATION (REVIEWER)

June 22nd - July 31st (40 days)



Goals
Competencies
Contributions (Read-Only)
Overall Performance
*Preview of Overall Rating Summary
(50% Goal Rating & 50% Competency Rating)

REVIEW DISCUSSION & HEERA MANAGER SIGNATURE (REVIEWER)

August 1st - August 24th (24 days)

Goals
Competencies
Contributions (Read-Only)
Overall Performance
Final Overall Rating Summary
HEERA Manager Signature



MPP EMPLOYEE SIGNATURE (REVIEWEE)

August 25th - August 31st (7 days)



Goals (Read-Only)
Competencies (Read-Only)
Contributions (Read-Only)
Overall Performance (Read-Only)
Overall Rating Summary (Read-Only)
MPP Employee Signature

