

Management Personnel Plan (MPP) Employee Performance Evaluation
Fiscal Year (FY):
Review Period:

GOAL PROGRESS & MAJOR ACCOMPLISHMENTS

MPP Employee Section

List goal and update your final goal outcomes.

Goal Title:

Start Date

Due Date

Status

Progress (Percent Complete)

Goal Alignment

Category, if applicable

Goal Description – Include Tasks and/or Targets (if applicable)

Final Goal Outcomes

Evaluating Administrator Section

Review and rate MPP employee’s goal progress and provide a written assessment of the progress on established work deliverables. As the evaluating administrator, you should consider and reflect on employee input, if any, extenuating circumstances, and you should not reference personal employee information and demographic characteristics. As you evaluate the MPP Employee reference terms that are based on behavioral competencies (e.g., resourcefulness, optimized work processes, etc.). Competencies are observable and measurable skills and behaviors that contribute to workplace effectiveness and career success (Korn Ferry 2019).

Comments by HEERA Manager/Evaluating Administrator

Rating: