

## Management Personnel Plan (MPP) Employee Performance Evaluation

Fiscal Year (FY):  
Review Period:

### NEXT FISCAL YEAR INDIVIDUAL DEVELOPMENT PLAN (OPTIONAL)

#### MPP Employee Section

Please note, this section of the MPP performance evaluation is optional. Use this section as an opportunity to create an Individual Development Plan for the coming fiscal year/evaluation period. Identify professional development activities based on personal career aspirations.

If you are considering on maintaining/enhancing a competency that is aligned with CPP competencies, you may use the [CPP Core and Leadership document](#) (opens in new window) as a toolkit as you make your decision(s). Competencies are observable and measurable skills and behaviors that contribute to workplace effectiveness and career success (Korn Ferry 2019).

**Plan Title:**

**Start Date**

**Due Date**

**Plan Description**

**Plan Objectives**

Development plans are created by adding development objectives to outline what you are trying to achieve in your development plan. Objectives are the target areas of the plan. For example, if you are creating a development plan to improve your communication skills, you may create an objective to improve your writing skills.

**Plan Activities**

The objective should contain all of the training and actions you need to complete in order to achieve the objective, such as completing writing classes or shadowing a writer at your organization.

#### Evaluating Administrator Section

Review the learning activities the MPP Employee is requesting and how you and/or the department may be able to support.

**Comments by HEERA Manager/Evaluating Administrator**