

**Management Personnel Plan (MPP) Employee Performance Evaluation**  
**Fiscal Year (FY):**  
**Review Period:**

**NEXT FISCAL YEAR GOALS & OBJECTIVES**

**MPP Employee Section**

Identify goals and objectives consistent with the mission of the University, your Division's Strategic Plan, and the critical elements of your current position, for the upcoming fiscal year/evaluation period. They should also include implementation strategy.

Describe the tasks/targets that will take place in order to achieve these goals. They should be clear and measurable with concise language and relevant information. Use the [S.M.A.R.T. Goals Worksheet](#) (opens in new window) to help you create goals and their tasks/targets.

If applicable, any goals identified by your HEERA Manager after submitting Part A, your self-evaluation, should be created by you prior to your HEERA Manager submitting Part C, the Review Discussion & HEERA Manager Sign-off.

**Goal Title:**

**Start Date**

**Due Date**

**Goal Alignment**

**Category, if applicable**

**Goal Description – Include Task/Targets (if applicable)**

**Evaluating Administrator Section**

Identify any tools and resources necessary for the MPP employee to achieve their goal(s). In addition, review and provide any necessary feedback to ensure that the MPP Employee's future goal(s) are clear and reachable with concise language and relevant information. Goal(s) should also include implementation strategy.

**Comments by HEERA Manager/Evaluating Administrator**