

## 2026 Summer Session Appointments and Pay Schedule

**SUMMER DEPARTMENT CHAIRS/FACULTY DIRECTORS** (Non-Instructional Appointment)

Job Code: 2403

Appointment Dates: Varies from 05/26/26 through 08/14/26

Pay Installment	Pay Period Worked	Payday
1 <sup>st</sup> Installment	May and/or June	06/30/26
2 <sup>nd</sup> Installment	July	07/30/26
3 <sup>d</sup> Installment	August	08/31/26

**Certification:** Submit Faculty – Additional Employment (Job Code 2403) form and certification memo to Payroll by 05/22/26.

**Note:** Some department chairs may only receive one payment, or up to three payments depending on their appointment. Faculty who will receive multiple installments will receive them in equal amounts.

**TENURED/TENURE-TRACK FACULTY AND LECTURERS** (Instructional Appointment)

Job Code: 2357 (Self-Support) or 2457 (State Support)

Appointment Entry and Approval: CHRS TAE Module

Session	Appointment Dates	Payroll Deadline	Payday
1 <sup>st</sup> 5-Weeks	06/03/26 – 07/07/26	07/02/26	07/30/26
2 <sup>nd</sup> 5-Weeks	07/09/26 – 08/11/26	07/24/26	08/31/26
10-Weeks	06/03/26 – 08/14/26	07/02/26	08/31/26

**Certification:** Approvals are made through TAE module. In lieu of a payroll certification, colleges are asked to provide payroll with a copy of the Transaction Status Report for each session after all appointments have been entered. This is due by the payroll deadline provided in the table above.

**INDIRECT PAY:**

Per the Collective Bargaining Agreement, tenured and tenure-track faculty compensated for courses taught in Summer Session are to receive a stipend for indirect instructional activities related to their Summer assignment. In State-Support Instruction, Tenure Track faculty earn Indirect Pay of \$150 per WTU as they would under Self-Support (CPGE).

If the faculty is teaching the first 5-week session, the Indirect Pay will be released on July payday. If teaching the second 5-week session or 10-week session, the Indirect Pay will be released on August payday.

**TEACHING ASSOCIATES      and      GRADUATE ASSISTANTS**

Job Code: 2324

Job Code: 2325

Appointment Entry and Approval: CHRS TAE Module

**1<sup>st</sup> 5-Week Session**

Appointment Dates: 06/03/26 – 07/07/26

Pay Period	Days Paid	Payday
June	20 Days	June 30
July	5 Days	July 30

**2<sup>nd</sup> 5-Week Session**

Appointment Dates: 07/09/26 – 08/11/26

Pay Period	Days Paid	Payday
July	16 Days	July 30
August	8 days	August 31

**10-Weeks Session**

Appointment Dates: 06/03/26 – 08/14/26

Pay Period	Days Paid	Payday
June	20 Days	June 30
July	22 Days	July 30
August	8 Days	August 31

**Certification:** Approvals are made through TAE module. In lieu of a payroll certification, colleges are asked to provide payroll with a copy of the Transaction Status Report for each session after all appointments have been entered. For the 1<sup>st</sup> 5-Week session and 10-week session, this is due by 07/02/26. For the 2<sup>nd</sup> 5-week session, this is due by 07/24/26.