

Cal Poly Pomona

Student Employment Application

Last Name

First Name

Bronco ID Number

Phone Number

Street Address

City

State

Zip Code

Position Applied For

Possible Start Date

Have you worked on Campus before?

Yes

No

If yes, please say where?

Have you ever worked under a different name than the one above?

Yes

No

If yes, list name(s)

Are you related to any current employees at Cal Poly Pomona, ASI, or Foundation?

Yes

No

If yes, list name(s)

Have you ever been fired or asked to leave employment?

Yes

No

If yes, explain

Do you have a valid California License?

Yes

No

License Type

Class A

Class B

Class C

Computer Knowledge

	Entry Level	Intermediate	Advanced
Microsoft Word			
Excel Spreadsheets			
Access			

Other Skills (ie Languages)

High School Name

Location

Graduation Date

College Name

Location

Dates Attended

Did you graduate?

College Attended

Location

Dates Attended

Did you graduate?

References

Please list three professional references

Full Name

Full Name

Relationship

Relationship

Company

Company

Phone

Phone

Full Name

Relationship

Company

Phone

Employment History

The **Employment History** must be completed in detail, even though a resume may be included and/or required. Beginning with your present job, list all the employment activity for the past 10 years. Each promotion should be identified as a separate job. Earlier relevant experience may also be included. Attach additional sheets if necessary. Reference checks are conducted with both current and former employers on candidates under final consideration.

Company Name

Phone

Address

Supervisor's Name

Job Title

Dates Worked

Hours worked per week

Responsibilities

May we contact this employer?

Yes

No

Company Name	Phone
Address	Supervisor's Name
Job Title	Dates Worked
Hours worked per week	
Responsibilities	

May we contact this employer? Yes No

Company Name	Phone
Address	Supervisor Name
Job Title	Dates Worked
Hours worked per week	
Responsibilities	

May we contact this employer? Yes No

Important Information for Applicants

Cal Poly Pomona is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

Cal Poly Pomona hires only individuals lawfully authorized to work in the United States.

Background Checks: Successful candidates may be required to complete a background check prior to being hired.

CANRA Mandated Reporter: If hired, you will be considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act(CANRA) and will be required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment. (<http://calstate.edu/eo/EO-1083.html>)

Applicant Statement

I understand that all offers of employment are contingent upon verification of my identity and authorization to work in the United States.

I further understand that before entering into the duties of State employment, United States citizens are required to sign the Oath of Allegiance: legally employed non-citizens are required to sign the Declaration of Permission to work. Alien employees who subsequently become naturalized citizens must sign an oath.

I hereby certify that the information contained in this application and all supplemental support documents is accurate and truthful to the best of my knowledge and belief. I understand that any omissions, misrepresentations, or falsifications of pertinent facts or information may disqualify me from employment consideration with Cal Poly Pomona and, if hired, may be grounds for dismissal.

I agree to any pre/post-employment examination, including medical or psychological, which may be required as a condition of continued employment.

I understand that this application and all supplemental support documents become the property of the University, and that the information provided herein will be used for the purpose of employment in accordance with the Information Practices Act of 1977.

Print Name _____ Date

Signature (Original, no copies)