



How to work with students who lose access to Canvas

Dear Faculty,

Students who remain out of compliance with the CSU COVID-19 Vaccination Interim Policy received notification that they will lose access to Canvas effective February 4, 2022.

They also received a registration hold preventing them from adding more classes to Spring 2022 and enrolling in future terms. Students will lose access to Canvas but will remain enrolled in their courses and their work and grades already in Canvas will not be removed.

Below you will find guidance on how to address the concerns of students affected by this action. Additionally, a copy of the communication sent to students is provided at the bottom of this email.

Guidance for Faculty:

- Do not ask students about their medical/vaccination history. Please refer them **to the appropriate office if there are questions/concerns:**
 - If a student reaches out to a faculty member about loss of access to Canvas and general questions about the vaccine requirement, please instruct the student to contact the Health Center at (909) 869-4000 or health@cpp.edu (per the instructions on the provided communication) to inquire about the steps to regain access to Canvas.

- If a student feels that the loss of access to Canvas is in error, please instruct them to contact the Health Center at (909) 869-4000 or health@cpp.edu to resolve the matter.
- If a student mentions they have already completed one of the policy's requirements, please instruct the student to contact the Health Center at (909) 869-4000 or health@cpp.edu to resolve the matter.
- Please do not provide course materials that are only accessible through Canvas to students who have lost access to Canvas due to COVID-19 non-compliance. This includes emailing materials that are accessible through Canvas to the student. Assisting students in this way may deter them from becoming compliant with the COVID-19 policy.
- Faculty should not and are not responsible for helping students make up the work that they missed from loss of access to Canvas. If students make such requests, please refer them to the communication below.

Sincerely,

S. Terri Gomez, Ph.D.
Associate Provost
Student Success, Equity and Innovation

Jonathan Grady, Ph.D.
Associate Vice President and Dean of Students

Leticia Gutierrez-Lopez, Psy.D.
Associate Vice President for Student Affairs
Student Health and Wellbeing

Communication Sent to Students on Jan. 21, 2022:

Dear Student,

According to our records, you failed to take action regarding the Cal Poly Pomona [COVID-19 vaccination requirement](#). In addition to the registration hold that has been placed on your account, **we will revoke your access to your courses on Canvas if you do not complete one of the actions to become compliant by February 4.**

We strongly encourage you to complete one of the following actions to become compliant, to maintain your Canvas access, and to remove your registration hold:

- Be fully vaccinated and [upload your vaccine record](#) for verification
 - “Fully vaccinated” means receiving two doses of a Pfizer or Moderna vaccine, or one dose of a Johnson & Johnson vaccine **followed at least five months after by a booster dose for Pfizer or Moderna, or at least two months after for Johnson & Johnson**
- Request a [religious exemption](#)
 - A person’s sincerely held religious belief, observance, or practice, which includes any traditionally recognized religion, OR
 - Beliefs, observances, or practices which an individual sincerely holds and that occupies a place of importance in their lives, comparable to that of traditionally recognized religions.
 - Weekly COVID-19 testing **will be required** for these individuals.
- Request a [medical exemption](#)
 - Weekly COVID-19 testing **will be required** for these individuals.

Cal Poly Pomona is hosting Vaccination Pop-Up Clinics for the campus community. See

the [website](#) for more information. If you have already completed one of the above actions and the hold has been removed, please disregard this email. You may check your health portal account regularly for updates.

If you have questions, concerns, and/or feel as though you are receiving this email in error, please contact the Health Center at (909) 869-4000 [or health@cpp.edu](mailto:health@cpp.edu).