

DEPARTMENT OF KINESIOLOGY AND HEALTH PROMOTION

Class Observation Form

Faculty Member Being Observed: _____ **Date:** _____

Pre-meeting Date _____

Faculty Member Observing: _____ **Course:** _____

Observation Date _____

1. Provided an effective introduction (e.g. attention getter, warm up, statement of class objectives, demonstration, etc.). Please explain and provide examples.
2. Provided effective instruction (e.g. clear communication skills, active learning techniques, competence in subject matter, open to student feedback, etc.). Please explain and provide examples.
3. Provided appropriate feedback to students (e.g. checking for understanding, asking questions, ensuring safety, etc.).
 - a. For synchronous courses: Provided appropriate feedback to students (e.g. checking for understanding, thorough feedback in gradebook, asking questions, ensuring safety, etc.). Please explain and provide examples.
 - b. For asynchronous courses: Implements mechanisms to provide feedback to students and assess student comprehension of material (e.g. discussion board with feedback, quizzes, virtual review sessions, thorough feedback in gradebook, integrates Packback, etc.). Please explain and provide examples.
4. Provided an effective closure (e.g. a summary, key points, a debrief, revisit class objectives, etc.). Please explain and provide examples.
5. Provided a thorough syllabus that has course objectives and an outline that contains the required components as stated in the KHP Lecturer Handbook. Please explain and provide examples.
6. Summary statement.
7. Recommendations.

Signature of Faculty Member Being Observed: _____ Date: _____

Signature of Faculty Member Observing: _____ Date: _____