



ID: \_\_\_\_\_

### AUTHORIZATION TO SEARCH

Department \_\_\_\_\_ Discipline \_\_\_\_\_ College \_\_\_\_\_

Anticipated Rank \_\_\_\_\_ Anticipated Salary Range \_\_\_\_\_

Effective Date \_\_\_\_\_ Previous Occupant \_\_\_\_\_ Reauthorization from prior year \_\_\_\_\_

Reason for Search  Termination  Resignation  Retirement  Other

Comments \_\_\_\_\_

Requested by Dean \_\_\_\_\_ Date \_\_\_\_\_ Approved by Provost \_\_\_\_\_ Date \_\_\_\_\_

### AUTHORIZATION TO APPOINT

Name \_\_\_\_\_

Rank/Title \_\_\_\_\_

Effective Date \_\_\_\_\_ Salary \_\_\_\_\_

No Additional Terms or Conditions  Additional Terms as Described Below

Service Credit Towards Tenure \_\_\_\_\_  
(Service credit, if any, must be given at the time of initial offer of appointment and may not be rescinded or extended.)

Research/Start-up Stipend College: \$\_\_\_\_\_ Provost: \$\_\_\_\_\_ Total: \$\_\_\_\_\_  
(Research/Start-up stipends are valid for a maximum of two years and must be used to assist the candidate in creating and initiating a research program. Stipends are conditional on performance, budget and workload considerations.)

Instructional Assignment: Subsequent awards are conditional on performance, budget and workload considerations.

Reduction in Instructional Assignment for New Probationary Faculty (CBA 20.36ii) hired in 2019/20 is 12 WTUs of division funded assigned time (6 WTU per year for 2019/20 AY & 2020/21 AY).	12 WTU
Optional Additional Assigned Time – College Funded:	1 <sup>st</sup> Year: _____ WTU 2 <sup>nd</sup> Year: _____ WTU
Total:	_____ WTU

Moving Expenses \_\_\_\_\_ Other Terms \_\_\_\_\_

Requested by Dean \_\_\_\_\_ Date \_\_\_\_\_ Approved by Provost \_\_\_\_\_ Date \_\_\_\_\_