



DATE: July 14, 2025

TO: Vice Presidents and Divisional Budget Officers
Auxiliary Enterprises

VIA: Carol L. Lee 
Carol Lee (Jul 14, 2025 18:11 PDT)
Assistant Vice President, Budget Planning & Analysis

FROM: Nicholas Norimoto 
Director, Budget Planning & Analysis

SUBJECT: Compensation Account Consolidation – Effective July 1, 2025

Dear Colleagues,

As part of our ongoing efforts to simplify financial processes and improve efficiency, Budget Planning & Analysis (BP&A) is implementing changes to the compensation account structure effective July 1, 2025. This initiative will reduce the number of active compensation accounts from 31 to 19, reducing the potential need for transfers and reclassifications.

What's Changing:

The below matrix details the accounts that have been inactivated effective **July 1, 2025**; the account that will be used to replace the newly inactivated account; and the subsystem attribute that will assist in future reporting.

Account Inactive eff. 7/1/25	Account Replacement	Subsystem Reporting
601807 - Temp Faculty - 1-yr Ent	601804 - Part Time Faculty	Contract Data
601808 - Temp Faculty - 3-yr Ent	601804 - Part Time Faculty	Contract Data
601809 - Temp Mgmt and Supervisory	601201 - Management and Supervisory	REG / TEMP Appointment
601810 - Stipends-Academic	601804 - Part Time Faculty	Job Code / Earnings Code
601811 - Librarian Faculty	601100 - Academic Salaries	Job Code / Dept ID
601812 - Librarian Temp Faculty	601804 - Part Time Faculty	Job Code / Dept ID
601818 - Extension Faculty	601100 - Academic Salaries	Job Code / Fund Code
601819 - Stipends-Department Chair	601101 - Department Chair	Job Code
601821 - Athletic Faculty Salaries	601100 - Academic Salaries	Job Code / Dept ID
601822 - Athletic Temp Faculty	601804 - Part Time Faculty	Job Code / Dept ID
601823 - Counseling Faculty Salaries	601100 - Academic Salaries	Job Code / Dept ID
601824 - Counseling Temp Faculty	601804 - Part Time Faculty	Job Code / Dept ID

Implementation:

- University Accounting Services (UAS) has already made the accounts inactive and will no longer be available for use.
- BP&A has updated all positions in PeopleSoft HR to the appropriate account codes. Moving forward, Payroll actuals, including retroactivity, will post to the appropriate account code.
- In Questica, please use appropriate codes for budget planning. The BP&A office will review and ensure that only active codes are used.

Here's a full list of compensation accounts and how each account should be budgeted. The information will also be posted to our website on the BP&A Questica Resources page. Please note that the "Stipends-Mgmt & Supervisory account (601820)" will remain active to allow divisions to budget and expense any temporary compensation increases for MPPs separately.

 Cal Poly Pomona	
Questica Budget Planning	
Salary and Wages Account Codes	
Account	Apply Budget to*
601030 - President	Position
601100 - Academic Salaries	Position
601101 - Department Chair	Position
601103 - Graduate Assistant	Budget Lines
601201 - Management and Supervisory	Position
601300 - Support Staff Salaries	Position
601301 - Overtime	Budget Lines
601302 - Temporary Help	Position
601303 - Student Assistant	Budget Lines
601304 - Teaching Associates	Budget Lines
601801 - Academic Salaries-Intersession	Position
601802 - Unallocated Compensation**	Budget Lines
601804 - Part Time Faculty	Position
601805 - Substitute Faculty	Budget Lines
601814 - Shift Differential	Budget Lines
601815 - Asbest/Water Treatment	Budget Lines
601816 - Special Stipends	Budget Lines
601817 - IDL/Sick Leave Repl	Budget Lines
601820 - Stipends-Mgmt & Supervisory	Budget Lines

Please share this information with anyone in your area who may be impacted by these changes, including department budget analysts, administrative support staff, and other who enter or manage compensation-related transactions.

We appreciate your attention to this important update and your continued partnership as we improve our financial infrastructure. If you have any questions or need support during this transition, please don't hesitate to reach out to myself or the BP&A team.