## PREPARE IN DUPLICATE

## **DISBURSEMENT VOUCHER**

STD.439 (REV 4-84)

DEPARTMENT		DIVISION		LOCATION			DATE		
QUANTITY		ITEM				UNIT PRICE		AMOUNT	
PAID BY REVOLVING FU CHECK NUMBER:	JND	DATE	I hereby certify that the above goods and/or services were received by and necessary for use of the State of California and that quantity and quality are as indicated.			SUBTOTAL			
PROGRAM/CATEGORY (CODE AND TITLE)			EMPLOYEE ▶			SALES TAX			
FUND TITLE				APPROVED -			TOTAL		
(OPTIONAL USE)				Receipt of the total amount herein shown is hereby acknowledged.					
ITEM				NAME OF FIRM					
OBJECT OF EXPENDITURE (CODE AND TITLE)					SIGNATURE OF AUTHORIZED REPRESENTATIVE				