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Date: January 6, 2026

To: Chief Administrators and Business Officers

From: Jeni Kitchell   
Jeni Kitchell (Jan 6, 2026 13:54:42 PST)  
Assistant Vice Chancellor, Finance and Budget Administration/Controller

**SUBJECT:** 2026 Mileage Rate

The California State University will adhere to IRS guidelines for standard mileage rates for business travel occurring on or after January 1, 2026. The IRS mileage rate for calendar year 2026 is 72.5 cents per mile, an increase of 2.5 cents from the 2025 rate of 70 cents per mile.

Miles driven for moving purposes will remain the same as 2025 at the reimbursement rate of 21 cents per mile.

The new rates have been updated on all systemwide resources, including the Concur single instance. Each university is responsible for updating their local systems and forms accordingly.

Please refer to the CSU [Travel and Business Expense Payments policy](#) for additional details. Questions regarding travel procedures may be directed to Jatin Mandalia, Chancellor's Office Accounts Payable at (562) 951-4871 or [jmandalia@calstate.edu](mailto:jmandalia@calstate.edu).

cc: Patrick Lenz, Interim Executive Vice Chancellor and Chief Financial Officer  
Financial Officer's Association  
Systemwide Accounts Payable Affinity Group

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Fullerton  
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Maritime Academy

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