CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

Petition to Change/Add Graduate Degree Objective
(For continuing graduate students only)

Name: ___________________________________________ Bronco Number: __________________

Last     First    Ml.

Address: ____________________________________________________________

Number/Street

City         State  Zip

Home Phone (       ) ___________________

Work Phone (       ) ___________________

Cell Phone (       ) ___________________

Cal Poly Pomona email: ________________________________________________________________________________________

Current Master’s Program/Credential: ________________________________________   Option _____________________________

Graduate Cal Poly GPA: ____________    Status:  Are you an international student (1-20 Visa)?

□ Conditional  □ No

□ Unconditional  □ Yes (If yes, you may need to see your international advisor)

Please check one:

□ Request for change of Master’s Degree Program or Option (student should consult with new graduate coordinator to determine if additional documentation or an admissions application is required).

□ Request for acceptance into a Master’s degree program (for students who wish to enroll in a Master’s program in addition to Credential Program)**

□ Request to drop credential program objective (changing to Master’s program)

** Please note that this change, if approved, will make you subject to the Graduate Writing Test (GWT) requirement

**Students in blended credential program wishing to add a Master’s program may not use this form. Student must file separate graduate/postbaccalaureate application through Cal State Apply.

**Students cannot work on two master’s programs concurrently

Semester Requested: __________________

New Master’s degree: ___________________________________  Option (if any): ____________________________________

Reason for this request: _______________________________________________________________________________________

__________________________________________________________________________________________________________

__________________________________________________________________________________________________________

Student’s Signature    Date

Routing Order for signature approval:

1.) Signature of new graduate coordinator
2.) Signature of current graduate coordinator
3.) Signature of new Dept. Chair
4.) Signature of new College Dean

Acknowledgement of Approval of this Request

1.) Action: □ Accepted  Status: □ Conditional

□ Denied  □ Unconditional

Effective Semester: __________________

____________________________________________________

Signature of New Graduate Coordinator   Date

Approved Petition must be forwarded to the Graduate Studies Office

Distribution: It is suggested that each party make a copy of this form before forwarding Final approved copy will be available for viewing on PolyDoc.

Rev 08/2018