HORIZONTAL FORMAT
CPP Business Card Order Form
Complete the order form and email to ngiangreco@cpp.edu

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA
GRAPHIC COMMUNICATIONS SERVICES

Date to Shop _____

To Print _____

Date Shipped _____

Initials _____

MAXIMUM OF EIGHT LINES
Fill in the specific fields, not to exceed eight lines *(one line is for the CPP address)*

A proof will be sent prior to printing. If changes are made after a proof has been sent - it may delay your order.

LINE 1 & Line 2- Name & Postnominal/s

Line 3 - Title

LINE 4 - Telephone

LINE 5 - Mobile **or** Fax

LINE 6 - Email

LINE 7 - CPP Address
3801 West Temple Ave. Pomona, CA 91768

LINE 8 - cpp.edu **or** Department URL

SPECIAL INSTRUCTIONS / INFORMATION FOR BACK SIDE OF CARD:
The back panel prints in black only, except for replication of the front panel such as the Chinese version

SAMPLE

CalPolyPomona

Lines 1& 2 Dr. Billy Bronco, SPHR, SHRM-SCP, CCP, CPLP, CLRP

Line 3 Professor, Management and Human Resources

Line 4 т 909-869-2433
Line 5 м 909-869-2433
Line 6 е rubendelgado@cpp.edu
Line 7 3801 West Temple Ave., Pomona, CA 91768
Line 8 www.cpp.edu

NUMBER OF BOXES *(250 cards per box)*

ONE   TWO   THREE   FOUR

ONE SIDE   TWO SIDED

Horizontal Format Rev. 6 -F 3857 11/25/19