

WELCOME

The 2019-2020 Resident Handbook contains important information and dates; including Welcome Week, Weekly Newsletters, Housing Portal, Important Dates, Room Information, Mail & Packages, Move-in, Meal Plan, Winter Break Closure, and Frequently Asked Questions. Feel free to contact University Housing Services (UHS) with any questions regarding the handbook.

WELCOME WEEK

Welcome Week is a 3-day residential welcome program designed to give first-year and transfer students an adventurous introduction to the campus and residential community. Welcome Week gives you a great chance to make new memories with the people you will be living with all year!

This year's Welcome Week will take place August 18 - 20, 2019. As a Welcome Week participant, you will get the advantage of moving into your new home for the year a few days early. This allows check-in to be hassle-free, gives you more time to settle into your new environment, meet new friends, and purchase books and supplies. Meals will be provided.

More information about Welcome Week can be found at <http://www.cpp.edu/~housing/welcome-week/>

HOUSING WEEKLY NEWSLETTERS

UHS e-mails weekly newsletters to residents regarding upcoming important dates and events. Make sure to read the newsletters for important deadlines, such as when meal plan changes are accepted and Housing payment due dates. Parents can sign-up to receive the newsletter by e-mailing housing@cpp.edu.

HOUSING PORTAL

housing.cpp.edu

The Housing Portal gives you access to:

- View your room assignment and roommates
- Message your roommates (this may be helpful when planning what to bring for your room)
- See your mailing address
- Throughout the year UHS will open requests such as: Meal Plan Changes and Room Changes (these are available for certain dates only, check your weekly newsletter for available dates)
- Update UHS Emergency Contact Information
- Submit work orders
- View/ apply for job opportunities

IMPORTANT DATES

Housing Fees Posted to Bronco Direct	July 31
1st Housing Payment Due	August 14
Welcome Week Move-in	August 18
Regular Move-In Day	August 21
Fall Classes Begin	August 22

ROOM INFORMATION ⓘ

Residence Halls

What comes in my Hall room?

There is a desk with chair, trashcan, bed, and mattress for **each** resident. In addition, there are 2 built-in closets and 2 dressers in each room. A Triple will also have an armoire with drawers.

What do I need to bring?

- Toiletry items (personal toiletry items; toilet paper and hand soap are provided)
- Bedding items (pillows, comforters, twin XL bed sheets, and mattress pad)
- School supplies
- Clothes, laundry hamper, laundry soap, dryer sheets

What can I bring?

- Mini-Fridge (3.1 cu. ft. or smaller)
- Microwave
- Television
- Decorations
- Food, snacks, drinks

What can I not bring?

- No alcohol or drugs
- No pets other than a fish in a tank that is less than 10 gallons
- No candles or appliances with an open flame or exposed heating element
- No weapons/toys that resemble weapons

Residential Suites

What comes in my suite?

- Living room: couch, armchair, lamp, coffee table, and end table
- Kitchen: electric range, refrigerator, microwave, sink, counter/cabinet space, bar stools
- Bedroom: desk with chair, dresser, bookcase, bed, and mattress

What do I need to bring

- Toiletry items (personal toiletry items, toilet paper and hand soap)
- Bedding items (pillows, comforters, twin XL bed sheets, and mattress pad)
- School supplies
- Clothes, laundry hamper, laundry soap and dryer sheets
- Kitchen supplies (pots, pans, forks, plates, cups, spoons, knives, etc.)

What can I not bring?

- No Mini-Fridge
- No alcohol or drugs
- No pets other than a fish in a tank that is less than 10 gallons
- No candles or appliances with an open flame or exposed heating element
- No weapons/toys that resemble weapons

*This is not a complete list of items that are not allowed, but are the most commonly asked about. For a complete list please reference the License Agreement

RECEIVING MAIL AND PACKAGES

Once you move-in, you can start having mail and packages sent to your campus address. To find your address, log-in to the Housing Portal to see your specific address on the Home and My Details page. Mail and packages go through the campus distribution process, and may take an additional 1-2 days before it is available for pick-up.

Letter mail is delivered to the Housing Office for Halls Residents to pick up. Letter Mail for Suites Residents is placed in their mailbox near the front desk of their building.

Packages will be received at the Housing Office for Halls Residents and the Satellite Office at the Suites for Suites Residents. E-mail notifications to residents will be sent when there is a package available for pick-up.

MOVE-IN INFORMATION

Move-in Day will be on Wednesday, August 21st from 9:00 am to 4:00 pm. All students have a designated check-in time to help alleviate long lines and full parking lots. To see your check-in time click on your room assignment on the Housing Portal.

Your first stop will be to check-in at your building with a Student ID or Government issued ID.

On Move-in Day there will be moving carts available to move items from the parking lot to the residential building. Carts will be available in Parking Lot F-2 (Halls) or the Multipurpose Room in building 52, next to The Den, (Suites) until 3:30 pm. Please make sure to check-in to your building first and then you can check-out a cart (cart usage is limited to 30 minutes so others can use them).

On move-in day, parking lot F-1 and F-2 (near Residential Halls) and lot Q (near Residential Suites) will be 30 minute unloading spaces. There is no parking permit required on Move-in Day for these lots and the nearby lots F-4, P and B.

If you arrive after 4:00 pm, you will have to call the Resident Advisor (RA) on duty of your building. The RA on Duty phone number is available online [here](#) or at the front door of your building

Registered for Welcome Week? Move-in Day will be Sunday, August 18th between 9:00 am and 4:00 pm. All of the above Move-in information is still applicable on this day.

Bed, Bath, and Beyond

will have a Pop-Up Shop for any last minute purchases needed during Welcome Week move-in 9:00 am-3:00 pm Sunday, August 18th in the F Parking Lot

MEAL PLAN

Options

- Unlimited Meal Plan - Unlimited meal swipes with 250 meal points per semester
 - 220 meal swipes with 630 meal points per semester
 - 180 meal swipes with 630 meal points per semester
 - 140 meal swipes with 630 meal points per semester
 - Suites Flex Plan - 70 meal swipes with 750 Meal Points per semester (only available to Suites and CRS residents)
- All residents must have a meal plan
 - Fall Semester Meal Plans begin: 5:00 pm, August 21st
 - Meal swipes can only be used at the Dining Hall
 - Meal points can be used at any on campus dining facility to purchase food (no alcohol)
 - Unused meals swipes at the end of the semester are forfeited and are not refunded
 - At the beginning of Spring semester, unused meal points from the Fall Semester are rolled over and the spring semester's allotment of meal swipes and meal points are added
 - All unused meal points and swipes at 5:00 pm on Move-out day (May 15, 2020) are forfeited.
 - During winter break and winter intersession meal plans are inactive
 - Residents that are on the Suites Flex Plan can choose to use a meal swipe as a meal exchange at The Den or Vista Market for a value of \$7.00 to purchase food

NEW: LAUNDRY PAYMENTS MADE EASY!

We have upgraded our laundry rooms to include washers and dryers that use the PayRange app for residents to pay for their laundry use. Download the app, add funds, and then swipe payment to activate washer or dryer. It's that simple! If you prefer, you can still choose to pay with coins. Limited availability for coin operated laundry machines. Laundry rooms are available in each Residential Hall and in each Residential Suite Community.



PAYMENT SCHEDULE AND COSTS \$\$\$

Housing fees will be billed once a semester, but will be broken into installments due three times per semester. Fall Semester payments will be due August, September, and October. Spring Semester payments will be due January, February, and March. Please see exact dates below. Residents wishing to pay the entire semester at once may do so by the first due date of the semester.

Payment Schedule

Semester	Fees Posted to Bronco Direct	Installment Due Dates
Fall Semester	July 31, 2019	August 14, 2019, September 16, 2019, October 14, 2019
Spring Semester	December 10, 2019	January 16, 2020, February 17, 2020, & March 16, 2020

Residents that wish to pay for the entire year will need to request a Full Payment option by emailing housing@cpp.edu

Housing Cost per Semester

		Meal Plan					Suites Value Combo (70 meals + 750) points
		140 meals + 630 points	180 meals + 630 points	220 meals + 630 points	Unlimited meals + 250 points		
Room Type	Halls	Halls Double	\$7,448	\$7,685	\$7,793	These Meal Plans are only available to Suite Residents	
		Halls Triple	\$7,007	\$7,444	\$7,352		
	Suites	Suite Single	\$9,080	\$9,317	\$9,425	\$9,425	\$8,394
		Suite Double*	\$7,907	\$8,144	\$8,252	\$8,252	\$7,221
	CRS	Halls Double*	\$7,448	\$7,685	\$7,793	\$7,793	\$6,762

NOTES: *Indicates rooms that have limited availability
Rates are for Room and Board. During the Fall Semester there is an additional non-refundable \$45.00 IHC fee and a refundable security deposit of \$150.00.
In the Spring Semester there is an additional installment charge of \$10.00.

Housing and Financial Aid

Residents that receive Financial Aid should review their financial aid package, and ensure they accept their financial aid. When financial aid disburses it will pay for tuition first, and then any remaining aid is applied to Housing fees. Financial aid will apply to the Housing installments in the order that they are due.

WINTER BREAK CLOSURE

The Residential Halls and Suites will be closed during winter break starting on December 15th. The Buildings will reopen on January 17th. More details about closure will be sent to during Fall Semester.

FREQUENTLY ASKED QUESTIONS

Can I move-in early?

Freshman and Transfer students who register for Welcome Week can move-in when Welcome Week begins, but not any earlier. Freshman and Transfer students who do not register for welcome week, and continuing Cal Poly students can REQUEST an early move-in that must be approved and is \$75.00 per night. The Early Move-in Request is available on the Housing Portal between June 1, 2019– August 7, 2020.

Can I park my car on campus?

Yes. A Cal Poly Parking Permit is required on all vehicles 24/7. Residents that would like to park their car on campus will need to purchase a student parking permit through Parking and Transportation Services. A student parking permit is valid in any student parking lot, but if residents would like to use the Resident Parking spaces, they will need to bring their Student Parking Permit to a UHS office along with their Bronco ID so that an additional sticker can be added to the permit as a Resident Identification. There is no additional cost to receive a resident sticker on the Student parking permit.

Can I rearrange the furniture in my room?

Yes. Furniture can be rearranged in your room. Furniture cannot be removed or block an exit/window. Prior to moving out, the furniture must be returned to the original configuration otherwise a room configuration charge of \$50.00 will be assessed.

Why didn't I get the Room Type I requested?

The request for room types, suites, and theme communities are a preference; we receive more requests for Double Rooms than what we have available, therefore they are filled based on date and time of application.

Can I request a change of room?

Yes. Students can request a room change 3rd week of school through Housing Portal; Room changes will be offered based on availability and will be effective as of week 5. Throughout the year, during the 8th week of the quarter we open room change requests on the Housing Portal that will be offered based on availability & will be effective for the beginning of the following quarter. Housing Disability accommodations: UHS works closely with the Disability Resource Center (DRC) to address any accommodation needs of our residents as it relates to their housing assignment. Students needing specific accommodations must FIRST contact the Disability Resource Center at (909) 869-3333 or drc@cpp.edu

Can I change my Meal Plan?

Yes. Residents may increase their meal plan at any time. If a resident wants to decrease their meal plan, there are certain time periods throughout the year that requests are accepted. Check your weekly newsletter for the change request periods.