CalPolyPomona

1-224A Zoom Conference Room Startup Guide

FOR ASSISTANCE CALL: (909) 869-4040 / ext4040

Getting Started:

The presentation display is connected to a PC using a Logitech Meetup PTZ conference camera for video and audio as well as a Solstice device for wireless screen sharing. The display input source and power are controlled with the included remote (HDMI 1 = PC, HDMI 2 = Solstice). You will need a Bronco username and password to login to the PC.

Zoom Setup:

Open Zoom and log in with your Bronco username and password, verifying through DUO MFA, and make sure to select the Logitech Meetup camera for video and audio.

If the device selection prompts don't populate:

- Navigate to the lower left corner of your Zoom window and select the arrow to the right of the "Mute" button. Select "Logitech Meetup" as the microphone and speaker.
- For video, select the arrow to the right of the "Start/Stop Video" button and select "Logitech Meetup".

Solstice Setup:

To wirelessly share other device content (another CPP laptop for instance) the Mersive Solstice app will need to be installed through Software Center, as well as be connected to the "eduroam" wireless network. Network access can be requested using the <u>Wizard Setup</u> (https://www.cpp.edu/it/wifi/index.shtml).

Once the app is up, find your room display and click it to connect following the in-app prompts for validating the connection.

Logitech Meetup Controls:

Samsung Display Controls:

