

# 121-1969 REFERENCE SHEET

## GETTING STARTED

121-1969 contains basic presentation functions controlled through the touch panel in the lectern and seats 30. Please contact x2290 with any questions or concerns regarding access or accommodations for the room.



## LIGHTING CONTROLS

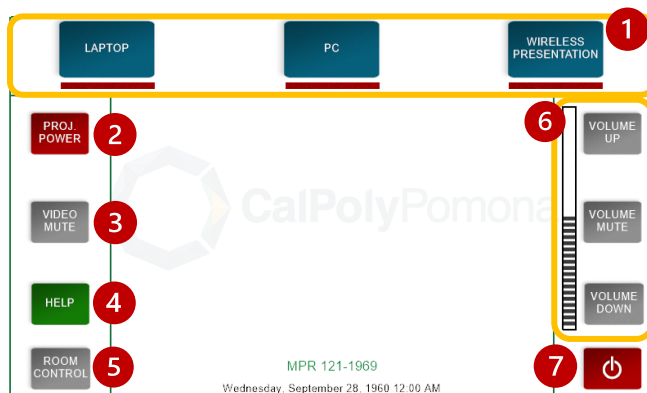
The room lighting controls can be found to the right of the whiteboard, left of the conference phone. The buttons on the right side of the panel increase and decrease the brightness of the room lights in 25% increments. To shut down lights completely before leaving the room, press (2) until the lights are completely off.

<b>1</b>	Brightness (+)
<b>2</b>	Brightness (-)



## STARTING THE SYSTEM

To start up the projector and screen, follow the on-screen instructions on the touch panel. Give the projector some time to warm up, then select your input method to begin setting up a presentation.



## TOUCH PANEL CONTROLS

<b>1</b>	Input Selection
<b>2</b>	Projector Power
<b>3</b>	Video Mute
<b>4</b>	Help (x4040)
<b>5</b>	Room Controls
<b>6</b>	Volume Controls
<b>7</b>	System Shut Down

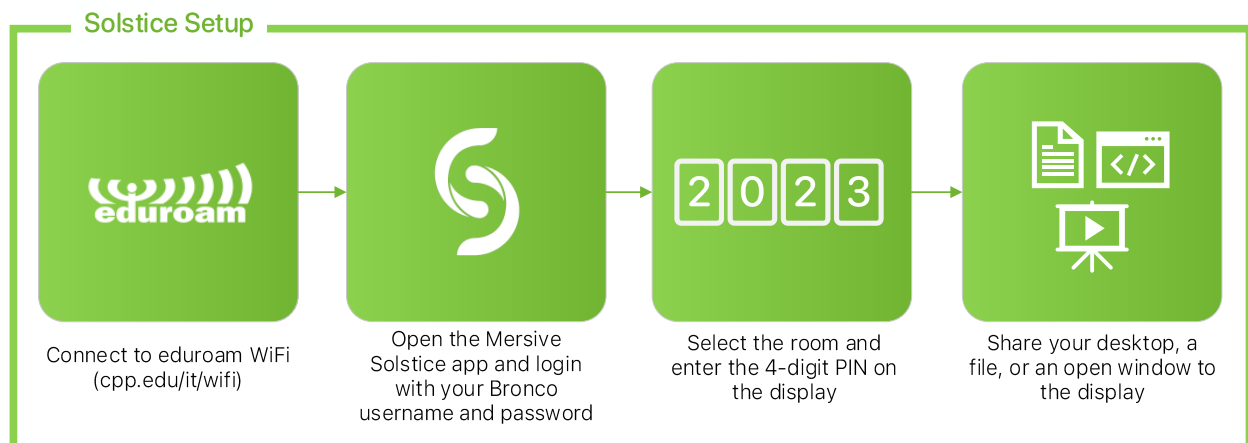
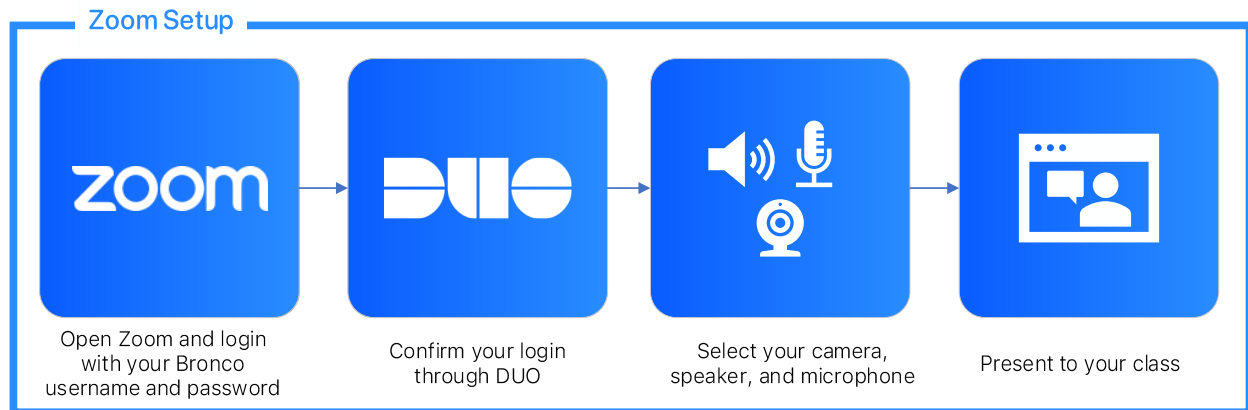
## NEED SOME EXTRA HELP?

Call (909) 869-4040 | [www.cpp.edu/classroomhelp](http://www.cpp.edu/classroomhelp)

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## INPUTS

<b>Laptop</b>	Sourced from a laptop plugged into either the loose HDMI or VGA cable within the lectern where the touch panel is located.
<b>PC</b>	This input uses the lecterns built-in computer and will require a Bronco username and password to access.
<b>Wireless Presentation</b>	This input will only work for a device that is connected to the campus eduroam Wi-Fi network using the Mersive Solstice app.



## HYFLEX INFORMATION

1969 has the capability to be used as a Hyflex space, meaning that the room contains a camera, in-room speakers, and microphones. These audio and video devices are all connected to the lectern PC; so, to utilize them for a meeting, the lectern PC will either need to be a host or a participant so presentation files can be shared with remote participants.

## ABOUT THE CONFERENCING PHONE

The conference phone located to the right of the whiteboard and can only be used for dialing on campus extensions. When dialing, only the extension is needed to commit the call.

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