

In the finder bar click on go and "connect to server"

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Type in <u>smb://files-www.cpp.edu/your-bronco-name/</u> and click connect. NOTE: If you are connected off-campus, you will have to <u>VPN in</u>.

• • •	Connect to Ser	ver
smb://files-www.	cpp.edu/your-bronco-nar	ne/
Favorite Servers:		
+ - *·	?	Browse Connect



Highlight all the files in the folder and right click and select compress.





You can rename and copy this Archive.zip file to your local machine or any other shared drive to save this archive.

