

As a recipient of Kellogg Legacy Funding for *FY 26-27*, I agree to adhere to the following rules and procedures to maintain fiscal and grant oversight of allocated funds:

I have attended the required Grants management orientation, located via the CPP Learning platform (also known as Sum Total).

I will submit the proposal package, including the following documents:

1. Funding Proposal Application
2. Budget Template
3. Budget Justification for existing projects must include timeline and expenditure of remaining funds.

I will submit mid-year and annual reports as applicable; according to due dates listed in the award letter invitation.

If funding is not expended before the stated end date, and I understand the possibility of funds being retracted from the project account.

If the requirements are not met during the fiscal year, the Kellogg Legacy Grant Endowment program can sweep funds annually by June 30.

Signature-Principal Investigator

Date

Signature-HEERA Manager for Principal Investigator

Date