

## GIFT AGREEMENT OF TERMS

*(A copy of this form will be sent to the Office of Gift Processing in University Advancement for acknowledgement.)*

I/we \_\_\_\_\_, the undersigned donor(s), hereby donate and convey to the Cal Poly Pomona Philanthropic Foundation, Pomona, California on behalf of and designated for unrestricted use by the Cal Poly Pomona University Library (hereafter known as The Library), the following described materials:

Along with these materials, and any additions which I may make to it, I transfer all rights, legal title, and interest, including copyright and literary rights, to The Library, except as noted below:

I agree this material may be made available for research and public use according to the established procedures of The Library, subject only to those restrictions specified within this agreement. The described donation will be held and administered by the University Library of Cal Poly Pomona and used consistent with its educational, research, and public service mission.

I agree The Library may dispose of duplicate or unwanted items as it sees fit, except as specified below.

Value of gift as determined by the donor: \$ \_\_\_\_\_

Method of valuation:

Estimated minimum processing costs: \$ \_\_\_\_\_

Method of establishing costs:

I wish to donate \$ \_\_\_\_\_ to defray processing costs for the materials described above.

I/we understand and agree to the terms, conditions, and restrictions described above:

\_\_\_\_\_  
Donor Name

\_\_\_\_\_  
Donor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Donor Address

\_\_\_\_\_  
Donor Telephone Number

\_\_\_\_\_  
Donor Email Address

Accepted for The Library in accordance with the conditions specified above:

\_\_\_\_\_  
Appointed Library Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Library Dean

\_\_\_\_\_  
Date